

**WORK SESSION WITH DYKEMA ATTORNEY
TO REVIEW DRAFT ANNEXATION RESOLUTION AND
PROPOSED 425 AGREEMENT**

6:00 TO 7:00 p.m.

Copeland Board Room 7720 Dexter Ann Arbor Road

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
MONDAY November 12, 2007**

*******7:30pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE*

B. ROLL CALL: President Seta J.Carson P. Cousins S. Keough
 J. Semifero R. Tell D. Fisher

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes – October 22, 2007
2. Work Session Minutes – October 22, 2007

Page# 1-16

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

Jim Valenta- Downtown Traffic Signal Upgrade

Page# 17-18

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

CDBG Economic Development Grant Closeout Hearing

Page# 19-20

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

H. COMMUNICATIONS:

None

I. REPORTS:

1. Washtenaw County Sheriff Department- Sergeant Gieske
September Report

Page# 21-36

2. Department of Public Services- Ed Lobdell
July-August-September-October Report

Page# 37-42

3. Community Development Manager- Allison Bishop
First Quarter Report FY 2007-08

Page# 43-50

4. Board and Commission Reports- "Bi-annual or as needed"

Dexter Area Chamber	Planning Commission Chair
Downtown Development Chair- Dan O'Haver	Parks Commission Chair
DAFD Representative	Tree Board Chair
HRWC Representative	WATS Policy Committee Rep.
Library Board Representative	WWAVE, Representative

5. Subcommittee Reports

Facility Committee
Utility Committee

6. Village Manager Report

Page# 51-58

7. President's Report

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$

Page# 59-70

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project – Phase 2 Funding Update
MDEQ Bridge/Dam Permit Status
Non-motorized Funding opportunity- Paul Cousins
WCRC Board Meeting 11-6-2007 –Jim Carson
MDOT-WCRC-Village Meeting 11-12-07 Jim Carson

Page# 71-74

2. Consideration of: UMRC Development Agreement

Action from 10-22-07: Motion Cousins, support Keough to amend the UMRC Development agreement as follows:

- 1- Section 3.4 should reference Section 6.14 not 6.12
- 2- Section 3.4 should be changed to read – “the Developer shall contribute \$300,000 to the Village Tree Endowment Fund or other fund as established by the Village Tree Board
- 3- Section 3.4 – the last sentence should be removed
- 4- Section 5.3 – the phrase “if necessary” should be removed

Ayes: Cousins,Keough,Semifero,Tell,Seta.

Nays: Carson,Fisher

Motion carries

RESPONSE FROM UMRC PENDING- NO ACTION

L. NEW BUSINESS- Consideration and Discussion of:

1. Discussion of: RESOLUTION FOR THE PURPOSE OF WITHDRAWING A PETITION FROM THE WASHTENAW COUNTY BOARD OF COMMISSIONERS TO ANNEX PROPERTY INTO THE VILLAGE OF DEXTER, WASHTENAW COUNTY, MICHIGAN

Page# 75-76

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2. Consideration of: Recommendation to accept the Proposal for a Water System Needs Analysis from OHM at a cost not to exceed \$24,000

Page# 77-80

3. Discussion of: Indefinite moratorium on issuance of second meters.

Page# 81-82

4. Consideration of: Recommendation from Planning Commission to amend Article 5- Parking and Loading

Page# 83-97

5. Consideration of: Recommendation to amend Planning and Zoning Fee Schedule Resolution

Page# 99-102

6. Discussion of: Schulz Development Project on Jeffords Street update from 10-30-07 meeting. Review draft Alley Vacation Resolution and Ordinance of Private Sale.

Page# 103-110

7. Consideration of: Acceptance of President Jim Seta's resignation as Village President effective November 27, 2007.

Page# 111-112

8. Discussion of: Vacancies, General Law Village ACT Section 62.13 and Council Rules - Rule 18: Filling Vacancy on Council

Page# 113-116

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT:

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, OCTOBER 22, 2007

AGENDA 11-12-07
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

D. Fisher P. Cousins S.Keough
J. Semifero J. Carson R. Tell
J. Seta

C. APPROVAL OF THE MINUTES

Minutes of the Regular Council meeting of October 8, 2007.

Motion Carson, support Tell to approve the minutes as presented.

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, Seta.

Nays: none

Motion carries

D. PREARRANGED PARTICIPATION

1. DACC- Gordon Darr, marketing director - Apple daze was very nice and well attended
2. Mary Pierce, Think Dexter First program - Victorian Christmas plans are continuing to be put in place, some aspects will need Village approval

E. APPROVAL OF THE AGENDA

Motion Fisher, support Keough to approve the agenda as presented.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta.

Nays: none

Motion carries

F. PUBLIC HEARINGS

none

G. NON-ARRANGED PARTICIPATION:

Scott Stivers of 3470 Inverness- Scio meeting was a step backwards, petition and newspaper survey indicate public sentiment is overwhelmingly against the project and annexation.

H. COMMUNICATIONS:

1. Waste Management- Holiday schedule 2008
2. Leaf pickup schedule

I. REPORTS

1. Board and Commission reports
WWAVE annual report- Jim Carson
2. Subcommittee reports
DAFD meeting- Oct. 18th, discussed audit and ongoing contract talks. The Board is also looking at regulations that need updating
3. Village Manager Report
Mrs. Dettling submits her report as per package
4. President's Report
"1 Washtenaw meeting" scheduled on 11-27-07 from 3:00 to 5:00.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$177,592.86

Motion Fisher, support Carson to approve the consent agenda as presented.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta.

Nays: None

Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of : Main Street Bridge Project- Phase 2 funding update
MDOT- funding update email of 10-15-07
WCRC meeting 10-17-07 update- Paul Cousins

Action item: Consideration of: authorization to enter into an agreement with WCRC for initial EA and preliminary design work to proceed with phase 2 of the bridge project.

The following Resolution was offered by Member Cousins and supported by Member Keough.

WHEREAS, the Michigan Department of Transportation (MDOT) has granted to WCRC Local Bridge Program Funding in the amount of five million, five hundred thousand dollars; and

WHEREAS, Village and WCRC have entered into a Road Improvement Agreement for Phase 1 Main Street Bridge project on May 5, 2006; and

WHEREAS, The Main Street Bridge Phase 1 is currently estimated at a cost of one million, six hundred thousand dollars; and

WHEREAS, The Village and WCRC desire to keep the remaining three million, nine hundred thousand dollars and apply the funding to the construction of a new railroad viaduct, road relocation and a roundabout intersection at the Dexter-Chelsea Road intersection with Dexter-Pinckney Road (Phase 2); and

WHEREAS, Phase 2 will require an Environmental Assessment in order for WCRC to utilize federal funding for Phase 2; and

WHEREAS, the Village has previously approved an expenditure of five hundred thousand dollars toward Phase 2, and

WHEREAS, Scheduling of Phase 2 necessitates the immediate mobilization of WCRC and consultant forces for the Environmental Assessment and Preliminary Engineering in order to achieve a bid letting for Phase 2 of September, 2009,

THEREFORE, BE IT AGREED that the Village approves of the expenditure of up to one hundred thousand dollars toward the Environmental Assessment and Preliminary Engineering for Phase 2.

BE IT FURTHER AGREED that WCRC will retain JJR, Inc. as the consultant for the Environmental Assessment at an approximate cost of forty thousand dollars.

BE IT FURTHER AGREED that WCRC will retain URS Corporation for Preliminary Engineering for the Phase 2 viaduct at an approximate cost of fifty thousand dollars.

BE IT FURTHER AGREED that WCRC will assist with the work performed by JJR and URS portions of the above described Phase 2 work and will be reimbursed by the Village at an approximate cost of ten thousand dollars.

BE IT FURTHER AGREED that WCRC will invoice the Village for costs associated with Phase 2, and the Village will remit payment to WCRC for said costs within 30 days of receipt of invoice.

BE IT FURTHER AGREED that WCRC and the Village will work cooperatively to enter into a separate agreement with SCIO TOWNSHIP in order to fund the remainder of the outstanding costs for Preliminary Engineering, Right of Way acquisition, Construction Match, and Construction Engineering for Phase 2.

Ayes: Tell, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none

Motion carries

2. Motion Semifero, support Cousins to move item K. 2 , consideration of: UMRC development agreement to after Item L. 3.

Ayes: Cousins, Keough, Semifero, Seta.

Nays: Carson, Fisher, Tell

Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Request from Mr. Haeussler, the Sloan Kingsley property owner to reaffirm the annexation petition.

Mr. Haeussler indicated that his letter of October 19, 2007 was only to state that the Village had looked at the 425 agreement. Mr. Haeussler also stated that he thought he was entitled to an answer re: the 425 agreement, since he has patiently waited for more than 1 year.

Motion Keough, support Fisher that the Council will continue to participate in "good faith" discussions with Scio Township regarding the 425 and also to instruct staff to consult with the Village's legal counsel to draft a resolution that withdraws the annexation petition application that was submitted to Washtenaw County.

Ayes: Cousins, Fisher, Semifero, Carson, Keough

Nays: Tell, Seta.

Motion carries

2. Consideration of: Setting a public hearing for the CBDG Economic Development Grant closeout.

Motion Semifero, support Keough to set a public hearing regarding the CBDG economic development grant closeout.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta.

Nays: none

Motion carries

3. Consideration of: resolution for the purpose of establishing tree replacement fees for contribution to the Village's tree fund.

Motion Seta, support Fisher to send the "Resolution for the Purpose of Establishing Tree Replacement Fees for Contribution to the Village's Tree Fund" to the Tree Board and to instruct them to review the Resolution and recommend a fee schedule.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta.

Nays: none

Motion carries

4. Motion Cousins, support Keough to amend the UMRC Development agreement as follows:

- 1- Section 3.4 should reference Section 6.14 not 6.12
- 2- Section 3.4 should be changed to read – "the Developer shall contribute \$300,000 to the Village Tree Endowment Fund or other fund as established by the Village Tree Board
- 3- Section 3.4 – the last sentence should be removed
- 4- Section 5.3 – the phrase "if necessary" should be removed

Ayes: Cousins, Keough, Semifero, Tell, Seta.

Nays: Carson, Fisher

Motion carries

5. Consideration of: Request from James G. Haeussler of Peters Building Company to designate Cambridge Drive (plat 1 and phase 2) and Preston Circle (5a) as public roads.

Motion Semifero, support Carson to allow staff to work with Mr. Haeussler and our legal counsel to address the questions raised and prepare the documents necessary to designate Cambridge Drive (plat 1 and phase 2) and Preston Circle (5a) as public roads.

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, Seta.

Nays: none

Motion carries

6. Consideration of: Recommendation that no post-retirement adjustment effective January 1, 2008 be adopted for MERS eligible retirees.

Motion Cousins, support Carson that no post-retirement adjustment effective January 1, 2008 be adopted for MERS eligible retirees.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta.

Nays: none

Motion carries

7. Consideration of: Recommendation to enter into a "right to entry agreement" with the Dexter Community Schools for the 5th well site exploration purposes

Motion Cousins, support Keough to approve the recommendation to enter a "right to entry agreement" with the Dexter Community Schools for the well site exploration purposes.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta.

Nays: none

Motion carries

M. COUNCIL COMMENTS

Seta	resigning as of November 26 th 2007, letter submitted and included
Keough	Thanks to Mr. Seta for all his hard work
Tell	Thanks also
Carson	no
Boyle	no
Fisher	Thanks to Mr. Seta
Semifero	subcommittee list should be identified on agenda
	2 nd meter readings available?
	Van Heck – town hall meetings a good idea
	Thanks to Mr. Seta
Cousins	appreciates Mr. Seta's efforts

N. NON-ARRANGED PARTICIPATION

Paul Bishop of 5510 Bond Rd - thinks UMRC is getting a bad deal regarding their donation to the tree fund; thanked Mr. Seta

O. ADJOURNMENT

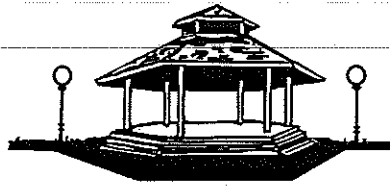
Motion Fisher support Carson to adjourn at 10:35
Unanimous voice vote

Respectfully submitted,

David F. Boyle
Clerk, Village of Dexter

Approved for Filing: _____

Meeting Summary



OHM

Engineering Advisors

Village Council Work Session
October 22, 2007 6pm
Dexter Senior Center

AGENDA 11-12-07
ITEM C-2

Desired Outcome: Provide the Village Council with an update on the current status of the water and sewer system capacity concerns in the Village.

1. Current Concerns of the Village: Several developments currently need MDEQ Act 399 and Part 41 (water and sewer, respectively) permits to proceed. The MDEQ is reluctant to issue the permits at this time.
2. Water System
 - a. Past –
 - i. 2004 Water Reliability Study – The Reliability Study presented several recommendations for improvements, including increasing the firm capacity of the iron removal plant, increasing the amount of storage volume, and upgrading existing water mains throughout the Village.
 - ii. New wellfield – The Village has been investigating locations to construct a second wellfield site.
 - b. Present –
 - i. MDEQ meeting on 10/04/07 – Village Staff met with the MDEQ to discuss the water capacity concerns facing the Village.
 1. Max day demands vs. wellfield firm capacity – Currently, the maximum day demands are greater than the wellfield firm capacity. While this has been the case for several years, the DEQ is not issuing more permits until the capacity is increased. Village staff is working with the Dexter Community Schools to determine if a wellfield on the high school property is a good fit. Test drilling has begun, and based on preliminary results, additional drilling rights are being negotiated.
 2. Water restrictions – Voluntary water restrictions have been enacted in the Village for the last two summers. However, the wellfield's firm capacity has still been exceeded. Based on our meeting with the DEQ, it may be necessary to have mandatory water restrictions in the future to reduce the water demand in the Village. Data was presented to the DEQ noting the potential impact that mandatory restrictions could have on water use in the

Village. Council requested that the number of irrigation meters be reviewed to determine if an accurate number could be applied to the water demand for irrigation.

3. Erroneous meter records – After several attempts to repair the meters at the wellfield, the meters still do not appear to be reading accurately, specifically at well #4. Because of this, it is possible that the DEQ is using incorrect readings to determine the water demand in the Village. Village staff and OHM are working to show the DEQ that the meter at the iron removal plant is much more accurate in reading the water demand in the Village. While this may help, even the meter at the plant shows that the firm capacity has been exceeded.
 - ii. Immediate system needs – The DEQ has suggested that at minimum the supply capacity must be increased before water system permits can be issued. This would require, a new well and piping to connect to the existing system to increase Village's supply.
 - iii. Planning – The Village needs to establish a comprehensive plan to provide for immediate and future improvements. OHM is submitting a proposal for Water System Preliminary Engineering to outline all upcoming improvements, their cost, priority, and potential funding sources.
- c. Next Steps –
 - i. Permits – Village staff and OHM are hoping to continue to work with the MDEQ to determine a plan so that water main permits can be issued. Another meeting is expected to be scheduled in November to discuss next steps with the DEQ. We do expect some time before a potential resolution is reached.
 - ii. DWRF – DWRF is a source of funding for the construction of water system improvements that the Village can consider. As part of the preliminary engineering, the potential of using this funding source for improvements will be reviewed.

3. Wastewater System

a. Past –

- i. Sanitary Sewer Evaluation Study – In 1999, the Village completed a SSES study identifying sanitary sewer and manholes that needed rehabilitation. In 2006, a supplemental manhole inspection was completed to further identify manholes for rehabilitation. Manhole rehabilitation project was completed in Dec 2006.
- ii. Sewer Capacity Analysis – Recommended that sanitary sewer rehabilitation be completed and the sewage flows continue to be monitored.

- iii. S2 Grant – As part of the S2 grant, the Village completed sewer televising, sanitary sewer flow monitoring within the sewers and at the WWTP, and storage/treatment/removal analysis. An SRF project plan was submitted to the MDEQ in July 2007 to request funding through the state revolving fund to complete sanitary sewer rehabilitation and construct an equalization basin.

b. Present –

- i. MDEQ meeting on 10/22/07 – Village staff and OHM met with the MDEQ on Oct 22 to discuss the SRF project plan and request for funding. Several action items were established to provide the MDEQ with the information they need to proceed in granting the funding to the Village.
- ii. SRF Project Plan – Sewer Rehabilitation portion of the SRF project plan is currently on the Project Priority List for the SRF funding. The EQ basin portion of the SRF project plan is not on the PPL yet. The DEQ has requested additional data to confirm that an EQ basin will cost-effectively meet the Village's needs.
- iii. Timing – It has not been confirmed when funding will be available for the wastewater system upgrades. Currently, it appears that the earliest any funding will be available is in 2009. However, the MDEQ is currently not issuing permits for the construction of new sanitary sewer. Village staff and OHM are working with the DEQ to determine the information that the DEQ needs to be comfortable with issuing sanitary sewer permits.

c. Next Steps

- i. MDEQ approval of SRF for Rehab –
- ii. EQ basin construction schedule & Funding – Based on our meeting with the MDEQ on Oct 22, the exact projects (sewer rehabilitation and/or EQ basin) that will be funded through the SRF are still to be determined. While the sewer rehabilitation has been approved, the DEQ has requested that additional data (including additional metering data) be provided to continue the review of SRF funding for the EQ basin. Currently, the Village has not scored high enough on the 2008 PPL to ensure funding next year. Village staff and OHM will continue to work with the MDEQ in hopes of securing SRF funding in the future.
- iii. Permits – Village staff and OHM hope to meet with the MDEQ to determine what will be required for the issuance of Part 41 permits.



STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

STEVEN E. CHESTER
DIRECTOR

October 15, 2007

Ms. Donna Dettling, Village Manager
Dexter, Village of
8140 Main Street
Dexter, Michigan 48130

Dear Ms. Dettling:

SUBJECT: Establishment of Fundable Range
State Revolving Fund (SRF)
Project No.: 5291-01

The fiscal year (FY) 2008 SRF fundable range has been established, with approximately \$537 million in lending capacity available in Michigan during the year. The fundable range relies on the lending capacity generated by existing fund assets, as well as assumed federal capitalization and the sale of Great Lakes Water Quality Bonds. As the result of a dramatic increase in loan demand and budget cuts that have reduced general fund state match contributions to the SRF, available lending capacity is **not** sufficient to fund all applications. Each project identified as fundable is assured funding up to the amount identified, contingent upon the applicant's ability to meet a milestone schedule and satisfy application requirements. Projects identified as contingency currently lie beyond the fundable range, and will have access to funds only if fundable range projects do not proceed and are bypassed.

Attached is a copy of the Fundable Range Quarterly Report for FY 2008. Projects in the fundable range are listed in the quarter of their targeted funding, while those outside the fundable range are shown in priority order as contingency projects. For information purposes, projects with anticipated loan-closing dates in FY 2009 and beyond are listed as future projects. Please note interest rates have been raised to 2.5 percent for all FY 2008 loans.

Fundable range applicants: You are strongly advised to follow through with the actions necessary to complete the application process. To facilitate completion of that process, if your project manager has not already done so, he/she will contact you shortly to negotiate a project milestone schedule as required by law. It will be imperative that the dates in your schedule be met. S2 Grant recipients should note that a fundable range designation requires that you complete the SRF application process and close on a loan in FY 2008, or the S2 Grant will need to be repaid, with interest.

Contingency range projects: Staff shortages, the result of a state hiring freeze, coupled with an increase in applications to the revolving fund programs, may prevent the Department from agreeing to a milestone schedule for your project. Your project manager will inform you if the DEQ will be able to assist with the completion of your application during FY 2008 and can also discuss bypass potential, as well as funding possibilities for your project in FY 2009 or beyond. S2 Grant recipients with projects designated as contingency are reminded of the need to complete the SRF application process within 3 years of the date of the S2 Grant award, or the grant will have to be repaid, with interest. The DEQ is hopeful that SRF funds will be available to this year's contingency projects in FY 2009 or beyond.

S2 Grant recipients who choose to construct their project(s) with financing by means other than the SRF program will also be required to repay their S2 Grant.

Milestone schedules will contain specific dates for completion of critical application tasks. If you are not in a position to negotiate a schedule or are unable to adhere to the dates in a negotiated schedule, action may be initiated which would result in your project being bypassed and/or deferred to FY 2009 or later.

Also attached to this letter is a copy of the FY 2008 Quarterly Financing Schedule, which contains dates that must be adhered to in order to bring a project successfully through the application process. In addition, this attachment lists those items and activities that constitute a complete, approvable application.

If you have any questions, please consult your project manager, or you can contact me at the telephone number listed below.

Sincerely,



Chip Heckathorn, Chief
Revolving Loan and Operator Certification Section
Environmental Science and Service Division
517-373-4725

Attachments

cc: Ms. Michelle LaRose, Orchard, Hiltz & McCliment Inc
Mr. Les Prether, DEQ-RLOCS, East Unit
Jackson District Office, DEQ-Water Bureau

DE State Revolving Fund: Fundable Range Quarterly Report - Fiscal Year: 2008

SRF

2nd Quarter Projects		Binding Commitment Date: 3/13/2008		
5005-21	Lansing	Ingham Co	Seg 21 CSO; Swr Sep, Phase IV-5	\$27,755,000
5236-02	Muskegon Co	Muskegon Co Metro	Seg 2; WWTP Impr	\$1,060,000
5263-02	South Branch Pine River DD	Emmett	Seg 2 WWTP/CS	\$340,000
5275-02	Grand Valley Regional Blosolids	GR/Wyoming	Seg 2 Solids Handling Impr	\$17,680,000
5314-01	Owosso	Shlawassee Co	SSO; Manhole Rehab	\$1,000,000
5317-01	Niles	Berrien Co	CSO; Div Structure/Swr Impr	\$600,000
2nd Quarter Total		6 Projects		\$48,435,000

3rd Quarter Projects		Binding Commitment Date: 6/5/2008		
5173-01	Leon Twp	Jackson Co	WWTP Expan/Upgrd	\$30,850,000
5286-01	Portage Lake Water & Sewer Aut	Houghton Co	New FM; PS Upgrd; Sep Hand Fac	\$1,835,000
5320-01	St Ignace	Mackinac Co	WWTP upgrd; swr sys impr	\$3,390,000
3rd Quarter Total		3 Projects		\$36,075,000

4th Quarter Projects		Binding Commitment Date: 8/29/2008		
5175-07	Detroit	Wayne Co	Seg 7 CSO; Oakwood Swr Impr	\$84,840,000
5175-09	Detroit	Wayne Co	Seg 9 CSO; URT - Cont 1&2 (1)	\$76,160,000
5207-06	Dearborn	Wayne Co	Seg 6 CSO; Phase B Tr Shaft 2	\$60,000,000
5217-02	Wayne Co	Downriver WWTF	WWTP Impr-Seg 2-Generators	\$5,140,000
5217-03	Wayne Co	Downriver WWTF	WWTP Impr-Seg 3-Final Clarifiers	\$6,620,000
5217-04	Wayne Co	Downriver WWTF	WWTP Impr-Seg 4/6-Sludge;HVAC	\$7,900,000
5217-05	Wayne Co	Downriver WWTF	WWTP Impr-Seg 5-SCADA	\$2,710,000
5217-07	Wayne Co	Downriver WWTF	WWTP Impr-Seg 7-UV Enclosure	\$680,000
5229-06	Genesee Co	Ragnone System	Seg 6; NEES Intcp Swr - Cont 4	\$6,150,000
5249-02	Geo W Kuhn DD	Oakland Co	12 Towns RTB Flush Sys (Seg 2)	\$8,000,000
5287-01	Inkster	Wayne Co	Seg 1 CSO; Retention Structure	\$13,500,000
5302-01	Detroit	Wayne Co	Seg 1; 2nd Det Riv Outfall Completion	\$161,000,000
5304-01	Muskegon Co	Muskegon Co Metro	Swr Sys Impr	\$18,410,000
5316-01	Solon Twp	Leelanau Co	New WWTP/CS (Cedar)	\$1,340,000
4th Quarter Total		14 Projects		\$452,430,000

Total Fundable Range Dollars		23 Projects		\$536,940,000
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Contingent Projects (in priority order)			Qtr	
5300-01	Allegan	Allegan Co	4	WWTP Impr \$7,450,000
5306-01	8 1/2 Mile Relief Drain DD	Macomb Co	2	Chapaton RTB Impr \$3,390,000
5310-01	Allegan Twp	Allegan Co	3	New CS (Miner Lake) \$5,065,000
5319-01	Chelsea	Washtenaw Co	3	WWTP expansion \$10,820,000
5315-01	Sturgis	St. Joseph Co	2	New Intcp/FM/PS/Gen \$7,200,000
5307-01	Howard City	Montcalm Co	3	WWTP Upgrd; Swr Repl; PS Impr \$2,770,000
5311-01	Sheridan Twp	Newago Co	3	Swr Ext (Fremont Lake) \$2,500,000
5252-01	Parma	Jackson Co	2	WWTP Xpan/Upgrd \$4,865,000
5278-01	Monroe	Monroe Co	2	WWTP Upgrd \$8,200,000
5312-01	West Iron Co Sewer Authority	Iron Co	3	WWTP Impr \$355,000
5270-01	Sparta	Kent Co	3	WWTP Xpan/Upgrd \$3,945,000
5298-01	Port Austin Area SWA	Huron Co	2	WWTP Upgrd \$1,600,000
5308-01	Hamburg Twp	Livingston Co	4	Repl Grinder Pmps (Ore Lake) \$2,205,000
5290-01	Niles	Berrien Co	2	WWTP Upgrd \$10,940,000
5309-01	Iron Mountain	Dickinson Co	2	PS Repl/Impr; Swr Repl \$970,000
5264-01	Big Rapids	Mecosta Co	2	WWTP Upgrd; Swr Rehab/Repl \$7,700,000
5305-01	West Branch	Ogemaw Co	4	WWTP Impr; Swr Rehab \$15,250,000
5299-01	Maybee	Monroe Co	4	Lagoon Impr; MH Rehab \$155,000

* 5291-01	Dexter	Washtenaw Co	4	Swr Rehab	\$1,000,000
5313-01	Elba Twp	Lapeer Co	2	WWTP Impr	\$1,510,000
5303-01	Marysville	St. Clair Co	4	SCADA, Screening and Sludge Stor Imps	\$1,715,000
5168-01	Berrien Springs	Berrien Co	4	WWTP Repl (refinance)	\$7,000,000
5292-01	St Ignace	Mackinac Co	3	Swr Sys Impr	\$1,900,000
5253-01	Shelby	Oceana Co	4	WWTP Xpan/Upgrd (refinance)	\$2,850,000
Total Contingent Dollars Projected 24 Projects					\$111,355,000
Future Projects					
5175-99	Detroit	Wayne Co		CSO; URT- Future Segs	\$625,240,000
5207-07	Dearborn	Wayne Co		Seg 7 CSO; Phase B Tr Shaft 1&5	\$40,000,000
5005-99	Lansing	Ingham Co		CSO; Swr Sep - Future Segs	\$264,885,000
5006-99	Port Huron	St Clair Co		CSO; Swr Sep Future Segs	\$5,200,000
5302-02	Detroit	Wayne Co		Seg 2; 2nd Det Rlv Outfall Completion	\$16,770,000
5287-99	Inkster	Wayne Co		CSO; Future Segs	\$33,865,000
5129-99	Sault Ste Marie	Chippewa Co		CSO; Sewer Sep - Future Segs	\$8,000,000
5236-99	Muskegon Co	Muskegon Co		WWTP Impr-Future Segs	\$8,700,000
5229-07	Genesee Co	Ragnone System		Seg 7; NEES Intcp Swr - Cont 5	\$3,050,000
5229-08	Genesee Co	Ragnone System		Seg 8; NEES Intcp Swr - Cont 6	\$2,750,000
5217-99	Wayne Co	Downriver WWTF		Downriver WWTP Impr-Future Segs	\$73,810,000
Total Future Dollars Projected 11 Projects					\$1,082,270,000

2008 FINANCING SCHEDULE

for the State Revolving Fund (SRF), the
Drinking Water Revolving Fund (DWRF) and the
Strategic Water Quality Initiatives Fund (SWQIF)

	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Part I of Application Due	09/07/07	11/28/07	02/22/08	05/30/08
Part II Application Due FNSI Clearance Plans & Specs Approved User Charge System Approved	09/25/07	01/04/08	03/28/08	06/20/08
Bid Ad Published No Later Than	09/24/07	01/07/08	03/31/08	06/23/08
Part III of Application Due Bid Data Submittal	11/08/07	02/21/08	05/16/08	08/08/08
DEQ Order of Approval Issued*	11/21/07	03/13/08	06/05/08	08/29/08
Borrower's Pre-Closing with the Michigan Municipal Bond Authority (MMBA)	12/04/07	03/19/08	06/11/08	09/10/08
MMBA CLOSING	12/14/07	04/01/08	06/23/08	09/22/08

*In addition to MMBA requirements, all municipal bond sales must be reviewed and approved by the Local Audit and Finance Division of the Michigan Department of Treasury before an Order of Approval can be issued.

AN APPROVABLE APPLICATION FOR A REVOLVING FUND LOAN MUST INCLUDE:

1. A completed revolving fund application (Parts I, II, and III) including all required application information and assurances.
2. A detailed project description, cost breakdown, and project schedule.
3. Financial documentation to demonstrate ability for timely repayment of the loan and other assurances required by the application. (Part I)
4. If applicable, all executed intermunicipal service agreements. (Part II)
5. An approved User Charge System. (Part II)
6. An approved Project Plan. (Part II)
7. A set of plans and specifications suitable for bidding, including DEQ construction permit. (Part II)
8. A certified resolution from the applicant designating an authorized representative. (Part II)
9. Verification that the project has been advertised for bids or other appropriate procurement action. (Part II)



STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

STEVEN E. CHESTER
DIRECTOR

September 28, 2007

Ms. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130-1092

Dear Ms. Dettling:

SUBJECT: State Revolving Fund (SRF)
Village of Dexter
SRF Project No. 5291-01

We have evaluated your letter dated August 9, 2007, requesting further review and consideration of your total SRF project for placement on our Project Priority List (PPL). After careful review and consultation with the district engineer, we are reconfirming our prior decision to partition the project, as stated in our July 17, 2007 letter.

Recent discussions with the district office indicate that the village of Dexter believes that the rehabilitation proposed in the project plan will not appreciably affect the size of the equalization basin. This logic would seem to indicate that the proposed rehabilitation ranked on the fiscal year (FY) 2008 PPL is not cost-effective. In addition, the district office has been informed that the village of Dexter does not now believe that there is excessive Infiltration/Inflow (I/I) in the system, which negates the need for the project currently ranked on the FY 2008 PPL. In light of the analysis presented in the project plan indicating a three fold increase in flows during wet weather, we cannot accept the assertion that there is no inflow problem.

As a result, in addition to determining that the basin will not be listed on the FY 2008 PPL, we have also determined that a completely revised cost-effectiveness analysis must be submitted before efforts can progress toward funding any portion of the proposed project. The revised analysis must clearly identify cost-effective infiltration removal by means of rehabilitation, as well as cost-effective inflow removal. These costs must be evaluated by comparison to the costs to transport and treat the excessive clear water. The treatment component may include an equalization basin and any additional facilities needing enlargement to transport peak flows. The analysis should be in the form of a Sanitary Sewer Evaluation Survey.

Ms. Donna Dettling
Page 2
September 28, 2007

If you have any further questions or comments please feel free to contact me or Mr. Les Prether at 517-241-4307.

Sincerely,



Chip Heckathorn
Revolving Loan and Operator Certification Section
Environmental Science and Services Division
517-373-4725

cc: Ms. Tiffany Myers, DEQ-Water Bureau, Jackson District Office
Mr. Rhett Gronevelt, P.E., OHM

Donna Dettling

From: Jim Valenta [JJV@MIDWESTERNCONSULTING.COM]
Sent: Thursday, November 08, 2007 10:46 AM
To: Donna Dettling
Subject: Main Street Traffic Signal System

AGENDA 11-12-07
ITEM D-1

Donna:

A couple of weeks have passed since Dan Dapprich finished the installation of traffic signal modifications on Main Street. Please recall that this project was funded by the Federal Highway Administration through a Congestion Mitigation Air Quality (CMAQ) grant at no direct cost to the Village. We have made some minor timing changes to the settings and continue to monitor traffic flows. You asked me to prepare a brief description of how the new system now works which is the subject of this email.

The two Main Street signals are now connected with an electrical cable. The cable allows the Baker Road signal (system master) to relay information to the Broad St signal (slave controller). There is a background cycle length that provides overall synchronization of the two signals. In the morning the background cycle length is set at 80 seconds and in the afternoon the background cycle length is 90 seconds. Previously each signal was running a 70 second cycle length at all times. The length of the background cycle is determined by a traffic engineering computer program that I used to analyze traffic flows based upon actual traffic counts. The counts that are being used were last collected in 2002, and should be recounted to further refine the system.

The background cycle releases each signal at specific times to change from servicing the Main Street movement phase to another phase when a vehicle or pedestrian call is placed at the intersection. Previously the signals cycled continuously between the traffic phases without data relating to the presence of a pedestrian or vehicle. Now the signals are able to either detect a vehicle within the range of the cameras, or detect a pedestrian through activation of the push buttons at the intersection. Once a vehicle or pedestrian call is detected, the background cycle permits the signal to change from the Main Street green to the minor movement signal indications, but this permission is only allowed at specific times in the background cycle.

There is no detection of through vehicles along Main Street. The system reverts to the Main Street green phase and rests there until it is called away (as described above). If no minor phase calls are received, then the signal will not change from the Main Street green phase to any minor phase.

Further, the background cycle permissions contain signal offset information that results in a signal progression between the two signals. This progression, or coordination, delays the start of the Main Street green by 12 seconds between the signals. The 12 second delay is called an offset and the offset is determined by a traffic analysis of intersection counts. It takes about 12 seconds for a vehicle to travel between the two signals at the posted speed limit. A vehicle eastbound at Broad Street in the morning that receives a green light should also receive a green light at Baker Road 12 seconds later. In the afternoon the system shifts to provide for a westbound 12-second offset. The offsets create a "through band width" in each travel direction. The through band represents a slice of the background cycle length when a vehicle is guaranteed of passage through the system without encountering a red light. The through band widths are different for the inbound (eastbound) and outbound (westbound) directions and general range from 24 to 34 seconds in length.

There has been one complaint that I know of relating to the protected left turn phases at both intersections. The selection of a protected left-turn phase is warranted based upon the 2002 traffic information. Since federal funds are involved, the system had to include protected left turn phases in order to comply with the standards. The system is operated so that the left turn movements occur at a point in the background cycle length when no through band movement is occurring. It has been suggested that a protected/permmissive left-turn would further improve traffic flows. The use of a protected/permmissive left-turn phase should not be encouraged at a location where the stopped position of waiting vehicles is beyond the detection range of the video camera. At Broad Street the camera is trained on the area behind the stop bar/cross walk, where vehicles are legally supposed to stop and wait for the left-turn green arrow. If these vehicles creep into the intersection while waiting for the arrow, they are outside of the detection zone. The signal "remembers" that there was once a vehicle behind the stop bar and will provide a protected left-turn arrow at the next opportunity as dictated by the background cycle length. If the vehicle that was extending past the stop bar and into the intersection does indeed turn left (as would occur with a permmissive left-turn) then the signal will still provide a left-turn arrow: this time to an empty left-turn bay. This will result in the entire Main Street traffic movement being stopped to serve no vehicles. The idea of a coordinated system is to keep the Main Street traffic moving and it does not appear justified that a relatively few number of left-turning vehicles should be serviced at the expense of many Main Street vehicles. It is also not safe to

11/8/2007

P17

allow a permissive left-turn flashing arrow when the crossing path is over a protected walk pedestrian indication. My opinion is that the system works well as it is currently operated and the use of protected left-turn phases is justified.

Through my observations, and comments that I have received from Dexter Township residents who travel through Dexter every day, the lines of vehicles are shorter than previously and traffic moves along Main Street more smoothly than with the old fixed time system. This was the goal of the CMAQ program.

I suggest that the Village allow the collection of current traffic data all along Main Street so that the timings, background cycle lengths and offsets can be further refined based upon traffic engineering analysis, rather than field observations. Although there is no requirement for a report, it would be interesting to analyze the system operations and measures of effectiveness changes that were predicted when the CMAQ grant was applied for.

I hope this email is sufficient for your use in communicating with the Village Council. I will be pleased to be at the November 12 meeting to answer any questions that remain.

VILLAGE OF DEXTER

8140 Main Street

Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Seta and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: November 12, 2007
Re: CDBG - Grant Closeout

In 2005, the Village was awarded a \$219,164 Economic Development grant from the Community Development Block Grant Program, which was made available to support projects that created jobs. This money was obtained as part of the Monument Park Building Project and was used to fund the parking improvements on Alpine Street. As part of the grant close out requirements, a public hearing is required. The purpose of the public hearing is to inform the public of the results of the project, which are as follows:

- The Monument Park Building Project created the 21 permanent jobs required by the grant.
- Over 51% of these jobs went to people considered to be in a low to moderate income class.
- The grant money was used to fund the parking improvements on Alpine Street, which were necessary to provide additional parking support to the downtown area.



Received 10-19-07
WASHTENAW COUNTY
OFFICE OF THE SHERIFF



DANIEL J. MINZEY
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org
HERBERT F. MAHONY
UNDERSHERIFF

October 11, 2007

AGENDA 11-12-07
ITEM I-1

Mrs. Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, Michigan 48130

Dear Mrs. Dettling:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of September 2007.

I ask that you review and accept this report at your next Board Meeting. If you have any questions or require any additional information, please contact Sergeant Beth Gieske (734) 424-0587 or me at (734) 994-8109.

Thank you.

Sincerely,

Brian Filipiak

Brian Filipiak
Lieutenant

— MISSION —

To provide our community with a solution driven approach to public safety, built upon a proud history of professionalism and mutual respect.

Washtenaw County Sheriff's Office**2007 PSU Summary****West Operations**

Contracting Unit: Dexter Village
Contracted PSU: 3
Contract PSU Hours: 5,400

<u>Month</u>	<u>Hours Provided</u>	<u>Monthly Goal</u>	<u>Hours (Short)/Over</u>
January	482.57	450.00	32.57
February	501.41	450.00	51.41
March	540.32	450.00	90.32
April	572.01	450.00	122.01
May	559.57	450.00	109.57
June	439.50	450.00	(10.50)
July	356.59	450.00	(93.41)
August	382.23	450.00	(67.77)
September	416.12	450.00	(33.88)
October	0.00	450.00	-
November	0.00	450.00	-
December	0.00	450.00	-
Annual Total	4,250.32	5,400.00	200.32

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Contract Area:
Dexter Village

Start Date:
1/1/2007

End Date:
9/30/2007

Activity Type	Time (minutes)	
Administrative Duty	5910	98.5
Briefing	8859	147.6
Court (Regular Time)	805	13.41
Court (Overtime)	720	12
Community Relations	11790	196.5
Follow-Up	22220	370.3
Out of Service	0	0
Proactive Patrol	40030	667.1
Special Detail	250	4.166
Selective Enforcement	11345	189.0
Self-Initiated Activity	7275	121.2
Service Requests	14630	243.8
Training	335	5.583
Traffic Stop	2875	47.91
Total Time: All Activities	127044	2117.4



Washtenaw County Sheriff's Activity Log

Activity Log Area Summary Report

10/10/2007

6:59:03PM

Area: 39 - Dexter Village

Date Range: 9/1/2007 - 9/30/2007

CSO/ACO/Support Staff Log

Total Follow-Up:	2	for a total of	60 minutes
Total Service Requests:	3	for a total of	105 minutes
Total Records, Minutes and equivalent Hours:	5		165 = 2 hours 45 minutes

Deputy Log

Total Traffic Stop:	25	for a total of	275 minutes
Total Administrative Duty:	35	for a total of	935 minutes
Total Briefing:	56	for a total of	950 minutes
Total Court (Regular Time):	5	for a total of	885 minutes
Total Community Relations:	67	for a total of	1215 minutes
Total Follow-Up:	59	for a total of	2405 minutes
Total Out of Service:	18	for a total of	10 minutes
Total Proactive Patrol:	325	for a total of	8984 minutes
Total Special Detail:	4	for a total of	205 minutes
Total Selective Enforcement:	119	for a total of	2950 minutes
Total Self-Initiated Activity:	39	for a total of	995 minutes
Total Service Requests:	99	for a total of	3508 minutes
Total Training:	1	for a total of	90 minutes
Total Service Request Assist:	2	for a total of	120 minutes
Total Property Check:	29	for a total of	615 minutes
Total Court Off-Duty:	2	for a total of	240 minutes
Total Records, Minutes and equivalent Hours:	905		24,967 = 416 hours 7 minutes

Detective Log

Total Follow-Up:	2	for a total of	270 minutes
Total Other:	1	for a total of	15 minutes
Total Records, Minutes and equivalent Hours:	3		285 = 4 hours 45 minutes

Secondary Road Patrol Log

Total Traffic Stop:	9	for a total of	125 minutes
Total Briefing:	15	for a total of	230 minutes
Total Community Relations:	2	for a total of	40 minutes
Total Proactive Patrol:	2	for a total of	50 minutes
Total Special Detail:	1	for a total of	80 minutes
Total Selective Enforcement:	22	for a total of	545 minutes
Total Service Requests:	2	for a total of	130 minutes
Total Records, Minutes and equivalent Hours:	60		1,410 = 23 hours 30 minutes

Supervisor Log

Total Administrative Duty:	40	for a total of	1680 minutes
Total Briefing:	9	for a total of	290 minutes
Total Court (Overtime):	3	for a total of	200 minutes

Total Community Relations:	16	for a total of	500	minutes
Total Follow-Up:	1	for a total of	10	minutes
Total Out of Service:	1	for a total of	35	minutes
Total Proactive Patrol:	19	for a total of	350	minutes
Total Selective Enforcement:	1	for a total of	60	minutes
Total Self-Initiated Activity:	8	for a total of	265	minutes
Total Service Requests:	3	for a total of	350	minutes
Total Service Request Assist:	3	for a total of	65	minutes
Total Property Check:	6	for a total of	65	minutes
Total Court Off-Duty:	1	for a total of	45	minutes
<hr/>				
Total Records, Minutes and equivalent Hours:	121		4,280	= 71 hours 20 minutes
<hr/>				
Combined Total Records, Minutes and equivalent Hours:	1,094		31,107	= 518 hours 27 minutes



Washtenaw County Sheriff's Activity Log

Activity Log Area Summary Report

10/10/2007

7:01:29PM

Area: 39 - Dexter Village

Date Range: 5/1/2007 - 9/30/2007

CSO/ACO/Support Staff Log

Total Follow-Up:	2	for a total of	60 minutes
Total Proactive Patrol:	2	for a total of	85 minutes
Total Service Requests:	3	for a total of	105 minutes
Total Records, Minutes and equivalent Hours:	7	250	= 4 hours 10 minutes

Deputy Log

Total Traffic Stop:	149	for a total of	2328 minutes
Total Administrative Duty:	252	for a total of	6005 minutes
Total Briefing:	479	for a total of	8471 minutes
Total Court (Regular Time):	11	for a total of	1595 minutes
Total Court (Overtime):	1	for a total of	35 minutes
Total Community Relations:	344	for a total of	7775 minutes
Total Deputy Joined Shift:	16	for a total of	70 minutes
Total Deputy Left Shift:	22	for a total of	1 minutes
Total Follow-Up:	403	for a total of	15921 minutes
Total Out of Service:	99	for a total of	80 minutes
Total Proactive Patrol:	1356	for a total of	38936 minutes
Total Special Detail:	20	for a total of	2370 minutes
Total Selective Enforcement:	414	for a total of	10525 minutes
Total Self-Initiated Activity:	210	for a total of	6000 minutes
Total Service Requests:	479	for a total of	17664 minutes
Total Training:	12	for a total of	940 minutes
Total Service Request Assist:	27	for a total of	835 minutes
Total Property Check:	74	for a total of	1390 minutes
Total Court Off-Duty:	7	for a total of	625 minutes
Total Records, Minutes and equivalent Hours:	4,543	127,975	= 2132 hours 55 minutes

Detective Log

Total Traffic Stop:	1	for a total of	15 minutes
Total Administrative Duty:	3	for a total of	70 minutes
Total Community Relations:	1	for a total of	10 minutes
Total Follow-Up:	17	for a total of	1785 minutes
Total Out of Service:	1	for a total of	60 minutes
Total Proactive Patrol:	1	for a total of	20 minutes
Total Selective Enforcement:	1	for a total of	15 minutes
Total Self-Initiated Activity:	1	for a total of	90 minutes
Total Service Requests:	2	for a total of	205 minutes
Total Other:	1	for a total of	15 minutes
Total Records, Minutes and equivalent Hours:	29	2,285	= 38 hours 5 minutes

Secondary Road Patrol Log

Total Traffic Stop:	41	for a total of	710 minutes
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Total Administrative Duty:	1	for a total of	60 minutes
Total Briefing:	40	for a total of	710 minutes
Total Community Relations:	6	for a total of	180 minutes
Total Follow-Up:	2	for a total of	140 minutes
Total Proactive Patrol:	5	for a total of	130 minutes
Total Special Detail:	3	for a total of	235 minutes
Total Selective Enforcement:	58	for a total of	1330 minutes
Total Self-Initiated Activity:	2	for a total of	270 minutes
Total Service Requests:	10	for a total of	360 minutes

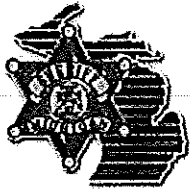
Total Records, Minutes and equivalent Hours:	177		4,355	=	72 hours	35 minutes
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Supervisor Log

Total Traffic Stop:	3	for a total of	60 minutes
Total Administrative Duty:	225	for a total of	11215 minutes
Total Briefing:	61	for a total of	1425 minutes
Total Court (Overtime):	3	for a total of	200 minutes
Total Community Relations:	130	for a total of	5145 minutes
Total Follow-Up:	12	for a total of	555 minutes
Total Out of Service:	5	for a total of	35 minutes
Total Proactive Patrol:	105	for a total of	4265 minutes
Total Special Detail:	2	for a total of	125 minutes
Total Selective Enforcement:	10	for a total of	225 minutes
Total Self-Initiated Activity:	45	for a total of	1295 minutes
Total Service Requests:	23	for a total of	920 minutes
Total Training:	1	for a total of	30 minutes
Total Service Request Assist:	5	for a total of	115 minutes
Total Property Check:	22	for a total of	345 minutes
Total Court Off-Duty:	1	for a total of	45 minutes

Total Records, Minutes and equivalent Hours:	701		27,760	=	462 hours	40 minutes
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Combined Total Records, Minutes and equivalent Hours:	5,457		162,625	=	2710 hours	25 minutes
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Washtenaw County Sheriff's Activity Log

Activity Log Citation by Area Report

10/10/2007

7:26:24PM

Area: 39 Dexter Village
Date Range: 09/01/2007 - 09/30/2007

Create Date	Location	Deputy Name
09/03/2007	MAIN & JEFFORDS ST	Deputy Sheriff DEZWAAN, KEITH AREND
09/05/2007	ANN ARBOR/INVERNESS	Deputy Sheriff DALTON, KEITH
09/05/2007	BROAD/5TH	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/05/2007	AA/KENSINGTON	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/05/2007	AA/KENSINGTON	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/05/2007	DEXTER - ANN ARBOR & MEADOWVIEW	Deputy Sheriff DEZWAAN, KEITH AREND
09/06/2007	INVERNESS ST. & SECOND ST.	Deputy Sheriff HAUSE, KEVIN PATRICK
09/08/2007	ANN ARBOR & DOVER	Deputy Sheriff HAUSE, KEVIN PATRICK
09/08/2007	CENTRAL & MAIN	Deputy Sheriff HAUSE, KEVIN PATRICK
09/10/2007	AA/KENSINGTON	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/10/2007	EDISON/FOURTH	Deputy Sheriff DALTON, KEITH
09/12/2007	ANN ARBOR/KENSINGTON	
09/12/2007	CENTRAL/FOURTH	
09/12/2007	MAIN/DEXTER CHELSEA	
09/12/2007	ANN ARBOR/KENSINGTON	
09/12/2007	ANN ARBOR/INVERNESS	
09/12/2007	ANN ARBOR/INVERNESS	
09/14/2007	BAKER/DAN HOEY	Deputy Sheriff DALTON, KEITH
09/14/2007	AA/KENSINGTON	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/17/2007	CENTRAL/THIRD	Deputy Sheriff DALTON, KEITH
09/17/2007	CENTRAL/THIRD	Deputy Sheriff DALTON, KEITH
09/18/2007	BAKER/DAN HOEY	
09/18/2007	ANN ARBOR/KENSINGTON	
09/18/2007	ANN ARBOR/KENSINGTON	
09/19/2007	PARKER / SHIELD	Deputy Sheriff BLACKWELL, RONNIE DALE
09/20/2007	DAN HOEY/BISHOP CIR	
09/21/2007	BROAD & FIFTH	Deputy Sheriff HAUSE, KEVIN PATRICK
09/21/2007	AA/KENSINGTON	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/21/2007	AA/KENSINGTON	Deputy Sheriff WILLIAMS, MICHAEL SCOTT
09/23/2007	BAKER & DAN HOEY	Deputy Sheriff HAUSE, KEVIN PATRICK
09/26/2007	DEXTER/ANN ARBOR MILL CREEK SCHOOL	Deputy Sheriff MOBBS, PAUL ANTHONY
09/27/2007	HURON VIEW CT. & DEXTER-A2	Deputy Sheriff HAUSE, KEVIN PATRICK
09/28/2007	MAIN ? JEFFORDS	Deputy Sheriff BLACKWELL, RONNIE DALE
09/28/2007	BAKER AND GRAND	Sergeant GIESKE, BETH MARIE

Total Traffic Stops: 34

Tickets Issued: 16

Tickets Not Issued: 18

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

September 2007

Contract Area: Dexter Village

Incident Type/Description	Incident Count
BOL BOL	1
0909 DEATH INVESTIGATION	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	1
1304 ASSAULT/DOMESTIC-MISDEMEANOR	1
2300 LARCENY (RETAIL FRAUD USE 3000)	1
2600 FRAUDULENT ACTIVITIES	4
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	3
3000 RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	1
3605 INDECENT EXPOSURE	1
3890 JUVENILE INCORRIGIBILITY/TRUANCY	6
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	1
5030 PPO-PERSONAL PROTECTION ORDERS	1
5202 BOMBS/EXPLOSIVES	1
5300 NOISE COMPLAINT/PUBLIC PEACE	4
5311 DISORDERLY CONDUCT	4
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5560 ANIMAL BITES	1
5561 ANIMALS AT LARGE & CONFINED ANIMALS	3
5586 ANIMAL CRUELTY	2
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	2
9204 MENTAL HEALTH PROBLEMS	1
9301 TRAFFIC CRASH	4
9302 PRIVATE PROPERTY TRAFFIC CRASH	1
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	5
9304 ABANDON VEH, HAZARDS, ILLEGAL PARKING	2
9313 Traffic Control Device Problem	1
9401 ALARM-ARMED ROBBERY	1
9402 ALARM-BURGLARY	15
9403 ALARM-PANIC	2
9505 MEDICAL ASSIST-AMBULANCE REQUEST	8
9806 FAMILY TROUBLE-NO CRIMINAL OFFENSE	2
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	3
9808 LOST & FOUND PROPERTY	1

9902	Civil Standby	1
9903	MISSING PERSON (age 17 and older)	1
9905	911 HANG UP CALL	8
9908	GENERAL ASSISTANCE	6
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	1
Total		104

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

September 2006

Contract Area: Dexter Village

Incident Type/Description	Incident Count
BOL BOL	1
0909 DEATH INVESTIGATION	1
1100 CSC/CRIMINAL SEXUAL CONDUCT-RAPE	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	2
2200 BURGLARY	2
2379 LARCENY OF GAS-SELF SERVE	1
2401 UDAA/MOTOR VEHICLE THEFT	3
2600 FRAUDULENT ACTIVITIES	1
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	2
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE	1
3800 CHILD/FAMILY ABUSE OR NEGLECT	1
3890 JUVENILE INCORRIGIBILITY/TRUANCY	3
4111 LIQUOR INSPECTION FOR LCC LICENSE	1
4200 DRUNKENESS (USE 5311 IF DISORDERLY)	1
4800 OBSTRUCTING POLICE	1
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	2
5300 NOISE COMPLAINT/PUBLIC PEACE	3
5311 DISORDERLY CONDUCT	2
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	1
5560 ANIMAL BITES	1
5700 TRESPASSING/INVASION OF PRIVACY	1
6277 OFF ROAD VEHICLE VIOLATIONS	1
9000 ASSIST OTHER AGENCY-IN ASSIGNED AREA	2
9301 TRAFFIC CRASH	5
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	1
9304 ABANDON VEH, HAZARDS, ILLEGAL PARKING	2
9401 ALARM-ARMED ROBBERY	2
9402 ALARM-BURGLARY	11
9505 MEDICAL ASSIST-AMBULANCE REQUEST	9
9805 NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	1
9806 FAMILY TROUBLE-NO CRIMINAL OFFENSE	4
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	6
9808 LOST & FOUND PROPERTY	2
9902 Civil Standby	1
9905 911 HANG UP CALL	4
9908 GENERAL ASSISTANCE	4
	87

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

Year-to-Date Incidents

Contract Dexter Village		# Incidents		
Incident		2007	2006	2005
A	Motorist Assist	0	0	0
P	Property Check	4	1	0
T	Traffic Stop	1	0	0
BOL	BOL	25	14	19
0907	SUICIDE DEATH (ATTEMPT USE 9204)	1	0	0
0909	DEATH INVESTIGATION	2	2	0
1002	KIDNAPPING-PARENTAL	0	0	0
1003	LURING-ATTEMPT CHILD LURING	0	1	0
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	1	6	4
1206	ROBBERY-UNARMED	2	0	0
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	3	9	6
1302	ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	1	1	0
1303	THREATS/STALKING/ETHNIC INTIMIDATION	9	9	13
1304	ASSAULT/DOMESTIC-MISDEMEANOR	8	7	5
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	0	0	0
1380	TX HARASSMENT/THREATS (OBSCENE USE 5372)	3	4	6
2000	ARSON	0	1	1
2200	BURGLARY	6	7	12
2210	BURGLARY-ATTEMPT	2	2	1
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	0	1	1
2299	B&E TO AUTOMOBILE	6	7	7
2300	LARCENY (RETAIL FRAUD USE 3000)	17	36	26
2302	PURSE SNATCHING WITHOUT EXCESSIVE FORCE	0	0	0
2305	Larceny from Auto	22	20	10
2379	LARCENY OF GAS-SELF SERVE	4	3	9
2401	UDAA/MOTOR VEHICLE THEFT	1	6	5
2402	UDAA Recovered—Motor Vehicle	1	0	0
2405	FAIL TO RETURN RENTED/BORROWED VEHICLE	0	0	0
2411	TAKEN WITHOUT PERMISSION/JOY RIDING	0	0	0
2500	FORGERY/COUNTERFEITING	0	0	1
2600	FRAUDULENT ACTIVITIES	16	14	13
2700	EMBEZZLEMENT	1	1	2
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	1	1
2900	MDOP/DAMAGE TO PROPERTY/VANDALISM	19	24	41
3000	RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN	5	8	1
3500	DRUGS/VIOLATION OF PUBLIC HEALTH CODE	5	9	5
3550	DRUG PARAPHERNALIA POSSESSION	0	0	0
3600	SEX OFFENSES/GROSS INDECENCY	0	1	0
3605	INDECENT EXPOSURE	3	0	0
3611	PEEPING TOM/WINDOW PEEPING	0	0	0
3800	CHILD/FAMILY ABUSE OR NEGLECT	2	3	3
3813	CURFEW VIOLATIONS (JUVENILE)	1	0	0
3890	JUVENILE INCORRIGIBILITY/TRUANCY	26	24	29

4000	PROSTITUTION-COMMERCIALIZED SEX	0	0	0
4100	LIQUOR LAW VIOLATIONS	0	0	0
4104	MINOR IN POSSESSION OF ALCOHOL IN A VEH	1	0	0
4105	MINOR IN POSSESSION OF ALCOHOL-CIVIL INF	2	1	0
4111	LIQUOR INSPECTION FOR LCC LICENSE	3	7	2
4200	DRUNKENESS (USE 5311 IF DISORDERLY)	3	2	0
4800	OBSTRUCTING POLICE	0	2	0
4850	FLEEING AND ELUDING POLICE OFFICER	0	0	0
5000	WARRANT ARREST/OBSTRUCTING JUSTICE	19	6	9
5020	VIOLATION OF COURT ORDERS EXCEPT PPO	3	0	2
5030	PPO-PERSONAL PROTECTION ORDERS	2	1	2
5201	CCW-CARRYING CONCEALED WEAPONS	1	0	2
5202	BOMBS/EXPLOSIVES	1	0	0
5203	WEAPONS OFFENSES - OTHER	1	0	0
5213	SHOTS FIRED-CARELESS USE OF FIREARM	1	0	3
5215	BOMB/ARSON THREAT	0	0	0
5282	FIREWORKS USE/POSSESSION/SALE	1	2	1
5300	NOISE COMPLAINT/PUBLIC PEACE	14	16	23
5309	TX-Harassing Calls-Hang Ups, Prank, Etc	1	0	6
5311	DISORDERLY CONDUCT	33	28	23
5372	OBSCENE TELEPHONE CALLS	0	0	0
5401	HIT & RUN CRASH (PUBLIC AND PRIVATE)	22	8	22
5402	OUIL / OUID	6	4	3
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1	4	1
5500	HEALTH & SAFETY	8	2	5
5560	ANIMAL BITES	4	3	3
5561	ANIMALS AT LARGE & CONFINED ANIMALS	12	7	21
5563	ANIMAL PROBLEMS (MISC), BARKING DOGS, ETC	5	12	5
5564	ANIMAL-IMPOUNDED DOG	3	1	5
5586	ANIMAL CRUELTY	3	3	1
5593	TOBACCO PRODUCT VIOLATIONS	0	1	0
5600	CIVIL RIGHTS VIOLATIONS	0	0	0
5700	TRESPASSING/INVASION OF PRIVACY	1	4	1
5720	TRESPASS NOTICE SERVED	12	6	4
6200	HUNTING & CONSERVATION VIOLATIONS	1	3	3
6274	LITTERING	0	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	1	1
6300	VAGRANCY-LOITERING	0	1	1
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	5	6	4
7001	RUNAWAY-RECOVERED FM OTHER	0	0	0
7002	MISSING CHILD (AGE 10 AND UNDER)	1	0	1
7300	MISCELLANEOUS CRIMINAL OFFENSES	0	0	0
7500	SOLICITATION (PROSTITUTION USE 4000)	1	1	4
8909	COMMERCIAL VEHICLE VIOLATIONS	0	0	0
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	0	9	2
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	31	37	25
9005	PBT Test Given (Not Incident to Arrest)	1	0	1
9204	MENTAL HEALTH PROBLEMS	8	3	5
9301	TRAFFIC CRASH	50	43	65
9302	PRIVATE PROPERTY TRAFFIC CRASH	11	3	12
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	25	12	8
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	9	10	9

9305	TRAFFIC HAZARD (NON-VEHICLE)	2	1	1
9306	TRAFFIC DIRECTION/CONTROL	1	0	2
9307	INSPECTION-MOTOR VEHICLE	0	2	2
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	2	1	4
9313	Traffic Control Device Problem	1	0	1
9314	Private Property Impound	2	4	13
9401	ALARM-ARMED ROBBERY	1	2	3
9402	ALARM-BURGLARY	94	109	98
9403	ALARM-PANIC	2	0	3
9404	ALARM-FIRE	0	0	2
9406	Alarm-AUDIBLE	0	5	1
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	12	9	6
9504	HAZARDOUS MATERIAL CONDITION	0	0	3
9505	MEDICAL ASSIST-AMBULANCE REQUEST	71	48	35
9706	ACCIDENT-ALL OTHER	0	1	0
9708	ACCIDENTAL DAMAGE TO PROPERTY	0	3	1
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	0	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC	3	3	2
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	4	5	8
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	5	3	5
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	17	18	20
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	83	59	78
9808	LOST & FOUND PROPERTY	16	16	12
9809	OVERDOSE (ACCIDENTAL-DRUG) WITHOUT	1	0	0
9810	REPOSSESSION OF VEHICLE	0	0	0
9902	Civil Standby	7	9	3
9903	MISSING PERSON (age 17 and older)	1	2	1
9905	911 HANG UP CALL	34	35	22
9908	GENERAL ASSISTANCE	43	43	21
9909	OTHER NON-CRIMINAL & UNKNOWN INCIDENTS	0	0	0
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	1	0	1
	Totals	906	849	855

DEXTER VILLAGE

Summary of Police Services

Sep-2007

MAJOR INCIDENTS

Date	Location	Incident	Deputy
9/6/2007	2800 Block Baker	Disorderly	Dalton
9/11/2007	8000 Block Main	Malicious Destruction of Property	Zachariah
9/17/2007	7600 Block Grand	Personal Protection Order Violation	Blackwell
9/16/2007	8000 Block Huron St	Animal Cruelty	Blackwell
9/27/2007	3200 Block Broad St	Medical	Mesko

CITATIONS

January	32
February	20
March	42
April	44
May	22
June	16
July	23
August	18
September	16
October	
November	
December	

INCIDENTS

	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
Jan	2	15	3	0	2	0
Feb	5	9	0	1	1	0
Mar	9	10	8	1	1	1
Apr	2	6	2	2	1	0
May	12	6	3	1	3	0
Jun	6	13	6	0	0	3
Jul	3	11	5	1	1	1
Aug	7	9	1	1	1	1
Sep	4	15	0	0	1	0
Oct						
Nov						
Dec						

HOURS

	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	450	482.57	32.57	482.57	32.57
February	450	501.41	51.41	983.98	83.98
March	450	540.32	90.32	1524.3	174.3
April	450	572.01	122.01	2096.31	296.31
May	450	559.57	109.57	2655.88	405.88
June	450	439.5	-10.5	3095.38	395.38
July	450	356.59	-93.41	3451.97	301.97
August	450	382.23	-67.77	3834.2	234.2
September	450	416.12	-33.88	4250.32	200.32
October	450				
November	450				
December	450				

TOTAL INCIDENTS

	2007	2006
Jan	95	60
Feb	78	68
Mar	106	85
Apr	93	98
May	130	95
Jun	122	117
Jul	92	126
Aug	86	113
Sep	104	87
Oct		99
Nov		79
Dec		111
TOTAL		1124

AGENDA 11-12-07

ITEM I-2

VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734) 426-5466

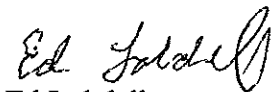
TO: VILLAGE COUNCIL
FROM: ED LOBDELL
SUBJECT: PUBLIC SERVICES UPDATE
DATE: 11-02-07

Attached you will find an update for the Water and Sewer Departments along with an update from the Streets Department.

- 1 - Water meter work completed during this period, (July 1,2007 - October 31,2007).
- 2 - Other work performed during this period.
- 3 - CIP Update.
- 4 - Streets Update.

Should you have any questions, please call or stop by.

Respectfully Submitted;



Ed Lobdell
Public Services Supt.

VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734) 426-5466

November 2, 2007

UTILITY DEPT. - WATER METER/SERVICE CALL UPDATE

For the period beginning July 1, 2007 and ending October 31, 2007 the following denotes work completed.

New meters and read units installed	- 9
Water only meters installed	- 11
Read unit maintenance	- 16
Miss Digs	- 64
All other service calls	- 174

Along with the above items, other tasks performed during this period are as follows.

Flushing Select Sewers	- Monthly
Reading Meters	- Bimonthly
Checking all lift stations	- Weekly
Backwashing Filter Plant	- Weekly

Several site plan reviews - attended preconstruction meetings.

Attended Staff meetings/twice a month.

Attended DEQ/AWWA fall regional meeting - 10-17-07.

Attended meeting in Jackson with DEQ about well search & permits - 10-04-07.

Attended work session with Council about water & sewer issues - 10-22-07.

Attended several update meeting with OHM.

Coordinated pulling of #2 well & replacement - (lightning strike).

Coordinated pulling of #3 well due to pump failure and holes in casing pipe - 9-18-07.

Cleared several trees on School property for well search.

Assisted with car wash for Hockey Club - 7-22-07.

Assisted with car wash for Band - 8 - 11-07.

Assisted with water for food wagons during Dexter Daze.

Replaced sanitary sewer manhole riser in DQ parking lot, (damaged by contractor).

Repaired water break at Bates, (in field between Bates & Wylie).

Coordinated cleaning of settling pond for Filtration Plant.

Replaced pump impeller at Dexter Crossing lift station.

Painted 11 fire hydrants.

OTHER ANNUAL/SEMI ANNUAL ISSUES HANDLED

Semi-Annual Fire Hydrant Flushing - Completed week of 10-15-07.

Semi-Annual Sewer Maint Flushing - Completed 10-05-07.

Semi-Annual Sludge Hauling - Completed 10-31-07.

DEQ Required Sampling - Sampling is ongoing as required.

CIP UPDATE

1 - DPW BUILDING

This project is complete, punch list items have been addressed, and are satisfactory. This has been a project to be proud of, you should pat yourselves on the back. This project should serve the public long into the future. Thank you for having the foresight to go ahead with this project.

2 - NEW WELL SEARCH

We are in the process of getting the well driller back on site to drill another observation well along with a test well. The test well will be large enough to turn it into a production well should the test results provide us with the information that we expect. The next step would be to conduct a 24 hour flow test, monitoring the observation wells along with water quality. These results will then be forwarded to the DEQ for evaluation and recommendations. We will keep you posted as we go along through the process.

3 - SIDEWALK REPLACEMENT

We are well into the process of working our way through the replace and repair section of the CIP. We have replaced sidewalk or portions of sidewalk on Forest, Baker, Broad, Central Fifth, Inverness, and Dover Streets. We have replaced approximately 3800 lineal feet of sidewalk. We will continue with this replacement project in the spring. We will keep you posted of the progress of this project.

VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734) 426-5466

STREETS UPDATE

The following is an update of what has been going on with the Streets Department during the period between July 1, 2007 and October 31, 2007.

Ongoing issues that are dealt with on a regular basis.

DDA Issues - Trash - Smoke Pots - Decorative Lights - Dumpster Issues -

Storm Cleanup - Chipping and general storm cleanup.

Weekly Chipping - Scheduled for every Wednesday - (as needed).

Cutting Grass - Parks - Smith Woods - Ind Park - Other Village owned Property -

Other projects and issues dealt with during this period are as follows.

Lowered Flags per Govoner Granholm Executive order for fallen Michigan serviceman.

Replaced light bulbs in decorative lighting.

Replaced light bulbs in pedestrian walkways.

Replaced light bulbs in Traffic signals.

Repaired dumpster enclosure behind TCF bank (Vandalized).

Set up four way stops during power outage on July 21, 2007.

Replaced camera for traffic signal at Dexter Ann Arbor & Meadowview.

Installed banner for St. Joes Festival - removed after.

Installed banner for Dexter Daze - removed after.

Installed banner for Basketball tryouts - removed after.

Installed banner for United Methodist Church - removed after.

Installed banner for Apple Days - removed after.

Installed banner for K of C Chicken broil - removed after.

Closed streets for Dexter Daze festival.

Assisted with street closures for Dexter Daze Parade.

Assisted with street closures for Movie in the Park.

Assisted with street closures for Apple Days.

Repaired sprinklers in Monument park after Dexter Daze.

Several in house tree removals.

Trimmed trees and bushes behind TCF and in walkways.

Removed trees in island of ^{Rx}DQ parking lot.

Coordinated startups and training for new equipment at new DPW.

Winterized irrigation system.

Started leaf pickup - 10-22-07.



MEMORANDUM

AGENDA 11-12-07

ITEM I-3

TO: Village Council / Planning Commission
FROM: Allison Bishop, AICP, Community Development Manager
SUBJECT: 1st Quarter Board and Commission Update
DATE: November 5, 2007

Attached you will find the 07-08 1st quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks Commission

Recreation Plan Amendment – The Parks Commission posted a revised Parks and Recreation survey online and a copy was in the October newsletter. The Parks Commission will use the results of the survey when completing the amendments to the Parks and Recreation Master Plan. The Parks Commission will also be consulting with the Mill Creek Park Planning team to ensure that the vision for the Mill Creek Park is incorporated into the plan so that the proposed improvements are grant eligible.

Community Park- Directional signage was installed at the intersection of Ryan Dr. and Dexter Ann Arbor Road to help locate the park and the permanent sign chosen by the Parks Commission was installed at the park entrance.

Park Use Permits- The Parks Commission is still considering adopting fees for use of the parks and gazebos in town.

HCMA Resolution of support – The Parks Commission has been in contact with Sue Nyquist at HCMA to determine the status of the Phase 1 and Phase 2 trail connection to the Village. The Community Development Office has made contact with County Parks regarding the potential connection between the HCMA trail and the Village. The Village will continue to work with the County on any future connection plans as they are available.

Smith Woods –

Parking Lot improvements were completed by County Parks and the signage for the Smith Woods Preserve and Miller Preserve is currently being coordinated with Lima Township and the County. The signage should be installed before the end of the year.

Planning Commission

Ann Arbor and Baker Road Corridor subcommittee – The Planning Commission has established a subcommittee to begin review of the Ann Arbor Road Corridor standards and the Baker Road Corridor standards based on the Master Plan amendments made last year.

Ordinance Review – The Planning Commission continues to recommend revisions to the Village of Dexter Zoning Ordinance, as they deem necessary. The Planning Commission is currently reviewing amendments to Article 5, Parking and Loading Standards.

Zoning Board of Appeals

The ZBA will meet in November to review a variance request submitted by Mike Hoelzer for the Dairy Queen.

DDA

Schulz Development (Mill Creek Building) – The DDA continues to review the Mill Creek Building project development agreement and is preparing to complete the Jeffords parking/roadway improvements in conjunction with the project.

Forest Street and Pharmacy Lot Parking Improvements- The construction of the Forest Street on street parking improvements and the pharmacy lot were completed this quarter.

Project Prioritization and Bonding- The DDA is working on their project prioritization list for potential bonding this fall. To date possible projects include (as referenced in the DDA Development Plan): Forest Street Redevelopment, Jeffords Street Intersection, Jeffords Street Mill Pond, Baker Road to Schools, Central Street, Bridge Enhancements and Jeffords Street Schulz Development.

Survey work for Main Street to Grand Street along Jeffords -- The survey work along Jeffords Street and the Mill Creek from Main Street to Grand Street should be completed by the end of November. This work is being completed to plan for redevelopment along Jeffords Street, extension of Jeffords Street and development along the Mill Creek and Broad Street.

Tree Pruning and Banners- The DDA has requested that tree-pruning work be done within the downtown. Bids are being requested for completion of the work this fall/winter. The trees between the Bakery and the attorney office were pruned this September. The DDA/staff is researching replacement of the banners in the downtown.

Tree Board

Tree Board Management Plan – The Tree Board is continuing to develop the Tree Management Plan and anticipates completion by Spring 2008.

Community Forestry Grant- An application for the CF Grant was submitted this quarter. The CF Grant can be used for tree planting throughout the Village on public property and within parks.

DTE Tree Planting Grant - 2007 was the first year that the Village applied and received funding from the DTE Tree Planting grant. The Village was reimbursed \$3000 for the planting and effort done in conjunction with the DTE grant.

TOTAL REIMBURSED FUNDING ANTICIPATED FROM TREE GRANTS = \$6000.

Other Projects

Chamber Liaison - Paul Cousins and I continue to attend the Dexter Area Chamber of Commerce meetings. Please let me know if there is ever any information that you would like me to take to the chamber. The Chamber is currently looking into having our community reports changed to 1/4ly.

Healthy Walking Program – The pedestrian kiosks at five (5) locations throughout the Village have been installed. Information about the Village and the walking program will be placed in the kiosks. If you have any information that you would like in the kiosks please contact me at the Village Offices.

Monument Park SBT – The Village selected to work with Strength Property Partners to sell the Monument Park SBT credits. Once the credits have been sold Council will be notified. It is anticipated that the DDA will receive approximately \$200,000.

Mill Pond Park Planning Committee – A committee has been established to work on the development of the Mill Creek Park following the Main Street bridge dam removal and bridge replacement.

Dexter Crossing dedication – Phases 1-5A of Dexter Crossing have been dedicated. The Home Owners Association has now requested that Cambridge Drive and Preston Circle be changed from private to public.

Please feel free to contact me if you have any questions.

Thank you.

Village of Dexter
1st Quarter Update 2007-08
July 1, 2007 – September 30, 2007

Huron Farms/Eaton Court Condominiums – Norfolk Development Corporation

	SF	Condos
Preliminary Zoning Compliance	0	0
Final Zoning Compliance	0	0
Units Remaining (ready for occupancy, not sold)	2	0

- Projects are CLOSED.
- Norfolk is still trying to sell the last 2 units.

Dexter Crossing – Blackhawk Development / Signature Home Traditions

Victoria Condominiums

Preliminary Zoning Compliance	0
Final Zoning Compliance	3
Units Remaining (not sold)	110(112)

- Infrastructure in Dexter Crossing Plat 1 and Phases 2-5A was dedicated and accepted by the Village on July 9, 2007.

CONDOS

- Construction on the condominiums is now permitted to proceed due to the dedication of Phases 1-5A.
- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms will be required for each Final Zoning Compliance request.

SINGLE FAMILY

- The Dedication process was completed July 9, 2007 for Plat 1 and Phases 2-5A.
- 8 vacant single-family home sites remain in Dexter Crossing under BHD control, however they have been put up for sale. All home plans must have Home Owners Association approval prior to requesting Zoning Compliance to ensure compliance with Home Owners Association bylaws.

COMMERCIAL

- Dexter Crossing Strip Mall: occupancy remains at fifteen (15) or 64% based on units, and at 61% occupied based on square footage. Argiero's is no longer in business and Alpha Coney Island is now open.
- No additional information has been provided by Blackhawk Development regarding potential new tenants.
- Blackhawk has started to address the punch list items for the commercial phase of the site. Dedication will be primarily for underground utilities; no above ground utilities on the commercial phase are public.

Dexter Crossing (Phases 6-8) - Peters Building Company

Preliminary Zoning Compliance	0
Final Zoning Compliance	1
Units Remaining (ready for occupancy, not sold)	5
Vacant Lots	57

- No new sales information this quarter.
- The Village has provided the developer with the information required for dedication. Dedication will likely not occur until more of the development is complete. Bond amounts for dedication are based on the percentage of homes complete. Based on the current number of homes completed the developer has decided to wait to dedicate.
- The final punch list walk through was conducted in October 2006. The developer addressed the final punch list items in December 2006. Upon acceptance of the repairs the punch list will be completed.
- Development within the project continues.

West Ridge of Dexter – JR Homes/Mancuso Homes/Hasle Raven Partnership

Preliminary Zoning Compliance	0
Final Zoning Compliance	3
Units Remaining (ready for occupancy, not sold)	62
Vacant Lots	

- Mancuso Homes has re-filed preliminary zoning compliance for 8 of the partially constructed homes.
- Mancuso Homes was a partner with JR Homes, but has now taken over 36 lots within West Ridge.
- Hasle Raven Partnership has contacted the Village and indicated that they now also control 24 lots within West Ridge (10 partially completed homes and 14 vacant lots).

Boulder Park Phases 2a and 2b

- The applicant has been notified that the site plan has expired.

Wallace Building

- Final Zoning Compliance was issued for the project in October 2007.
- The Village has not been informed of any possible tenants.

Katie's Restaurant

- A request to extend the final site plan expiration date was granted by the Village Council. The final site plan now expires on October 8, 2008.

Dexter Wellness Center (Colorbok)

- DDA awarded the developer \$150,000 towards the public improvements for the project.
- Preliminary site plan was submitted on April 2 and the Planning Commission recommended approval of the plan on May 7, 2007.
- Village Council approved the Preliminary site plan on July 9, 2007 with conditions.
- The Village Council approved the final site plan on October 8, 2007.

Schulz Development – Mill Creek Building

- The DDA and Planning Commission have supported the developer's site plan showing on street parking in conformance with the DDA Development Plan.
- The developer is negotiating with the Village for the purchase of property (parcels 006 and 050). The Village is also working with the developer to address possible alley vacation issues.
- The developer/Village/DDA will prepare a purchase agreement for approval by Council prior to proceeding with further site planning.
- The combined site plan was postponed by the Planning Commission on October 1, 2007. On November 5, 2007 the Planning Commission recommended approval of the combined site plan.
- The Village is continuing to negotiate for office space in the building.

Cedars of Dexter – UMRC / Gordon Hall Project

- The Planning Commission recommended approval of the Final site plan on May 7, 2007.
- The Village Council approved the final site plan on September 24, 2007 with several contingencies, including execution of the development agreement.
- The development agreement subcommittee made a recommendation to the Council on October 8 and the Council postponed the agreement pending changes to the agreement.
- To date the Washtenaw County Road Commission has not approved the driveway permit.
- Tree clearing/grading was authorized by the Village Council and has been completed.
- Water and sewer permits have not been granted by the DEQ.
- The developer has requested authorization to proceed with the construction.
- A pre construction meeting is anticipated before the end of the year.

Dexter Library

- Construction on the Library has commenced.
- Completion of the project is anticipated to take one year. Anticipated completion fall 2008.

K-Space Associates

- A pre construction meeting has been held and construction has commenced.

Plans Approved

- Dexter Wellness preliminary site plan
- Cedars of Dexter final site plan
- K-Space Associates combined site plan

Plan Reviews

- Schulz Development (Mill Creek Building) combined site plan
- Dexter Wellness final site plan

Village of Dexter
1st Quarter Report 2007-08
July 1 - September 30, 2007

1st Quarter Activity July 1-September 30, 2007	1st Qtr July-Sept	2nd Qtr Oct-Dec	3rd Qtr Jan-March	4th Qtr April-June	2007 YTD TOTAL	06-07 YTD Total	2005 YTD Total	2004 YTD Total	2003 YTD Total
Land Division / Combination	1				1	2	0	3	2
Ordinance Amendments	4				4	11	9	11	6
Rezoning or Conditional Rezoning	0				0	1	0	1	0
Special Use Permits	0				0	8	6	1	3
Preliminary Site Plan Approvals	1				1	4	3	0	1
Final Site Plan Approvals	1				1	4	3	0	2
Combined Site Plan Approvals	1				1	1	2	0	1
PUD Area Plan	0				0	1	0	0	2
Prelim. Zoning Compli. Permits	18				18	98	67	211	161
(New Construction)	1				1	11	12	107	75
(Condominiums)	0				0	0	1	21	2
(Commercial/Office) (Build-outs)	2				2	30	8	3	
(Additions/Remodels)	6				6	21	5	5	3
(Fences)	0				0	8	2	5	11
(Accessory structure)	0				0	4	1	5	3
(Decks)	9				9	24	38	65	65
Final Zoning Compli. Permits	18				18	58	188	157	122
(New Construction)	4				4	9	38	85	78
(Additions/Remodels)	3				3	4	19	6	1
(Fences/decks)	4				4	25	121	58	43
(Accessory structure)	0				0	0	2	1	0
(Commercial/Office) (Build-outs)	4				4	19			
(Condominiums)	3				3	0	8	7	0
(Temporary Uses/Structures)	2				2	7	11	7	0
(Sign Permits)	4				4	21	13	11	14
(Temporary Signs/Sandwich)	7				7	37	21	14	
Outdoor Seating Permits	0				0	5	6		
(ZBA Cases) Non-Residential	0				0	2	3	5	3
(ZBA Cases) Residential	0				0	4	4	3	2
Variances Granted	0				0	5	7	7	5
Demolition Permits	0				0	6	5	2	4
Right-of-way permits	0				0	0	4	3	
Park Use	2				2	7	4		
Home Occupation Permits	0				0	3	2	2	1
Freedom of Information Requests	1				1	1	1	8	4
Hawkers & Peddlers Permits	2				2	12	10	7	4
Requests for service/Correspondence	3				3	28	15	33	-
Resident/Merchant/Business Communic.	8				8	48	38		
Enforcement	8				8	0			
Initial Notice	8				8	123	83	155	113
Second Notice	0				0	8	10	11	20

* General Code Amendment - none

* Zoning Ordinance Amendment Pending: Articles 2, 4, 6, 21, 22

* Zoning Ordinance Amendments: Article 2, Article 21, Article 6, Article 19 (Article 15B, 22 and 4 reviewed-no amendments)

* Site Plans - Dexter Wellness PSP, Cedars of Dexter FSP, K-Space CSP

* Sign Permits: Alpha Coney, Cornerstone Fitness, Every Body Happy Yoga, Cynthia Jennings Retirement

* Special Use Permits:

* Enforcement 1) 3 Dogs 2) 3 landscaping/noxious weeds 3) 1 building nuisance 4) 1 sign

* ZBA :

* Modification requests: None

YTD Revenue -
Through September 30, 2007

Zoning Compliance Permits: \$1750.00
Site Plan Review Fees: \$1100.00

AGENDA 11-12-07

ITEM I-6

Manager Report
November 12, 2007
Page 1 of 1

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org
Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Seta and Council Members
From: Donna Dettling, Village Manager
Date: November 12, 2007
Re: Village Manager Report

1. Meeting Review:

- October 22nd – MDEQ Meeting re: SRF and Sewer Permit Update
- October 22nd – Work Session re: Water and Sewer Improvements
- October 23rd – Webster & Dexter Twp re: OT Deployment and Interlocal
- October 23rd – Dan Whalen re: 5th Well update
- October 24th – Evelyn Shirk re: Sign the Agreement 5th Well
- October 24th – Rene Papo re: Dexter Plaza water meter resolution
- October 25th – Terry VanDoren re: MMRMA Risk Management Review and DPW Facility Site Visit MIOSHA compliance
- October 26th – Marty Steinhauer re: temporary signs in ROW
- November 5th – David Rutledge re: City Process
- November 6th – WCRC Board Meeting re: Main Street Bridge Phase 2

2. DDA Development Plan. Attached to my report is the re-posting of the "Notice of Public Hearing" for the DDA Development Plan and Tax increment Financing Plan. A step was missed during the process to adopt the DDA Plan and Miller Canfield our Bonding Attorney required that we complete all the steps of the process again. The Public Hearing and adoption of the Ordinance will occur at the next meeting. Also, on the agenda for the next meeting will be the DDA Bond Authorization Resolution.
3. Community Development Block Grant (CDBG) Revolving Loan Fund (RLF). The Michigan Economic Development Corporation responded to my inquiry about using these funds to construct a bus stop. The response from the State, "construction projects eligible for this funding must create jobs, these funds need to be returned."
4. PowerPoint Marketing Program. I will be working with Marni Schmid when she returns after Thanksgiving to acquire the Marketing presentation she developed for the Village.
5. City Process. As it turns out creating a boundary map is presenting more challenges than I expected. I met with David Rutledge last week to discuss the City Process and seek guidance on the boundary map as well as other steps in the process. Mr. Rutledge spent 18 years on the State Boundary Commission, and a number of those years as the Chairman. Mr. Rutledge consults with communities on this process and will be submitting a proposal to the village to assist us in efficiently working through the steps of the process. One recommendation that came not only from Mr. Rutledge but also from others is to allow the City Study Group to initiate the petition to become a City as well as allow them to work through each of the steps on behalf of the Village. I received a draft proposal from Mr. Rutledge and included it with my report for your review and opinion. I plan

to have the proposal on the next agenda for consideration. Please let me know what you think about this approach.

6. DACC Christmas Lights Request. Attached to my report is a memo that was sent to the Dexter Area Chamber of Commerce. Joe Nowak the new DACC President asked the Village for an estimate to have the DPW put up the Chamber's Christmas Lights. As it turns out DACC decided to contract with the person who has been putting up the displays for several years. However, it is important for Council to be aware of this matter and understand that future discussions will occur between the DACC, DDA and the Village. Please let me know your opinion on this matter.

Village of Dexter
County of Washtenaw, Michigan

NOTICE OF PUBLIC HEARING
DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN OF THE
DEXTER DOWNTOWN DEVELOPMENT AUTHORITY

TO ALL INTERESTED PERSONS IN THE VILLAGE OF DEXTER:
PLEASE TAKE NOTICE that the Village Council of the Village of Dexter, County of Washtenaw, Michigan will hold a public hearing on **Monday, the 26th day of November, 2007, at 7:30 o'clock, p.m.**, Eastern Daylight Time, in the Dexter Senior Center located at 7720 Ann Arbor Street, Dexter, Michigan, to consider the adoption of an ordinance amending and restating the Development Plan and Tax Increment Financing Plan ("the plan") for the Dexter Downtown Development Authority pursuant to Act 197 of the Public Acts of Michigan of 1975, as amended.

The boundaries of the development area to which the amendments to the Plan apply are generally described as follows:

Incorporating properties along Dexter-Ann Arbor Road, Ann Arbor Street, Main Street, Baker Road, Forest Street, Jeffords Street, Grand Street, and Broad Street within the downtown district.

Copies of the Development Plan and Tax Increment Financing Plan, maps, plats, etc. are on file for inspection at the office of the Village Clerk located at 8123 Main Street (second floor), Dexter, Michigan.

At the public hearing, all interested persons desiring to address the Village Council will be afforded an opportunity to be heard in regard to the approval of the Development Plan and Tax Increment Financing Plan.

**PERSONS REQUIRING REASONABLE ACCOMMODATION TO
DISABILITIES IN ORDER THAT THE HEARING BE ACCESSIBLE TO THEM
ARE REQUIRED TO NOTIFY THE VILLAGE CLERK NO LATER THAN 5
BUSINESS DAYS PRIOR TO THE DATE OF THE HEARING OF SUCH
DISABILITY.**

FURTHER INFORMATION may be obtained from the Village Clerk.

This notice is given by order of the Village Council of the Village of Dexter, County of Washtenaw, Michigan.

David Boyle
Village Clerk

CONSULTING AGREEMENT

THIS AGREEMENT is made as of _____[date] between **THE VILLAGE OF DEXTER** ("Client") and **DAVID E. RUTLEDGE** ("Consultant").

1. **SERVICES:** Consultant agrees to perform for Client the services listed in the Scope of Services (#2 below), and executed by both Client and Consultant. Such services are hereinafter referred to as "Services." Client agrees that consultant shall have ready access to Client's staff and resources as necessary to perform the Consultant's services provided for by this agreement.
2. **SCOPE OF SERVICES:** The Dexter Village Council established a 17 member committee to study the advantages and disadvantages of incorporating the village into a Home Rule City. After 8 months of holding public hearings, analyzing data on transition costs, and reviewing tax implications, the committee recommended that the Village Council "pursue City status". To that end, I am proposing to assist the Dexter Village Council and the "City Study Committee" with the following:
 - A. Review Incorporation Petition for completeness (compliance with Act 279 and Sec. 8, 191 of Boundary Commission Rules) prior to submission to the State Boundary Commission.
 - B. Review proposal of the engineering firm selected by the Village for the required boundary survey and map preparation for the area to be incorporated, and recommend strategies that could help reduce the cost of those services.
 - C. Conduct a mock legal sufficiency hearing to demonstrate what can be expected at the Boundary Commission's hearing in Lansing; and provide a similar preview for the local public hearing which will be held at a location to be specified within the area proposed for incorporation (not less than 60 or more than 220 days after the filing).
 - D. Be present and prepared to speak in support of the petition at meetings including Boundary Commission meetings.
 - E. Provide any further assistance/advice as directed by the person identified in # 8 below.
3. **RATE OF PAYMENT FOR SERVICES:** Client agrees to pay Consultant for Services at the hourly rate of \$75.00 plus incidental expenses supported by receipts, and mileage computed at the government rate used by Washtenaw County for the month in which the mileage occurs.
4. **INVOICING:** Client shall pay the invoiced amount (documented by a timesheet & receipts) upon receipt of the invoice which shall be sent by Consultant; and Client shall pay the amount of such invoices to Consultant and mail to the following address: *David E. Rutledge, 8585 Durham Ct. Ypsilanti, Michigan 48198.*

5. **CONFIDENTIAL INFORMATION:** Consultant hereby acknowledges that during the performance of this contract, the Consultant may learn or receive confidential Client information and; therefore, Consultant hereby confirms that all such information relating to the Client's business as a governmental unit will be kept confidential by the Consultant.
6. **INDEPENDENT CONTRACTOR:** Consultant is an independent contractor and shall not be deemed to be employed by Client. Client is hereby contracting with Consultant for the services described in # 2 above and Consultant reserves the right to determine the method, manner and mean by which the services will be performed. Consultant is not required to perform the services during a fixed hourly or daily time and if the services are performed at the Client's premises, then Consultant's time spent at the premises is to be at the discretion of the Consultant, and subject to the Client's normal business hours and security requirements. Consultant hereby confirms to Client that Client will not be required to furnish or provide any training to Consultant to enable Consultant to perform services required hereunder. The services shall be performed by Consultant, and Client shall not be required to hire, supervise or pay any assistants to help Consultant who performs the services under this agreement. Consultant shall not be required to devote Consultant's full time to the performance of the services required hereunder, and it is acknowledged that Consultant has other Clients and Consultant offers services to the general public. The order or sequence in which the work is to be performed shall be under the control of Consultant. Except to the extent that the Consultant's work must be performed on or with Client's computers or Client's existing software, all materials used in providing the services shall be provided by Consultant. Client shall not provide any insurance coverage of any kind for Consultant and Client will not withhold any amount that would normally be withheld from an employee's pay.
7. **USE OF WORK PRODUCT:** Except as specifically set forth in writing and signed by both Client and Consultant, Consultant shall have all copyright with respect to all materials developed under this contract, and Client is hereby granted a non-exclusive license to use and employ such materials within the Client's business.
8. **CLIENT REPRESENTATIVE:** The following individual _____ shall represent the Client during the performance of this contract with respect to the services and deliverables as defined herein and has authority to execute written modifications or additions to this contract as defined in Section 13 below.
9. **TAXES:** Consultant shall be responsible for any taxes or penalties assessed by reason of any claims that Consultant is an employee of Client; and, Client and Consultant specifically agree that Consultant is not an employee of Client.

10. **LIABILITY:** Consultant warrants to Client that the material, analysis, data, _____ programs and services to be rendered hereunder, will be of the kind and quality designated and will be performed by Consultant. Consultant makes no other warranties, whether written, oral or implied. In no event shall Consultant be liable for special or consequential damages, either in contract or tort, whether or not the possibility of such damages has been disclosed to Consultant in advance or could have been reasonably foreseen by Consultant, and in the event this limitation of damages is held unenforceable then the parties agree that by reason of the difficulty in foreseeing possible damages all liability to Client shall be limited to One Hundred Dollars (\$100.00) as liquidated damages and not as a penalty.

11. **COMPELTE AGREEMENT:** This agreement contains the entire agreement between the parties hereto with respect to the matters covered herein. No other agreements, representations, warranties or other matters, oral or written, purportedly agreed to or represented by or on behalf of Consultant by anyone, or contained in any written materials or brochures, shall be deemed to bind the parties hereto with respect to the subject matter hereof. Client acknowledges that it is entering into this Agreement solely on the basis of the representations contained herein.

12. **APPLICABLE LAW:** Consultant shall comply with all applicable laws in performing Services. This Agreement shall be construed in accordance with the laws of the State of Michigan.

13. **ADDITIONAL WORK:** After receipt of a written order which adds to the Services, Consultant may, at its discretion, take reasonable action and expend reasonable amounts of time and money based on such order. Client agrees to pay Consultant for such action and expenditure as set forth in the written order.

14. **NOTICES:**

(I). Notices to Client should be sent to: Village of Dexter, 8123 Main Street 2nd Fl National City Bank, Dexter, Michigan

(II). Notices to Consultant should be sent to: David E. Rutledge 8585 Durham Ct. Ypsilanti, Michigan 48198

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the date first above written.

Village of Dexter Representative

David E. Rutledge, Consultant

Committee Meetings and Activities

♦ Chamber Board Meetings

Chamber Board and Community Advisors Meetings: Wednesday November 14th. Board Work Session, November 28th at 7:30 am. Both meetings take place in the Chamber Office.

♦ Think Dexter First/ Victorian Christmas

Meetings will take place Wednesdays at 9 am at the Chamber office. The Think Dexter First committee is presently working on the Victorian Christmas "Home for the Holidays" program.

♦ Holiday Mixer

There will be no Chamber breakfast meeting in November. Instead, the Think Dexter First Committee is hosting a holiday mixer from 6:00 to 8:00pm, Tuesday, November 20th, at Dexter's Pub.

This fun-filled event is our formal kick-off to the holiday shopping season in Dexter. Activities will include a slide show of the growth of Think Dexter First, a silent auction featuring "Dexter Baskets", holiday music, and information on our Victorian Christmas—Home for the Holidays 2007.

Contact the Chamber office for info on donating prizes.

♦ Luminary

There will be an informational meeting about the Dexter Luminary project on Wednesday, November 7th, at 7 pm in the Chamber office. A few years ago the Chamber took over the project of preparing the kits for the lights that are placed out in the Village. The work session for the kits construction will be November 24th from 9am to 4pm and November 25th from 12 noon—4pm at the Colorbok site on Baker Road. Any and all volunteers are welcome.

Holiday Lighting

*(Brought to you by the
Dexter Area Chamber of Commerce)*

The holidays are around the corner! With that comes the decorations and lighting throughout the Village of Dexter. In case you were not aware, it is funds from the DACC that pays for, puts up, maintains, and takes down the holiday lighting we all enjoy here in the Village. The lights for these holiday decorations are woefully in need of replacement. The expenditure to repair them confirms this.

We need your help! In order to pay for the large expenditure associated with this, we are asking for donations in the form of product or money as well as suggestions on putting up, maintaining, and taking down the decorations each year. As chamber members, we are asking for your input, your contributions, and your help. Working together, we can assure that the holiday lighting this year will be wonderful once again. Please contact the DACC office and speak to Gordon Darr at 426-0887.

BOARD OF DIRECTORS

President:	Joe Nowak
Past President:	Matt LaFontaine
Vice-President:	Jill Love
Treasurer:	Karl Schumacher
Secretary:	Jane Finkbeiner
Directors:	Barbara Gergely
	John Evans
	Matt Rolfes
	Mary Pierce

STAFF

Marketing Director:	Gordon Darr
Exec. Director:	Carol Jones
Admin. Ass't:	Judy Feldmann

CHAMBER OFFICE INFORMATION

Monday - Friday

10 am to 3 pm

Chamber Phone:

734.426.0887

Chamber Fax:

734.426.6055

Chamber Email:

info@dexterchamber.org

(lastname)@dexterchamber.org

Chamber Web Site:

www.dexterchamber.org

COMMITTEE CHAIRS

Finance:	Karl Schumacher
Comm. Relations:	Paul Cousins
Members Services:	Carol Jones
Golf Outing:	Patrick Sortor
Dexter Daze:	Karen Bentley
Ice Cream Social/	Jane Finkbeiner/
Apple Daze	Paula P. Burns
(Co-Chairs)	
Victorian Christmas:	Think Dexter First
Luminaries:	Carol Jones
Executive:	Joe Nowak



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Jim Seta
President

Shawn Keough
President Pro-Tem

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Joe Semifero
Councilperson

Ray Tell
Councilperson

Administration

Donna Dettling
Manager

David Boyle
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

Date: November 1, 2007

To: Joe Nowak, DACC President

Re: Cost Estimate for Christmas Light Installation

The following is the Village's estimate of the cost of putting up the Chamber's Christmas Lights. These estimates were made using the following assumption: the lights have been stored properly, are in good condition and ready to be put up specifically that the lights are untangled and burned out bulbs have been replaced.

Estimate of required hours - 27

Use of 2 employees (\$37.50 per hour) and 2 trucks (47.66 per hour)

Total Truck Cost - \$1286.82

D.P.W. Worker Cost - \$2,025.00

Total Estimate - \$3,311.82

Every effort will be made to install the lights by the 15th, however emergencies can occur that will take precedence.

Before this agreement is made, it will need to be presented to Village Council for their acceptance, as it involves the reassignment of Village employees and resources during the busy leaf (and potentially snow) season. Village Council's next meeting will be November 12, 2007.

Sincerely,

Courtney L. Nicholls

cnicholls@villageofdexter.org

AGENDA 11/12/07
ITEM 5-1

SUMMARY OF BILLS AND PAYROLL **12-Nov-07**

Payroll Check Register	11/07/07	33,805.79	Bi-weekly payroll processing
		\$33,805.79	GROSS PAYROLL TOTAL
Account Payable Check Register	11/13/07	\$189,775.64	
		\$223,581.43	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments

ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 11/09/2007

Time: 10:09am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A.R. BROUWER	A.R. BROUW	WATER MAIN EXTENSION	7,370.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	2,083.00	0.00
ALPHA METAL FINISHING CO	ALPHA META	APPLICATION REFUND	738.50	0.00
ANN ARBOR TECHNICAL SERVICES	A2 TECHNIC	LABORATORY SERVICE	80.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	23.00	0.00
AT&T	AT&T	734 4261425 243 0	1,067.72	0.00
KURT AUGUSTINE	AUGUSTINE/	TRAVEL & MILEAGE	208.55	0.00
BODMAN LLP	BODMAN	Sloan Limited Partnership	1,137.50	0.00
BROWN EQUIPMENT CO INC	BROWN EQUIP	HOSE	492.88	0.00
CADILLAC ASPHALT, LLC	CAD ASPHAL	WHITMORE LAKE PLANT	41.34	0.00
CARDINAL GARDENS	CARDINAL	GENERAL GROUNDS WORK	766.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	STORMWATER PHASE 2	1,472.50	0.00
CHAMPION WATER TREATMENT	CHAMPION W	WWTP	12.75	0.00
CINTAS CORPORATION	CINTAS	WWTP	1,157.70	0.00
COMCAST - DPW	COMCAST -	DPW	60.16	0.00
COMPUTER ALLEY WEST	COMPUTER W	WWTP	697.00	0.00
COURTNEY NICHOLLS	COUR	EXPENSE REPORT	89.12	0.00
PATRICIA COUSINS	COUSINS	KIOSK	268.91	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	SUPPLIES	30.22	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	19.94	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	NOV 07'	200.00	0.00
DONALDSON & GUENTHER, DDS	DONALDSON	PATIENT: BRENDA & MARK	30.00	0.00
ANDREA DORNEY	DORNEY/AND	POSTAGE	27.60	0.00
DTE ENERGY	DET EDISON	3219 953 0001 9	9,709.47	0.00
DTE ENERGY OUTDOOR LIGHTING	DTE OUTDOO	3219 953 0018 3	10.80	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROFESSIONAL SERVICES	2,547.80	0.00
ETNA SUPPLY CO	ETNA SUPPL	TOUCH READER	625.00	0.00
FISHER SCIENTIFIC	FISHER SCI	LAB WORK	62.40	0.00
GRANT WRITING USA	GRANT WRIT	WORKSHOP	425.00	0.00
GRISSOM JANITORIAL	GRISSOM	OCTOBER SERVICE	320.00	0.00
HACKNEY HARDWARE	HACKNEY	HEXHEAD	612.43	0.00
HERITAGE NEWSPAPERS	HERITAGE N	PARKING	432.00	0.00
HURON RIVER WATERSHED COUNCIL	HURON RIVE	CALENDARS	890.00	0.00
I.M.S.A.	I.M.S.A.	TRAFFIC REGULATOR	348.00	0.00
KENCO, INC.	COUNTRY MA	SOFTENER	10.40	0.00
KLAPPERICH WELDING	KLAPPERICH	2" PLATES	292.88	0.00
LESSORS WELDING SUPPLY	LESSORS	COMPRESSED GASES	145.95	0.00
EDWARD A. LOBDELL	LOBDELL/ED	MILEAGE	316.48	0.00
MARK'S AUTO SERVICE, INC.	MARK S AUT	TIRE REPAIR	116.98	0.00
MARY ANN SIMPKINS	SIMPKINS	FARMERS MARKET PUMPKIN CONTEST	32.56	0.00
MCI	MCI	LONG DISTANCE	13.13	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ	ANNUAL FEE	1,049.06	0.00
MICHIGAN MUNICIPAL LEAGE	MICH UNEMP	QUARTERLY PAYMENT	6,466.00	0.00
MICHIGAN PIPE & VALVE, INC.	MI PIPE	BATES ELEMENTARY	455.62	0.00
MILLER, CANFIELD, PADDOCK &	MILLER CAN	WILLIAM BEACH	2,391.00	0.00
NATIONAL CITY BANK	NAT CITY P	NOV 07	700.00	0.00
NEOPOST	NEOPOST	COPIER	243.00	0.00
NORTH CENTRAL LABORATORIES	NCL	BAL FROM INVIOCE 224674	324.34	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	0130-07-0011	42,432.50	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	MISC PART ARMORALL	462.84	0.00
PRINT-TECH, INC.	PRINT TECH	NEWSLETTER OCT 07 MAILING	965.42	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	SIDEWALK REPAIR-DOVER 9-25-07	10,251.00	0.00
RONALD A. MEYER ELECTRIC, INC.	RON MEYER	REPAIR STREET LIGHTS	1,260.00	0.00
DANIEL SCHLAFF	SCHLAFF/DA	SCALE	229.95	0.00
SCHWALBACH'S AUTO CARE	SCHWALBACH	REPLACE TIRE LEFT REAR	125.00	0.00
SHULTS EQUIPMENT, INC.	SHULTS EQU	DUMP TRUCK	13,770.56	0.00
SMEDE-SON STEEL & SUPPLY INC	SMEDE-SON	RE ROD #5 NO GR. #16MM	49.60	0.00
ED STACEY	STACEY	20 YRDS COMP SAND	120.00	0.00
STATE OF MICHIGAN	MI ECONOMI	VILLAGE OF DEXTER CDBG RLF	61,931.00	0.00
THOMAS STRINGER	STRINGER/T	ATTY SERVICES	1,028.50	0.00
TANNER EXCAVATING	TANNER	DISPOSE 400 YDS BACKWASH MAT.	6,670.00	0.00
TECH RESOURCES, INC.	TECH RESOU	ON-SITE LABOR 10/3/07	420.00	0.00
TRIMATRIX LABORATORIES	TRIM	CYANIDE, OIA-1677	130.00	0.00
UNITED STATES POSTAL SERVICE	USPS	POSTAGE	800.00	0.00
US BANK CORPORATE TRUST	US	WATER/STORM	300.00	0.00
WESERN WASH. AREA VALUE EXP.	WAVE	DOOR TO DOOR SERVICE	1,583.33	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 11/09/2007

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Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
WEST SHORE SERVICES INC	WEST SHORE	PREVENTATIVE MAINTENANCE	413.00	0.00
BRUCE WHITLEY	WHITLEY/BR	MILEAGE	218.25	0.00
Grand Total:			189,775.64	0.00

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Account	Abbrev	Invoice Description	Number	Number	Date	Amount
Fund: General Fund							
Dept: Assets, Liabilities & Revenue							
101-000.000-477.000	Zoning Com	ALPHA METAL FINISHING CO	0		11/06/2007	738.50	
		APPLICATION REFUND		11/06/07			
Total Assets, Liabilities & Revenue							738.50
Dept: Village Council							
101-101.000-901.000	Printing &	PRINT-TECH, INC.	0		11/08/2007	965.42	
		NEWSLETTER OCT 07 MAILING		182731			
101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER	0		11/08/2007	150.00	
		NOV 07'		11/08/07			
Total Village Council							1,115.42
Dept: Village Manager							
101-172.000-721.000	Health & L	DONALDSON & GUENTHER, DDS	0		11/06/2007	30.00	
		PATIENT: BRENDA & MARK		11/06/07			
101-172.000-727.000	Office Sup	COURTNEY NICHOLLS	0		11/08/2007	29.95	
		EXPENSE REPORT					
101-172.000-802.000	Profession	TECH RESOURCES, INC.	0		11/08/2007	210.00	
		ON-SITE LABOR 10/3/07		6233			
101-172.000-861.000	Travel & M	COURTNEY NICHOLLS	0		11/08/2007	59.17	
		EXPENSE REPORT					
101-172.000-960.000	Education	GRANT WRITING USA	0		11/07/2007	425.00	
		WORKSHOP		11/07/07			
Total Village Manager							754.12
Dept: Attorney							
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC	0		11/07/2007	245.00	
		PROFESSIONAL SERVICES		1183424			
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC	0		11/07/2007	1,140.30	
		PROFESSIONAL SERVICES		1183424			
101-210.000-810.000	Attorney F	MILLER, CANFIELD, PADDOCK &	0		11/08/2007	2,016.00	
		JAMES GOVERT		920217			
101-210.000-810.000	Attorney F	THOMAS STRINGER	0		11/08/2007	1,028.50	
		ATTY SERVICES		1242			
101-210.000-812.000	Atty Millp	DYKEMA GOSSETT PLLC	0		11/07/2007	832.50	
		PROFESSIONAL SERVICES		1183424			
Total Attorney							5,262.30
Dept: Village Clerk							
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		11/08/2007	36.00	
		DDA BONDS		260670			
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		11/09/2007	99.00	
		DDA-ORD		260687			
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		11/09/2007	99.00	
		MEETING 09/10		260673			
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		11/08/2007	99.00	
		COUNCIL 9/24		262374			
Total Village Clerk							333.00
Dept: Village Treasurer							
101-253.000-955.000	Miscellaneous	ARBOR SPRINGS WATER CO.INC	0		11/06/2007	11.50	
		OFFICE		993907			
101-253.000-955.000	Miscellaneous	ARBOR SPRINGS WATER CO.INC	0		11/06/2007	11.50	
		OFFICE		990446			
Total Village Treasurer							23.00
Dept: Buildings & Grounds							
101-265.000-727.000	Office Sup	DEXTER CARDS & GIFTS SHOP	0		11/06/2007	30.22	
		SUPPLIES		1143			
101-265.000-727.000	Office Sup	HACKNEY HARDWARE	0		11/07/2007	20.46	
		LAWN BAGS		788086			
101-265.000-728.000	Postage	UNITED STATES POSTAL SERVICE	0		11/08/2007	400.00	
		POSTAGE		11/08/07			
101-265.000-803.000	Contracted	NEOPOST	0		11/08/2007	243.00	
		COPIER		43741205			
101-265.000-920.000	Utilities	DTE ENERGY	0		11/07/2007	166.88	
		2949 542 0005 0		11/07/07			
101-265.000-920.000	Utilities	DTE ENERGY	0		11/07/2007	337.44	
		3219 953 0007 6					
101-265.000-920.000	Utilities	DTE ENERGY	0		11/07/2007	23.50	
		2949 542 0004 3					

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: General Fund							
Dept: Buildings & Grounds							
101-265.000-920.000	Utilities	DTE ENERGY 3427 979 0003 8	0		11/07/2007		8.88
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION VILLAGE OFFICE	0	300617121	11/06/2007		47.55
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION VILLAGE OFFICE	0	300605886	11/06/2007		47.55
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL OCTOBER SERVICE	0	147	11/07/2007		320.00
101-265.000-937.000	Equip Main	TECH RESOURCES, INC. ON-SITE LABOR AND TRIP	0	6232	11/08/2007		210.00
101-265.000-943.001	Office Spa	NATIONAL CITY BANK NOV 07	0	11/08/07	11/08/2007		700.00
101-265.000-970.000	Capital Im	COMPUTER ALLEY WEST WWTP	0	67611	11/06/2007		697.00
Total Buildings & Grounds							3,252.48
Dept: Village Tree Program							
101-285.000-803.000	Contracted	ORCHARD, HILTZ & MCCLIMENT INC 0130-07-0011	0	119326	11/08/2007		50.00
Total Village Tree Program							50.00
Dept: Law Enforcement							
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		11/07/2007		148.50
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		11/07/2007		80.66
Total Law Enforcement							229.16
Dept: Fire Department							
101-336.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		11/07/2007		100.82
101-336.000-935.000	Bldg Maint	WEST SHORE SERVICES INC PREVENTATIVE MAINTENANCE	0	0013002-IN	11/08/2007		413.00
Total Fire Department							513.82
Dept: Planning Department							
101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES DEXTER PHARMACY & DAIRY QUEEN	0	271066	11/06/2007		400.00
101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES RETAINER SERVICES	0	271065	11/06/2007		390.00
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS PARKING	0	262376	11/08/2007		45.00
101-400.000-977.000	Equipment	PATRICIA COUSINS KIOSK	0	11/07/07	11/07/2007		268.91
Total Planning Department							1,103.91
Dept: Department of Public Works							
101-441.000-740.000	Operating	HACKNEY HARDWARE LIGHT	0		11/07/2007		16.98
101-441.000-740.000	Operating	HACKNEY HARDWARE TOOL BOX	0	788195	11/07/2007		36.27
101-441.000-740.000	Operating	HACKNEY HARDWARE BLADE	0	788510	11/07/2007		21.98
101-441.000-740.000	Operating	HACKNEY HARDWARE CLAMP	0	788518	11/07/2007		12.49
101-441.000-740.000	Operating	HACKNEY HARDWARE CABLES	0	788599	11/07/2007		52.21
101-441.000-740.000	Operating	HACKNEY HARDWARE BLADE	0	788576	11/07/2007		21.98
101-441.000-740.000	Operating	HACKNEY HARDWARE LINK CHAIN	0	789487	11/07/2007		10.43
101-441.000-740.000	Operating	HACKNEY HARDWARE CEMENT HYDRAULIC	0	789114	11/07/2007		4.49
101-441.000-740.000	Operating	HACKNEY HARDWARE FASTENERS	0	788796	11/07/2007		51.38
101-441.000-740.000	Operating	HACKNEY HARDWARE FASTENERS	0	788871	11/07/2007		9.54
101-441.000-740.000	Operating	HACKNEY HARDWARE BULB FLASHLIGHT	0	788862	11/07/2007		10.49

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Fund: General Fund							
Dept: Department of Public Works							
101-441.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	23.53
			BRUSH		788923		
101-441.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	4.99
			BATTERY		788564		
101-441.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	10.87
			UTILITY		K88416		
101-441.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	8.49
			TUBE CONCRETE		788675		
101-441.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	13.27
			TAP PLUG		788688		
101-441.000-740.000	Operating		LESSORS WELDING SUPPLY	0		11/07/2007	17.00
			ACETYLENE/OXYGEN		161230		
101-441.000-740.000	Operating		LESSORS WELDING SUPPLY	0		11/07/2007	128.95
			COMPRESSED GASES		457794		
101-441.000-740.000	Operating		PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	11.08
			MISC PART ARMORALL		367088		
101-441.000-740.000	Operating		HACKNEY HARDWARE	0		11/09/2007	34.78
			HEXHEAD		788129		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	20.00
			DPW		300591822		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	20.00
			DPW		300597390		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	65.95
					300608558		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	303.95
			DPW		300603004		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	20.00
			DPW		300603003		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	20.00
			DPW		300608557		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	20.00
			DPW		300614206		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	-80.50
			CREDIT		300028064		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	65.95
			DPW		300625456		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	65.95
			DPW		300619813		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	30.00
			DPW		300619812		
101-441.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	65.95
			DPW		300614207		
101-441.000-861.000	Travel & M		KURT AUGUSTINE	0		11/06/2007	208.55
			TRAVEL & MILEAGE		11/06/07		
101-441.000-861.000	Travel & M		BRUCE WHITLEY	0		11/08/2007	218.25
			MILEAGE		11/08/07		
101-441.000-920.000	Utilities		AT&T	0		11/06/2007	158.75
			734 426 8530 597 1				
101-441.000-920.000	Utilities		DTE ENERGY	0		11/07/2007	16.50
			3219 953 0011 8				
101-441.000-920.000	Utilities		DTE ENERGY	0		11/07/2007	20.16
			3219 953 0011 8				
101-441.000-920.001	Telephones		COMCAST - DPW	0		11/08/2007	60.16
			DPW		11/08/07		
101-441.000-960.000	Education		I.M.S.A.	0		11/07/2007	348.00
			TRAFFIC REGULATOR		11247		
101-441.000-970.001	Cap Sidewa		ROMINE CONSTRUCTION L.L.C.	0		11/08/2007	10,251.00
			SIDEWALK REPAIR-DOVER 9-25-07		11/08/07		
Total Department of Public Works							12,399.82
Dept: Downtown Public Works							
101-442.000-802.000	Profession		CARDINAL GARDENS	0		11/06/2007	766.00
			GENERAL GROUNDS WORK		516		
101-442.000-802.000	Profession		KLAPPERICH WELDING	0		11/07/2007	292.88
			2" PLATES		008373		
101-442.000-802.000	Profession		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	368.00
			0130-07-0011		119326		
101-442.000-802.000	Profession		RONALD A. MEYER ELECTRIC, INC.	0		11/08/2007	1,260.00
			REPAIR STREET LIGHTS		9745		

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Downtown Public Works							
101-442.000-802.000	Profession	MARY ANN SIMPKINS		0		11/08/2007	32.56
		FARMERS MARKET PUMPKIN CONTEST			11/08/07		
101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER		0		11/08/2007	50.00
		NOV 07'			11/08/07		
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	48.27
		2027 649 0001 7					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	64.67
		3219 953 0017 5					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	14.11
		3219 953 0009 2					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	53.70
		3219 953 0006 8					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	52.67
		2949 542 0001 9					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	88.28
		2949 542 0003 5					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	96.53
		2949 542 0008 4					
101-442.000-920.000	Utilities	DTE ENERGY		0		11/07/2007	30.09
		2023 733 0001 3					
Total Downtown Public Works							3,217.76
Dept: Storm Water							
101-445.000-802.000	Profession	HURON RIVER WATERSHED COUNCIL		0		11/07/2007	890.00
		CALENDARS			11/07/07		
101-445.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES		0		11/08/2007	65.00
		STORMWATER PHASE 2			271069		
Total Storm Water							955.00
Dept: Engineering							
101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC		0		11/08/2007	1,196.75
		0130-07-0011			119326		
Total Engineering							1,196.75
Dept: Municipal Street Lights							
101-448.000-920.003	St Lights	DTE ENERGY OUTDOOR LIGHTING		0		11/07/2007	10.80
		3219 953 0018 3			11/07/07		
Total Municipal Street Lights							10.80
Dept: Solid Waste							
101-528.000-740.000	Operating	BROWN EQUIPMENT CO INC		0		11/06/2007	492.88
		HOSE			14482		
101-528.000-740.000	Operating	MARK'S AUTO SERVICE, INC.		0		11/07/2007	104.48
		RADIAL TIRE			16078		
101-528.000-901.000	Printing &	HERITAGE NEWSPAPERS		0		11/08/2007	31.50
		LEAF PICK UP			262375		
Total Solid Waste							628.86
Dept: Insurance & Bonds							
101-851.000-910.000	Work Comp	MICHIGAN MUNICIPAL LEAGE		0		11/09/2007	3,265.33
		QUARTERLY PAYMENT			11/09/07		
Total Insurance & Bonds							3,265.33
Dept: Contributions							
101-875.000-965.001	CATS	WESERN WASH. AREA VALUE EXP.		0		11/08/2007	1,000.00
		PUBLIC TRANSPORTATION			11/08/07		
101-875.000-965.004	WAVE	WESERN WASH. AREA VALUE EXP.		0		11/08/2007	583.33
		DOOR TO DOOR SERVICE					
Total Contributions							1,583.33
Dept: Capital Improvements CIP							
101-901.000-970.000	Capital Im	A.R. BROUWER		0		11/06/2007	5,370.00
		WATER MAIN EXTENSION			1543		
Total Capital Improvements CIP							5,370.00
Fund Total							42,003.36

Fund: Major Streets Fund
 Dept: Contracted Road Construction

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Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: Major Streets Fund							
Dept: Contracted Road Construction							
202-451.000-803.000	Contracted		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	283.00
			0130-07-0011		119326		
202-451.000-974.000	CIP Capita		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	14,806.75
			0130-07-0041		119327		
202-451.000-974.000	CIP Capita		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	851.50
			0130-07-0011		119326		
202-451.000-974.007	Washtenaw		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	2,944.50
			0130-07-0051		119328		
Total Contracted Road Construction							18,885.75
Dept: Routine Maintenance							
202-463.000-740.000	Operating		CADILLAC ASPHALT, LLC	0		11/06/2007	41.34
			WHITMORE LAKE PLANT		227715		
202-463.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	10.98
			SAKRETE MORTAR MIX		788915		
202-463.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	28.74
			SAKRETE		788735		
202-463.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	30.99
			BINDER LOAD		789144		
202-463.000-740.000	Operating		SMEDE-SON STEEL & SUPPLY INC	0		11/08/2007	49.60
			RE ROD #5 NO GR. #16MM		162795		
202-463.000-740.000	Operating		HACKNEY HARDWARE	0		11/09/2007	57.48
			SAKRETE		788568		
202-463.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	297.44
			QUARTERLY PAYMENT		11/09/07		
Total Routine Maintenance							516.57
Dept: Traffic Services							
202-474.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	103.46
			QUARTERLY PAYMENT		11/09/07		
Total Traffic Services							103.46
Dept: Winter Maintenance							
202-478.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	151.95
			QUARTERLY PAYMENT		11/09/07		
Total Winter Maintenance							151.95
Fund Total							19,657.73
Fund: Local Streets Fund							
Dept: Contracted Road Construction							
203-451.000-970.000	Capital Im		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	1,559.00
			0130-07-0071		119329		
Total Contracted Road Construction							1,559.00
Dept: Routine Maintenance							
203-463.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	90.52
			QUARTERLY PAYMENT		11/09/07		
Total Routine Maintenance							90.52
Dept: Traffic Services							
203-474.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	32.33
			QUARTERLY PAYMENT		11/09/07		
Total Traffic Services							32.33
Dept: Winter Maintenance							
203-478.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	71.13
			QUARTERLY PAYMENT		11/09/07		
Total Winter Maintenance							71.13
Fund Total							1,752.98
Fund: Streetscape Debt Service Fund							
Dept: Streetscape							
303-570.000-992.000	Bond Fees		US BANK CORPORATE TRUST	0		11/08/2007	150.00
			STREETSCAPE SPECAIL		2014956		
Total Streetscape							150.00

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Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
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Fund: Streetscape Debt Service Fund								
Fund Total								150.00
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	7.69
				COLE HERSEE SWITCH		365901		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	55.88
				RATCHET/PISTOL GRIP		365912		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	10.39
				HITCH BALL		366113		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	81.17
				AIR AND OIL FILTERS		366188		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	19.19
				MUD FLAPS		366189		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	6.84
				OVVAL RED		366353		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	225.58
				DEKA		366750		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	10.19
				SWIVEL GRIP		366884		
402-441.000-939.000	Vehicle Ma			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	14.99
				TOOL PROF CIRCUIT		366912		
402-441.000-939.000	Vehicle Ma			MARK'S AUTO SERVICE, INC.	0		11/09/2007	12.50
				TIRE REPAIR		16306		
Total Department of Public Works								444.42
Dept: Capital Improvements-Vehicles								
402-903.000-981.000	Vehicles			SHULTS EQUIPMENT, INC.	0		11/08/2007	13,770.56
				DUMP TRUCK		20668A		
Total Capital Improvements-Vehicles								13,770.56
Fund Total								14,214.98
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
590-548.000-728.000	Postage			UNITED STATES POSTAL SERVICE	0		11/08/2007	200.00
				POSTAGE		11/08/07		
590-548.000-740.000	Operating			HACKNEY HARDWARE	0		11/07/2007	12.99
				GLOVE		788533		
590-548.000-740.000	Operating			HACKNEY HARDWARE	0		11/07/2007	27.99
				DRAIN KING		788101		
590-548.000-740.000	Operating			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	11.90
				STRAIGHT FITTING		366221		
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION	0		11/06/2007	1,963.00
				CHEMICALS		0387115		
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION	0		11/06/2007	1,340.00
				CHEMICALS		0386501		
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION	0		11/06/2007	-545.00
				CREDIT		0386502		
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION	0		11/08/2007	-675.00
				CREDIT		0387116		
590-548.000-743.000	Chem Lab			FISHER SCIENTIFIC	0		11/07/2007	62.40
				LAB WORK		3322469		
590-548.000-743.000	Chem Lab			KENCO, INC.	0		11/07/2007	10.40
				SOFTENER		49473		
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES	0		11/08/2007	315.26
				6-PK NCL-882 BROTH W/ROSOLIC		225455		
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES	0		11/08/2007	9.08
				BAL FROM INVIOCE 224674		X224674		
590-548.000-745.000	Uniform Al			CINTAS CORPORATION	0		11/06/2007	20.00
				WWTTP		300586201		
590-548.000-745.000	Uniform Al			CINTAS CORPORATION	0		11/06/2007	41.07
				WWTTP		300608559		
590-548.000-745.000	Uniform Al			CINTAS CORPORATION	0		11/06/2007	41.07
				WWTTP		300603005		
590-548.000-745.000	Uniform Al			CINTAS CORPORATION	0		11/06/2007	41.07
				WWTTP		300625457		
590-548.000-745.000	Uniform Al			CINTAS CORPORATION	0		11/06/2007	41.07
				WWTTP		300614208		

INVOICE APPROVAL LIST BY FUND

Date: 11/09/2007

Time: 10:21am

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	41.07
			WWTP		300619814		
590-548.000-824.000	Testing &		ANN ARBOR TECHNICAL SERVICES	0		11/06/2007	80.00
			LABORATORY SERVICE		2772		
590-548.000-824.000	Testing &		TRIMATRIX LABORATORIES	0		11/08/2007	130.00
			CYANIDE, OIA-1677		0704577		
590-548.000-910.000	Work Comp		MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	1,745.82
			QUARTERLY PAYMENT		11/09/07		
590-548.000-920.000	Utilities		AT&T	0		11/06/2007	575.10
			734 426 4572 813 0		11/06/07		
590-548.000-920.000	Utilities		AT&T	0		11/06/2007	37.62
			734 4261425 243 0				
590-548.000-920.000	Utilities		DTE ENERGY	0		11/07/2007	4,401.49
			3219 953 0010 0				
590-548.000-920.000	Utilities		DTE ENERGY	0		11/07/2007	952.62
			4667 427 0001 9				
590-548.000-920.000	Utilities		DTE ENERGY	0		11/07/2007	109.41
			3219 953 0001 9				
590-548.000-920.000	Utilities		MCI	0		11/07/2007	13.13
			LONG DISTANCE		11/07/07		
Total Sewer Utilities Department							11,003.56
Dept: Capital Improvements CIP							
590-901.000-974.000	CIP Capita		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	4,375.00
			0130-07-0081		119330		
590-901.000-974.000	CIP Capita		ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	2,503.50
			0130-07-0011		119326		
Total Capital Improvements CIP							6,878.50
Fund Total							17,882.06
Fund: Water Enterprise Fund							
Dept: Water Utilities Department							
591-556.000-728.000	Postage		UNITED STATES POSTAL SERVICE	0		11/08/2007	200.00
			POSTAGE		11/08/07		
591-556.000-740.000	Operating		CHAMPION WATER TREATMENT	0		11/06/2007	4.25
			WWTP		37368		
591-556.000-740.000	Operating		CHAMPION WATER TREATMENT	0		11/06/2007	8.50
			WWTP		37297		
591-556.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	23.19
			BALL VALVE		788284		
591-556.000-740.000	Operating		HACKNEY HARDWARE	0		11/07/2007	55.44
			EXT POLE		788829		
591-556.000-741.000	Road Repai		ED STACEY	0		11/08/2007	120.00
			20 YRDS COMP SAND		9229		
591-556.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	40.00
			WWTP		300608559		
591-556.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	40.00
			WWTP		300603005		
591-556.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	40.00
			WWTP		300625457		
591-556.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	40.00
			WWTP		300614208		
591-556.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/06/2007	40.00
			WWTP		300619814		
591-556.000-745.000	Uniform Al		CINTAS CORPORATION	0		11/08/2007	20.00
			WWTP		300580595		
591-556.000-802.000	Profession		A.R. BROUWER	0		11/06/2007	2,000.00
			WATER MAIN EXTENSION		1543		
591-556.000-802.000	Profession		MICHIGAN DEPT OF ENVIRONMENTAL	0		11/07/2007	1,049.06
			ANNUAL FEE		467954		
591-556.000-802.000	Profession		TANNER EXCAVATING	0		11/08/2007	6,670.00
			DISPOSE 400 YDS BACKWASH MAT.		11/08/07		
591-556.000-824.000	Testing &		DEXTER PHARMACY	0		11/06/2007	19.94
			SHIPPING		11/06/07		
591-556.000-824.000	Testing &		ANDREA DORNEY	0		11/06/2007	27.60
			POSTAGE		11/06/07		
591-556.000-861.000	Travel & M		EDWARD A. LOBDELL	0		11/07/2007	316.48
			MILEAGE		11/07/07		

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Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
591-556.000-901.000	Printing &			HERITAGE NEWSPAPERS	0		11/08/2007	22.50
				HYDRANT FLUSHING		261569		
591-556.000-910.000	Work Comp			MICHIGAN MUNICIPAL LEAGE	0		11/09/2007	708.02
				QUARTERLY PAYMENT		11/09/07		
591-556.000-920.000	Utilities			AT&T	0		11/06/2007	296.25
				734 426 4572 813 0		11/06/07		
591-556.000-920.000	Utilities			DTE ENERGY	0		11/07/2007	1,418.01
				3219 953 0003 5				
591-556.000-920.000	Utilities			DTE ENERGY	0		11/07/2007	26.47
				3219 953 0004 3				
591-556.000-920.000	Utilities			DTE ENERGY	0		11/07/2007	1,449.81
				2949 542 0006 8				
591-556.000-937.000	Equip Main			PARTS PEDDLER AUTO SUPPLY	0		11/08/2007	7.94
				5W20 SUPER BLEND		366592		
591-556.000-939.000	Vehicle Ma			SCHWALBACH'S AUTO CARE	0		11/08/2007	125.00
				REPLACE TIRE LEFT REAR		11/08/07		
591-556.000-977.000	Equipment			ETNA SUPPLY CO	0		11/07/2007	625.00
				TOUCH READER		1463258		
591-556.000-977.000	Equipment			MICHIGAN PIPE & VALVE, INC.	0		11/07/2007	352.41
				BATES ELEMENTARY		67336		
591-556.000-977.000	Equipment			MICHIGAN PIPE & VALVE, INC.	0		11/07/2007	103.21
				BATES ELEMENTARY		67337		
591-556.000-977.000	Equipment			DANIEL SCHLAFF	0		11/09/2007	229.95
				SCALE		11/09/07		
Total Water Utilities Department								16,079.03
Dept: Long-Term Debt								
591-850.000-992.000	Bond Fees			US BANK CORPORATE TRUST	0		11/08/2007	150.00
				WATER/STORM		2014966		
Total Long-Term Debt								150.00
Dept: Capital Improvements CIP								
591-901.000-974.001	Other capi			BODMAN LLP	0		11/06/2007	1,137.50
				Sloan Limited Partnership		287932		
591-901.000-974.001	Other capi			DYKEMA GOSSETT PLLC	0		11/07/2007	330.00
				PROFESSIONAL SERVICES		1183424		
591-901.000-974.001	Other capi			ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	672.50
				0130-07-0011		119326		
Total Capital Improvements CIP								2,140.00
Fund Total								18,369.03
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
701-000.000-253.043	Dexter Dis			ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	1,350.25
				0130-06-1043		119324		
701-000.000-253.048	Dexter Ret			MILLER, CANFIELD, PADDOCK &	0		11/08/2007	375.00
				WILLIAM BEACH		920508		
701-000.000-253.048	Dexter Ret			ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	3,835.25
				0130-06-1052		119325		
701-000.000-253.050	Dexter Fit			CARLISLE-WORTHMAN ASSOCIATES	0		11/06/2007	247.50
				DEXTER FITNESS CENTER		271067		
701-000.000-253.050	Dexter Fit			ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	3,451.50
				0130-07-1002		119331		
701-000.000-253.051	Schulz Dev			ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	2,731.00
				0130-07-1011		119332		
701-000.000-253.052	K-Space			CARLISLE-WORTHMAN ASSOCIATES	0		11/06/2007	370.00
				HILL CREEK		271068		
701-000.000-253.052	K-Space			ORCHARD, HILTZ & MCCLIMENT INC	0		11/08/2007	1,454.00
				0130-07-1023		119333		
Total Assets, Liabilities & Revenue								13,814.50
Fund Total								13,814.50
Fund: Economic Development T & A								
Dept: Transfers Out - Control								
792-965.000-999.000	Transfer O			STATE OF MICHIGAN	0		11/08/2007	61,931.00
				VILLAGE OF DEXTER CDBG RLF		11/08/07		

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Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount

Fund: Economic Development T & A

Dept: Transfers Out - Control

Total Transfers Out - Control	61,931.00
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Fund Total	61,931.00
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Grand Total	189,775.64
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VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Seta and Council
From: Donna Dettling, Village Manager
Date: November 12, 2007
Re: Main Street Bridge Project – Phase 2 Funding Update

AGENDA 11-12-07

ITEM K-1

Attached to this memo is a copy of a letter from MDEQ regarding the Bridge/Dam Permit Status. Mike Donahue contacted me with an update that his team has met to review and address all the items raised in the "Request". A response back to the MDEQ was submitted and Mr. Donahue will provide an update after the DEQ has reviewed the information. One of the next steps with the Permit process will be a public hearing. I have requested a time-line from Mr. Donahue on this process and how the Village can participate to help secure the permit.

An update from Paul Cousins regarding opportunities to partner for non-motorized funding on this project.

Update from the WCRC Board Meeting of November 6, 2007. Mr. Cousins, Mr. Carson and I attended this meeting. As you may have heard by now MDOT has ruled that the Local Bridge Funds can NOT be used to construct a railroad bridge (underpass). On the Board agenda were two items that were removed as a result of this news: 1) Authorization to enter into an agreement with the Village to fund the EA and Design effort up to \$100,000 for Phase 2. 2) Authorization to enter into a contract with JJR to complete the EA.

Verbal update regarding a meeting to be held at the WC Road Commission on Monday the 12th at 2:00 p.m. with MDOT, WCRC, Village of Dexter, Pam Byrnes, and others to discuss MDOT's ruling that Local Bridge Funds can't be used to construct a railroad bridge (underpass).



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



STEVEN E. CHESTER
DIRECTOR

October 26, 2007

Mr. Michael Tarazi, P.E.
URS Corporation
3950 Sparks Drive SE
Grand Rapids, Michigan 49546

Dear Mr. Tarazi:

SUBJECT: **APPLICATION CORRECTION REQUEST**
File Number: 07-81-0070-P
Washtenaw County, Main Street Bridge over Mill Creek

The Michigan Department of Environmental Quality (MDEQ), Land and Water Management Division (LWMD) has received and reviewed your application for a permit. Based on that review, the application has been determined to be incomplete as received and cannot be further processed until the item(s) listed below have been answered and/or submitted.

- 1) Please indicate the number of acres of wetland currently existing on the impoundment.
- 2) Indicate the anticipated amount of wetland remaining after the impoundment is drawn down. Please explain the method used to estimate the amount of remaining wetland once the impoundment is drawn down.
- 3) Is the proposed fill area considered to be currently existing wetlands? If so, what is the surface area of the proposed fill area in acres?
- 4) Would the proposed area for fill still be considered wetland after the impoundment is drawn down? If not, please explain how this determination was made. If this fill area would still be considered a wetland after the drawdown, wetland mitigation would be required, and a conceptual wetland mitigation plan should be submitted. You would also have to demonstrate why there are no feasible and prudent alternatives to placing the fill in a wetland as opposed to an upland area.
- 5) Please fill out Section 12 of the application.
- 6) Please clarify on the plan sheets the proposed quantities in the fill area for the site earthwork volumes. The proposed design writeup and application indicate the following:
 - 500 cubic yards of sediment will be removed from the impoundment to install the temporary rock access road.
 - The creation of 500-foot long restored channel with a 44-foot bottom width, 4 feet deep, with a 60-foot bankfull width and a 100-foot floodplain width will require the removal of 22,500 cubic yards of sediment. Does the 22,500 include only excavation for the channel and floodplain area, or does it also include an amount due to head

cutting that will be captured and dredged in the sediment trap areas? Please distinguish these two amounts.

The site earthwork volume table on sheet 32 of 39 only indicates a fill volume of 10,900 cubic yards (750+4,700+5,400). What happens to the remaining 11,600 cubic yards of sediment from the channel excavation (22,500 - 10,900)?

- 7) Please indicate the limits of restored channel due to excavation on the plans and the expected limits of head-cutting. Please provide an enlarged cross-section of the restored channel.
- 8) Please clarify the amount of dredging below the ordinary high water mark (Box 10B of the application) and the amount of compensating cut below the 100-year floodplain (Box 13 of the application). These both state 5,450 cubic yards. The floodplain cut would be the amount above the ordinary high water mark.
- 9) Please explain the method of installing the utility cables across the stream (Section 18 of the application). Will these be installed via jack and bore or directional drilling?
- 10) What is the height of the temporary access road, and what size rock will be used to construct it?
- 11) Under Part 315, Dam Safety, we will need a sealed copy of plans for the dam removal portion of the project.
- 12) Clarification is needed on how you are going to remove the dam one foot at a time. Will this be done in one-foot layers across the whole dam or through a notched section? Our preference is to use a notched section in the middle of the dam to reduce scour/erosion potential.
- 13) The upstream rock control structure is over 50 feet upstream of the temporary access road. Please provide details on how it will be accessed and constructed. Please provide a cross-section of this structure as it crosses the channel.
- 14) Under Part 315 R 281.1304, Rule 4(1), the applicant must provide an assessment of this project as stated below:

Rule 4. (1) In each application for a permit as required pursuant to the provisions of R 281.1302, (5), and (7), **an assessment** of all known existing and potential adverse effects within the scope of the project shall be provided by the applicant and reviewed by the department to determine whether the project will have a significant adverse effect on public health, safety, welfare, property, or natural resources or the public trust in those resources. This assessment shall include evaluations of both positive and negative impacts of the project commensurate with the scope of the project and mitigating measures to minimize impacts on all of the following:

- (a) Wetlands.
- (b) Fisheries.
- (c) Wildlife.
- (d) Threatened and endangered species.
- (e) Water quality.

October 26, 2007

- (f) Streamflows.
- (g) Sediment transport.
- (h) Turbidity.
- (i) Water chemistry.
- (j) Water temperature.
- (k) Riparian rights.

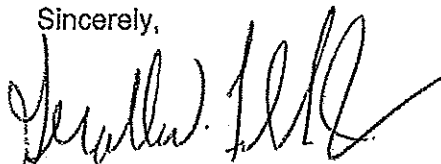
The assessment shall include impacts of the impoundment on the stream below the impoundment and shall address impacts both during construction and after completion of the project. Please provide a summary assessment of the project based on the above factors. This should include a comparison of the loss of wetlands versus the improvement to the natural stream flow, as well as the expected impacts dealing with the cadmium issue in the sediment.

Please submit this information within 30 days, and we will continue processing your application. If we do not receive the requested information from you within 30 days of this correction request, we will consider your application withdrawn and close the file. Applications administered by the LWMD can be reopened within 180 days of a correction request, if all the information requested is provided. The application file will be permanently closed if all of the requested information is not provided within 180 days of the correction request. A new application can be submitted after 180 days of the date of the correction request.

You may send the requested information to my attention at MDEQ, LWMD, P.O. Box 30458, Lansing, Michigan 48909. If you have any questions regarding this letter or your application, please contact Mr. Alex Sanchez at 517-335-3473. Please include your file number, 07-81-0070-P, in your response. The status of your file can be tracked online at:

www.deq.state.mi.us/ciwpis

Sincerely,



Gerald W. Fulcher Jr., P.E., Chief
Transportation and Flood Hazard Unit
Land and Water Management Division
517-335-3172

cc: Mr. Andrew Hodges, Washtenaw County Road Commission
Mr. Mike Donahue, URS Corporation
Mr. Mitch Adelman, DEQ, Remediation and Redevelopment Division
Mr. Daniel Rockafellow, DEQ, Water Bureau
Mr. Paul Wessel, DEQ, LWMD
Mr. Alex Sanchez, DEQ, LWMD

RESOLUTION # -2007

AGENDA 11-12-07

ITEM L-1

RESOLUTION FOR THE PURPOSE OF
WITHDRAWING A PETITION FROM THE
WASHTENAW COUNTY BOARD OF
COMMISSIONERS TO ANNEX PROPERTY INTO
THE VILLAGE OF DEXTER, WASHTENAW
COUNTY, MICHIGAN

Whereas, the Village of Dexter submitted a Petition for Annexation to the Washtenaw County Clerk on September 11, 2006, and

Whereas, the Village of Dexter has decided not to pursue the annexation and desires to withdraw the Petition for Annexation, and

NOW THEREFORE BE IT RESOLVED, that the Village of Dexter has considered the Annexation Petition, and desires to withdraw the Annexation Petition in order to pursue a 425 Agreement with Scio Township, and

BE IT FURTHER RESOLVED by the Village Council of the Village of Dexter in a regular meeting as follows:

1. That the Village Council of Dexter, Washtenaw County, Michigan, requests to withdraw the petition from the Board of Commissioners of the County of Washtenaw to annex to the Village of Dexter the following described land:

Five tax parcels, 08-07-400-004, 08-07-400-003, 08-07-400-002, 08-08-300-002, and 08-08-300-001, encompassing approximately 320 acres along both sides of Baker Road.

2. Any other resolutions that are in conflict with this resolution are hereby repealed.
3. The foregoing resolution shall take effect immediately upon its adoption and approval.

Moved by:

Seconded by:

RESOLUTION DECLARED ADOPTED AND APPROVED ON THIS _____ DAY OF _____, 2007.

Yeas:

Nays:

I hereby certify that the above is a true copy of the resolution passed at a meeting of the Village Council of the Village of Dexter held in the Village of Dexter, Washtenaw County, Michigan on date, 2007

David F. Boyle, Village Clerk

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Seta and Council
From: Donna Dettling, Village Manager
Date: November 12, 2007
Re: Proposal from OHM for the Water System Needs Analysis

AGENDA 11-12-07

ITEM L-2

Attached is a proposal from OHM to complete a Water System Needs Analysis. As discussed during the Work Session on October 22, 2007 the Village needs to establish a comprehensive plan to provide for immediate and future improvements. OHM has submitted a proposal for the Water System Preliminary Engineering to outline all necessary improvements, their cost, priority and potential funding sources.

As you are aware the village entered into another agreement with DCS Board to continue exploration for the 5th Well. William's and Works is continuing the investigation and we are anticipating conducting the 24-hour pump test by the end of the month.

Staff is recommending that the Village accept this proposal at a cost not to exceed \$24,000. Funds are available in Water Fund 591.901.000.974.000 to complete this work.

November 6, 2007

Village of Dexter
8123 Main Street
Dexter, MI 48130



Attn: Donna Dettling
Village Manager

Re: Water System Preliminary Engineering
Scope of Engineering Services

Dear Ms. Dettling:

Orchard, Hiltz & McCliment, Inc. (OHM) is pleased to submit this proposal for engineering services to perform a Water System Needs Analysis. The analysis will provide the Village of Dexter with the information to plan for necessary improvements and upgrades to the Village's water system.

Project Understanding

In November 2005, OHM completed the most recent Water System Reliability Study for the Village. This Study was reviewed and accepted by the MDEQ and contained a number of recommended improvements for the Village's water supply system. Since that time, the Village has been planning for accommodating future improvements.

At a recent meeting with the MDEQ, we discussed the MDEQ's increasing concerns with the capacity of the Village's water supply. The latest water system evaluation completed by the MDEQ in May 2007 identified a shortfall in the Village's capacity on the maximum day demand. This situation has halted the issuance of additional MDEQ water main permits for new system construction until the water capacity shortfall is addressed.

To increase the water system capacity, the Village is presently exploring a potential new wellfield site. The potential site is on the Dexter High School property at the southeast corner of Parker and Shield Roads. If this site proves to be viable for a new wellfield, several capital improvements will be needed as part of the wellfield development to increase the Village's water supply capacity.

Beyond increasing the well capacity, additional water system improvements that were recommended in the 2005 Water Reliability Study include increased storage capacity, increased pumping and filter capacity at the existing water treatment plant, upgrades to existing water mains, construction of potential transmission mains, and construction of a new iron filtration plant (if needed for the new wells). As the Village plans for completing upgrades to their water system, additional analysis is needed to determine the exact scope, cost, and priority of the recommended improvements.

The Village is also considering applying for funding (low-interest loans) through the Drinking Water Revolving Fund (DWRF) that is administered by the MDEQ. Based on the scope and cost of the proposed improvements, the desired schedule, and the eligibility of the DWRF funding, it may or may not be the best funding source. This analysis will provide a basis to give the Village the information to make a sound decision whether to pursue DWRF funding.

Scope of Services

We have developed this scope of services for the Water System Preliminary Engineering. This project includes the following specific tasks:

1. **Update the existing water model.** The existing water model was created in 2004 as part of the Reliability Study. It has existing demands from 2005 and future demands developed at the same time. The model will be updated with the latest data, and future demands, based on the 20-yr projection developed for the SRF project plan.
2. **Analyze and prioritize needed improvements.** An updated water model will help confirm the water system improvements and timing for those improvements. The anticipated improvements to be evaluated include the amount of well capacity needed for existing and future needs, the amount and type of additional increased storage, water treatment needs at the existing and potential iron filtration plant, water main replacement within the existing water system, and water main transmission construction between the new well and the existing water system. Once the needed improvements are analyzed, a priority list will be developed identifying for the Village the recommended timing for the improvements, so that the Village can adequately plan for immediate and future improvements.
3. **Complete a potential site layout of the proposed wellfield location.** Depending on the location of the new well site, the Village will need to identify the amount of land that will be needed for the wellfield, which could include storage, an iron filtration plant, transmission mains, access road, pump house, etc. GIS data will be used to complete a potential site layout of the planned wellfield. Please note that no survey work will be done to complete this task.
4. **Provide preliminary cost estimates for the recommended water system improvements.** Upon completion of Steps 1 – 3, preliminary cost estimates will be completed to provide the Village with an idea of the potential costs involved with upgrading the Village's water system. In addition, the improvements will be evaluated for potential eligibility for funding under the DWRP program.

Deliverables

OHM will provide the Village with the following:

1. An updated water model with clearly identified water system improvements.
2. A written overview clearly identifying the findings of the analysis and prioritization of improvements.
3. A potential site layout (using GIS) showing the new wellfield site with the necessary amenities to provide potable water to the Village.
4. Preliminary cost estimates for the recommended water system improvements, and DWRP eligibility assessment.

Schedule

OHM can begin work on Tasks 1 and 2 immediately upon receipt of authorization. For Tasks 3 and 4, we will need the potential site of the new wellfield identified to complete these tasks. It is currently expected that preliminary pumping data will be available at the proposed wellfield location in the next 4 – 6 weeks to confirm location. We anticipate that the project can be completed within 6 weeks of the notification of the potential wellfield site.

Additional Services

In the event it becomes apparent that additional tasks will be required to complete the analysis, OHM will provide a separate proposal for professional services to the Village for approval prior to carrying out those items.

Fee

OHM proposes to provide the above outlined professional services for an amount not to exceed \$24,000.00. The fee breakdown is as follows:

Task 1: Update Existing Water Model	\$5,900.00
Task 2: Analyze and Prioritize Needed Improvements	\$8,400.00
Task 3: Complete a Potential Wellfield Site Layout	\$4,200.00
Task 4: Provide Preliminary Cost Estimates	\$5,500.00

Compensation will be based on hourly rates times the cumulative hours worked. OHM will invoice the Village on a monthly basis.

Contract Terms and Conditions

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference. Section No. 7 is omitted per request of the Village.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute both copies of the attached agreement and return one copy to us for our files.

Very truly yours,

ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.
Client Representative

**Village of Dexter
Water System Needs Analysis**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Seta and Council
From: Donna Dettling, Village Manager
Date: November 12, 2007
Re: Moratorium on issuance of Water Only Meters

AGENDA 11-12-07

ITEM L-3

Joe Semifero requested that the Board consider an indefinite moratorium on the issuance of second (Water Only) meters. During the work session on October 22nd, Council also discussed the possibility of implementing mandatory water restrictions in the future to reduce water demand. We are compiling information on the number of irrigation meters and confirming the amount of water being used by water only meters. Council also discussed increasing the commodity charge on water only usage. Currently the rate is 135% of the regular water rate.

The report created by Tom Traciak included a breakdown of the water billing to demonstrate how Water Only meters impact the Village financially. The breakdown from this report showed 20% of the revenue from water only accounts.

I would like to suggest that the Utility Committee meet to review this information in more detail and develop a comprehensive plan to include implementation guidelines that can be evaluated and presented in conjunction with the Water System Analysis recommendations.



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: **Planning Commission Recommendation**
Ordinance Amendment, Article 5 – Parking and Loading
Date: November 12, 2007

PLANNING COMMISSION DECISION

On November 5, 2007 the Planning Commission held a public hearing on the recommended amendments to Article 5, Parking and Loading. There was no public at the meeting wishing to comment on the ordinance amendment and the Planning Commission moved to recommend that the Village Council adopt the proposed changes. The Planning Commission passed the following DRAFT motion:

Per Section 23.07, Criteria for Amendment to the Zoning Ordinance Text and the Public Hearing held by the Planning Commission on November 5, 2007, the Planning Commission has been provided with information from the Village Planning Consultant that demonstrates improved techniques to deal with certain parking and loading provisions within the Village of Dexter Zoning Ordinance and therefore recommends that the Village Council adopt the recommended amendments to Article 5, Parking and Loading.

RECOMMENDATION

Following the Planning Commission's recommendation and after revising the fee schedule it was determined that Section 5.09 required an additional amendment. Based on a resolution passed by the Village Council on December 12, 2005 the parking space contribution should be revised from \$2000 to \$2500. Please include this change in your consideration of the proposed amendments to Article 5.

Pursuant to Article 23, the Planning Commission and Village Council shall consider the following criteria to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

- A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
- B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
- C. The Village Attorney recommends an amendment to respond to significant case law.

~~D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.~~

E. Other factors deemed appropriate by the Planning Commission and Village Council.

SUGGESTED MOTIONS

Per Section 23.07, Criteria for Amendment to the Zoning Ordinance Text and the recommendation of the Planning Commission, the Village Council has been provided with information from the Village Planning Consultant that demonstrates improved techniques to deal with certain parking and loading provisions within the Village of Dexter Zoning Ordinance and therefore adopts the recommended amendments to Article 5, Parking and Loading and the additional amendment in Section 5.09 from \$2000 to \$2500 contribution amount to the Public Parking Fund.

OR

Based on the information presented at the Village Council, the Village Council moves to postpone the recommendation for the proposed amendments to Article 5, Parking and Loading until _____ (DATE) _____ to allow more time for the following:

1. _____
2. _____

Please feel free to contact me if you have any additional questions.
Thank you.

24-2004
VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN
RESOLUTION FOR THE PURPOSE OF ESTABLISHING
THE VOLUNTARY PUBLIC PARKING FUND CONTRIBUTION

WHEREAS, the Dexter Village Council approved an amendment to Article 5, Parking and Loading, of the Village of Dexter Zoning Ordinance on December 13, 2004; and

WHEREAS, the Dexter Village Council asserts that within the Village Commercial (VC) District, two options exist for meeting parking requirements, on site private parking or participation in the voluntary public parking program; and

WHEREAS, Section 5.09, Village Commercial District Parking, sets forth that Village Commercial Parking may be either on site private parking as laid out in Section 5.03, Parking Space Numerical Requirements or the property owner may participate in the voluntary public parking program to satisfy all or part of the parking requirements of the ordinance; and

WHEREAS, the Public Parking Program has the same parking requirement by usage per Section 5.03, but may be met by a contribution for each required parking space to the voluntary "Public Parking Fund" as the Village Council may establish by resolution; and

BE IT THEREFORE RESOLVED, that the Village of Dexter establishes a fee of \$2,500.00 per required parking space to be contributed to the "Public Parking Fund" in lieu of providing the required on site private parking.

MOVED BY: Semifero SUPPORTED BY: Keough

YEAS: Cousins, Keough, Fisher, Carson, Seta

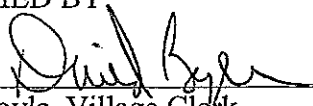
NAYS: NONE

ABSENT: Walters

RESOLUTION DECLARED ADOPTED THIS 28th DAY OF December, 2004.


Jim Seta, Village President

CERTIFIED BY:


David Boyle, Village Clerk

Article V

PARKING AND LOADING

Section 5.01 OFF-STREET PARKING REQUIREMENTS

Deleted: Amended December 13,
2004
Effective January 12, 2005

The purpose of this section is to provide in all districts at the time of erection or enlargement of any main building or structure, automobile off-street parking space with adequate access to all spaces. Within the Village Commercial (VC) District, two options exist for meeting parking requirements; on site private parking or participation in the voluntary public parking program. Refer to Section 5.09 for public parking program standards. Parking spaces, in conjunction with all land or building uses, shall be provided, prior to the issuance of a certificate of occupancy, as hereinafter prescribed:

- A. Off-street parking spaces may be located within a nonrequired side or rear yard and within the rear yard setback unless otherwise provided in this Ordinance. Off-street parking shall not be permitted within a front yard or a side yard setback unless otherwise provided in this Ordinance.
- B. Off-street parking shall be convenient and pedestrian accessible, either on the same lot or within three hundred (300) feet of the building it is intended to serve, measured from the nearest point of the building to the nearest point of the off-street parking lot. Ownership shall be shown of all lots or parcels intended for use as parking by the Applicant.
- C. Required residential off-street parking spaces shall consist of a parking strip, parking bay, driveway, garage, or combination thereof and shall be located on the premises they are intended to serve, and subject to the provisions for accessory uses, buildings and structures (Section 3.02 Accessory Structures).
- D. Any area once designated as required off-street parking shall not be changed to any other use unless and until equal facilities are provided elsewhere.
- E. Off-street parking existing at the effective date of this Ordinance, in connection with the operation of an existing building or use, shall not be reduced to an amount less than hereinafter required for a similar new building or new use.
- F. Two (2) or more buildings or uses may collectively provide the required off-street parking; in which case, the required number of parking spaces shall not be less than the sum of the requirements for the several individual uses computed separately.

Two (2) or more buildings or uses may collectively provide the required off-street parking, in which case the required number of parking spaces for the uses calculated individually may be reduced if a signed agreement is provided by the property owners, and the Planning Commission determines that the peak usage will occur at significantly

Parking and Loading

different periods of the day and/or there is potential for a customer to visit two (2) or more uses.

- G. Flexibility in Application. The Village recognizes that, due to the specific requirements of any given development, inflexible application of the parking standards set forth in Section 5.03 may result in development with inadequate parking or parking far in excess of which is needed. The former situation may lead to traffic congestion or unauthorized parking on adjacent streets or neighboring sites. The latter situation may result in excessive paving and stormwater runoff and a waste of space, which could be left as open space.

The Planning Commission may permit deviations from the requirements of Section 5.03 and may require more or allow less parking whenever it finds that such deviations are more likely to provide a sufficient number of parking spaces to accommodate the specific characteristics of the use in question.

The Planning Commission may attach conditions to the approval of a deviation from the requirement of Section 5.03 that bind such approval to the specific use in question. Where a deviation results in a reduction of parking, the Planning Commission may further impose conditions, which ensure that adequate reserve area, is set-aside for future parking, if needed.

- H. Where two or more uses are present on the premises, parking requirement shall be calculated for each use, unless specifically provided otherwise herein.
- I. The storage of merchandise, motor vehicles for sale, trucks, or the repair of vehicles is prohibited.
- J. For those uses not specifically mentioned, the requirements for off-street parking facilities shall be in accord with a use which the Planning Commission considers similar in type.

For uses not specifically listed in Section 5.03, the requirements for off-street parking facilities shall be in accordance with a similar use or based on documentation regarding the specific parking needs for the particular use, as determined by the Planning Commission.

- K. Parking lot landscaping see Section 6.04 and 6.08.
- L. During construction, off-street parking shall be provided on site for all construction vehicles and employees.
- M. Carports and garages for multiple-family dwellings shall be calculated as parking spaces on a one to one basis. Carports and garages in multiple-family dwelling developments shall have a maximum height of fourteen (14) feet, measured from the grade to the peak of the structure. Carports shall be partially screened by landscape screen walls, berms,

Parking and Loading

retainer walls, or a combination thereof, along the sides and front end facing any public streets or internal street or drive.

Section 5.02 PARKING UNITS OF MEASUREMENT

A. Floor Area/Gross Floor Area:

1. In calculating bench seating for places of assembly, each twenty-four (24) inches of benches, pews or other such seating, shall be counted as one seat.
2. Where the number of spaces required is based on the number of employees, calculations shall be based upon the maximum number of employees likely to be on the premises during the peak shift.
3. When units of measurements determining the number of required parking or loading spaces results in a fractional space, any fraction shall be counted as one (1) additional space.
4. See Section 2.02 for Gross Floor Area Definitions.

Section 5.03 PARKING SPACE NUMERICAL REQUIREMENTS

The number of off-street parking spaces by type of use shall be determined in accordance with the following schedule. The Planning Commission encourages the following schedule to be used as maximum requirements unless an applicant can demonstrate a need for additional parking; excessive parking diminishes opportunities for new buildings and new businesses, thereby reducing business activity and commercial viability of businesses within the Village Commercial (VC) District. Less impervious surfaces are also desired to minimize storm water demands and increased run-off pollutants. The Planning Commission strongly encourages participation in the voluntary public parking program within the VC District, which provides more efficient land usage, fewer private curb cuts, improved safety, and higher density.

The following table provides the parking requirements for districts other than the Central Business District (CBD) by usage:

<u>USE</u>		<u>NUMBER OF MINIMUM PARKING SPACES PER UNIT OF MEASURE</u>
<u>Residential</u>		
1.	Single and two-family dwellings	2.0 spaces per dwelling unit
2.	Multiple-family dwellings	2.0 spaces per dwelling unit 0.5 guest space per every 3 dwelling units

Parking and Loading

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| 3. | Senior independent units | 1.0 spaces per unit |
| 4. | Senior "interim care" and "intermediate care" units retirement villages, etc. | 1.0 spaces per each room or two beds, whichever is less, plus 1.0 space per each employee expected during the peak shift |
| 5. | Convalescent homes, nursing home units, sanitariums, rest homes, etc. | 1.0 space per each three beds or two rooms, whichever is less, up to 120 beds; plus 3.0 spaces per each additional eight beds over 120 beds |
| 6. | Manufactured homes in a mobile home park | 2.0 spaces per each manufactured/mobile home unit or site |

Institutional

- | | | |
|----|---|--|
| 1. | Churches, places of worship | 1.0 spaces per each three seats or six feet of pews |
| 2. | Hospitals, including emergency rooms but excluding areas devoted to outpatient care | 2.5 spaces per each licensed bed; or 1.0 space per each two licensed beds, plus 1.0 space per each staff doctor and employee during peak shifts, whichever is greater (requirements for outpatient care listed separately) |
| 3. | Primary schools (elementary and junior high schools) | 1.0 space per each instructor, employee and administrator, plus spaces required for any assembly hall, auditorium and/or outdoor arena |
| 4. | Secondary (high) schools, commercial schools, colleges required for any assembly hall, auditorium, or outdoor arena | 1.0 per each instructor, plus 1.0 per each employee and administrator, plus 5.0 spaces per each classroom, plus parking |
| 5. | Dance and union halls, fraternal orders, civic clubs, banquet rooms, and similar uses or facilities | 1.0 space per every two persons of capacity authorized by the County Building Code |
| 6. | Fraternity or Sorority | One (1) for each five (5) permitted active members, or one (1) for each two (2) beds, whichever is less |
| 7. | Auditoriums, assembly halls and outdoor arenas | 1.0 space per each three seats or six feet of bleachers |
| 8. | Theaters and Auditoriums | One (1) for each three (3) seats plus one (1) for each two (2) employees |
| 9. | Child care centers | 2.0 spaces plus 1.0 additional space per each eight children of licensed authorized capacity |

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Village of Dexter Zoning Ordinance 5 - 4 Effective

Parking and Loading

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| 10. | Public Libraries | Three (3) spaces per 1,000 square feet of gross floor area |
| 11. | Public Recreation Centers | 5.0 spaces per 1,000 square feet of gross floor area |

Business and Commercial

- | | | |
|-----|---|---|
| 1. | Planned Commercial or Shopping Center or enclosed malls | Three (3) spaces per 1,000 square feet of gross floor area |
| 2. | Automobile Wash (Automatic)* | Two (2) spaces, plus 1.0 space per each employee on peak shift |
| 3. | Auto Wash (Self-Service or Coin Operated)* | Two (2) spaces for each washing stall in addition to the stall itself |
| 4. | Barber Shop/Beauty Salon | 2.5 spaces per each barber or beautician's chair/station |
| 5. | Bowling Centers | 5.0 spaces per lane plus 25% of the required parking for any lounge |
| 6. | Ice/Roller Skating Rink | 6.0 spaces per 1,000 sq. ft. |
| 7. | Restaurant - sit down type with liquor license. | 12.0 spaces per 1,000 sq. ft. of gross floor area |
| 8. | Bar/lounges/night club with liquor license and dancing | 12.0 spaces per 1,000 sq. ft. of gross floor area |
| 9. | Restaurant - take out with less than six tables and/or booths | 5.0 spaces plus 1.0 space for each employee on peak shift |
| 10. | Restaurant - standard (a family-type restaurant without a bar or lounge area) | 12.0 spaces per 1,000 sq. ft. of gross floor area or 0.5 space per seat, whichever is greater, plus any spaces required for any banquet or meeting rooms. |
| 11. | Restaurant - fast food with drive-through window | 12.0 spaces per 1,000 sq. ft. of gross floor area, plus 1.0 space for each employee on peak shift |
| 12. | Showroom of a plumber, decorator or similar trade | 1.0 space per 1,000 sq. ft. of gross floor area |
| 13. | Appliance Store | 3.0 spaces per 1,000 sq. ft. of gross floor area |
| 14. | Convenience Store, with or without gasoline service * | 4.0 spaces per 1,000 sq. ft. of gross floor area, plus spaces required for an auto service station activities or gasoline sales. |
| 15. | Equipment Repair | 1.0 space per 1,000 sq. ft. of gross floor area |
| 16. | Laundromat | 1.0 space per each two washing machines |

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Parking and Loading

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| 17. | Funeral Homes | 1.0 space per 50 sq. ft. of gross floor area for service parlors, chapels and reception area, plus 1.0 space per each funeral vehicle stored on the premises |
| 18. | Motel/Hotel with Lounge, Restaurant, Conference or Banquet Rooms or Exhibit | 1.0 space per guest room plus 7.0 spaces per 1,000 sq. ft. of gross floor area lounge, restaurant, conference or banquet rooms or exhibit space |
| 19. | Motel with Restaurant/Lounge | 1.0 space per guest room, plus 10.0 spaces per 1,000 sq. ft. of gross floor area for restaurant/lounge space |
| 20. | Motel without Restaurant/Lounge; Bed and Breakfast Inn | 1.0 spaces per guest room, plus 2.0 spaces for employees |
| 21. | Automobile Sales | 5.0 spaces per 1,000 sq. ft. of gross floor area, plus 2.0 spaces per each auto service bay. The areas devoted to customer service and employee parking shall be clearly delineated on the parking plan and reserved for that purpose. |
| 22. | Auto Service Station and Auto Care Centers without Convenience Goods | 2.0 spaces per each service bay, plus 1.0 space per employee, plus 1.0 space per each tow truck, plus 2.0 spaces for each 1,000 square feet of gross floor area devoted to sales of automotive goods |
| 23. | Other general retail uses not specified* | 3.0 spaces per 1,000 sq. ft of gross floor area |
| 24. | Health Fitness Centers without Swimming Pool | 4.0 spaces per 1,000 sq. ft. of gross floor area |
| 25. | Swimming Pool | 1.0 space per each three (3) persons of capacity authorized by the County Building Code |
| 26. | Racquetball/Tennis Centers | 1.0 space per 1,000 sq. ft of gross floor area or 6.0 spaces per court, whichever is greater |

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Parking and Loading

Deleted: * See Section 5.04 for required stacking spaces¶

Offices

1. Branch Bank, Credit Union or Savings and Loans* 5.0 spaces per 1,000 sq. ft. of gross floor area plus 2.0 spaces per each 24-hour teller
2. General Office Building 3.0 spaces per 1,000 sq. ft of gross floor area
3. Medical/Dental Clinic/Office 4.0 spaces per 1,000 sq. ft of gross floor area
4. Business and Professional 3 spaces per 1000 sq. ft. of gross floor area for second and upper story office uses.

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* See Section 5.04 for required stacking spaces

Industrial (Amended April 22, 1996. Effective May 13, 1996.)

1. Light Industrial, Manufacturing, testing Labs, Research and Development Centers 1.5 spaces per 1,000 sq. ft of gross floor area, or 1.2 spaces per employee at peak shift, whichever is less; plus 1.0 space for each corporate vehicle.
2. Warehousing 1.5 space per each 1,000sq. ft. of gross floor area, or 1.0 space per employee at peak shift, whichever is greater; plus 1.0 space for each corporate vehicle (separate standard provided for mini-storage)

Bicycle Parking

1. Commercial, retail, and office buildings 1.0 bicycle hoop per twenty (20) parking spaces.

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Section 5.04 STACKING SPACE REQUIREMENTS

A. Separate, outdoor, stacking spaces which will not conflict with traffic accessing the use, and each twenty-five (25) feet in length, shall be provided for the following uses:

- | | | |
|---|---|--------------------------|
| (1) Automobile repair station | = | 1 space per bay |
| (2) Automobile service station | = | 2 spaces per pump island |
| (3) Convenience store drive through | = | 2 spaces |
| (4) Drive-through financial institution | = | 4 spaces per window |
| (5) Drive-through food service | = | 10 spaces |
| (6) Dry cleaning drop-off station | = | 2 spaces |
| (7) Fully automatic car wash | = | 10 spaces per bay |

Village of Dexter Zoning Ordinance 5 - 7 Effective

Parking and Loading

- (8) Self serve car wash = 2 spaces per bay
(9) Semi-automatic car wash = 10 spaces per bay

- B. Stacking spaces which block access to parking spaces shall not be included in calculating the required number of spaces.

Section 5.05 BARRIER FREE PARKING REQUIREMENTS

Handicapped parking space(s) shall be located for convenient access to elevators, ramps, walkways, and entrances so that the physically handicapped are not compelled to wheel or walk behind parked cars to reach them. Access from the parking lot to the principal use and all accessory uses shall be by means of ramping consisting of asphalt and/or concrete material constructed to the engineering specifications and standards of the Village.

On each site proposed for use, additions, and/or redevelopment, for which the Zoning Ordinance requires submission of a site plan, designated handicapped parking spaces shall be provided in accordance with the following table. The number of barrier free spaces may be increased if needed to comply with the Michigan Department of Labor, Construction Code Commission, Barrier Free Design Division, or the Americans with Disabilities Act or for which the Planning Commission determines may have a higher demand for such spaces. Such space(s) shall be a minimum of twelve (12) feet wide and twenty (20) feet in depth, clearly depicted upon the site plan, and clearly indicated by a sign and/or pavement markings. A fifteen (15) foot wide space for vans may also be required.

<u>Total Spaces</u>	<u># Required</u>	<u>Total Spaces</u>	<u># Required</u>
1-25	1	151-200	6
26-50	2	201-300	12
51-75	3	301-400	12
76-100	4	Over 400	12 plus 2 for every 250 or fraction thereof over 400
101-150	5		

Where a curb exists between a parking lot surface and a sidewalk entrance, an inclined approach or curb cut with a gradient of not more than a 1: 12 slope and width of a minimum four (4) feet shall be provided for wheelchair access.

Section 5.06 OFF-STREET PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE

Whenever the off-street parking requirements above require the building of an off-street parking facility are provided, such off-street parking lots shall be laid out, constructed and maintained in accordance with the following standards and regulations:

Parking and Loading

- A. No parking lot shall be constructed until a permit is issued by the Zoning Administrator. Applications for a permit shall be submitted in a form specified by the Zoning Administrator. Applications shall be accompanied with two (2) sets of site plans for the development and construction of the parking lot showing that the provisions of this Section will be fully complied with.

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- B. Plans for the layout of off-street parking facilities shall be in accord with the following minimum requirements:

<u>Parking Pattern</u>	<u>Maneuvering Lane Width</u>	<u>Parking Space Width</u>	<u>Parking Space Length</u>
0° (Parallel parking)	11'	8 ft.	23 ft.
30° to 53°	12 ft.	8 ft. 6 in.	20 ft.
54° to 74°	15'	8 ft. 6 in.	20 ft.
75° to 90°	22'	9 ft.	18 ft.

Note: where a parking space is curbed, the vehicle overhang of the curb may be credited as two feet if abutting landscaping or abutting a sidewalk at least seven (7) feet wide.

- C. All spaces shall be provided adequate access by means of maneuvering lanes. Parking lots shall be designed to prevent vehicles from backing into the street or requiring use of the street for maneuvering between parking rows.
- D. Adequate ingress and egress to the parking lot by means of clearly defined drives shall be provided for all vehicles. Adequate ingress and egress to the parking facility shall be provided by clearly defined driveways. All driveways and parking lots shall have a concrete or asphalt surface in accordance with specifications of the Village of Dexter. The parking area shall be surfaced within one (1) year of the date the occupancy permit is issued.
- E. Each entrance and exit to and from any off-street parking lot located in an area zoned for other than single-family residential use shall be at least twenty-five (25) feet distant from adjacent property located in any One Family Residential District.
- F. See Article VI for required parking lot screening and internal landscaping.
- G. Off-street parking areas shall be drained to prevent surface flow into adjacent property or toward buildings.
- H. All lighting used to illuminate any off-street parking area shall be installed to be shielded within and directed onto the parking area only. All parking lot or display lighting shall be designed, located and/or shielded to prevent spill over onto adjacent properties, and shall be arranged to prohibit adverse affect on motorist visibility on adjacent public roadways. All lighting shall be shoebox fixtures with no recessed lighting. (See Section 3.20, Exterior Lighting.)

Parking and Loading

- I. Curbing or bumper blocks shall be provided where parking spaces abut landscaping, property lines, sidewalks or required setback areas.

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Section 5.07 OFF-STREET LOADING AND UNLOADING

On premise space for standing, loading and unloading vehicles shall be provided for each use involving the receipt or distribution of goods.

- A. The size of the loading area shall be sufficient to prevent undue interference with adjacent required parking spaces, maneuvering aisles or traffic flow or public streets.
- B. Loading docks and loading areas facing a residential district shall be adequately screened by a wall and/or landscaping as described in Article VI, Landscape Standards.
- C. Loading/unloading areas or docks shall not be provided in the front yard or on any building side directly visible to a public street.
- D. All required loading and unloading spaces shall be laid out in the dimension of at least ten by fifty (10 x 50) feet, or five hundred (500) square feet in area, with a clearance of at least fourteen (14) feet in height. Loading dock approaches shall be provided with a pavement having an asphalt or portland cement binder so as to provide a permanent, durable and dustless surface:
- E. All loading and unloading in the I-1 and RD Districts shall be provided off-street in the rear yard or interior side yard, and shall in no instance be permitted in a front yard. In those instances where exterior side yards have a common relationship with an industrial district across a public thoroughfare, loading and unloading may take place in said exterior side yard when the setback is equal to at least fifty (50) feet. Required loading areas shall not be included in calculations for off-street parking space requirements.
- F. The minimum number of loading spaces provided shall be in accordance with the following table:

Institutional, Commercial and Office Uses

Up to 5,000 sq. ft. GFA	= 1.0 space
5,001 - 60,000 sq. ft. GFA	= 1.0 space, plus 1.0 space per each 20,000 sq. ft. Gross Floor Area (GFA)
60,001 sq. ft. GFA and over	= 3.0 spaces, plus 1.0 space per each additional 50,000 sq. ft. GFA

Industrial Uses

up to 1,400 sq. ft. GFA	= 0
1,401 - 20,000 sq. ft. GFA	= 1.0 space

Parking and Loading

20,001 - 100,000 sq. ft. GFA= 1.0 space, plus 1.0 space per each 20,000 sq. ft. GFA in excess of 20,000 sq. ft.

100,001 sq. ft. GFA and over = 5.0 spaces

G. The Planning Commission may permit deviations from the requirements of Section 5.07 and may require more, allow for less, or waive off-street loading and unloading requirements whenever it finds that such changes are more likely to provide a sufficient number of off-street loading and unloading spaces, or that no loading space is required to accommodate the specific characteristics of the use in question.

The Planning Commission may attach conditions to the approval of a deviation to the requirements of Section 5.07 that bind such approval of the specific use in question. Where a deviation results in a reduction or complete waiver of off-street loading and unloading spaces, the Planning Commission may further impose conditions, which ensure that adequate reserve area, is set aside for future off-street loading and unloading spaces, if needed in the future.

Section 5.08 RESTRICTIONS OF THE USE OF PARKING LOTS

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- A. Parking and/or storage of recreational vehicles or recreational equipment shall meet the standards listed in the General Provisions (Section 3.19).
- B. Parking or outdoor storage of commercial vehicles greater than one (1) ton, semi-trucks and trailers, mobile homes, tractors, earthmoving equipment, and similar vehicles shall be prohibited from residential districts unless associated with approved construction on the site.
- C. Parking of commercial vehicles over one (1) ton for a period exceeding 24 hours shall be prohibited in the Village Commercial and Central Business District, and prohibited in the front yard in the General Business, Village Residential and One Family Residential Districts.
- D. The parking of vehicles advertised for sale on land not leased or owned by the owner of the vehicle for over 24 hours shall be restricted to permitted automobile sales establishments.

5.09 VILLAGE COMMERCIAL DISTRICT PARKING

Village Commercial (VC) District Parking may be either on-site private parking as outlined in Section 5.03 or the property owner may participate in the voluntary public parking program to satisfy all or part of the parking requirements of this ordinance.

The Public Parking Program has the same parking requirement by usage per Section 5.03, but may be met by contributing \$2500 for each required space to the voluntary "Public Parking Fund", or such other amount as the Village Council may establish by resolution.

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Parking and Loading

Elimination of an existing curb cut provides a credit of \$2000 towards any voluntary "Public Parking Fund" obligation as incurred through participation. No cash refunds are given.

No new mid block curb cuts are permitted. Shared driveways are strongly encouraged. Access changes are permitted where drives can be consolidated or repositioned for sharing, improved safety, or more on-street parking can be provided.

Public Parking/Land Swap Option: Where a portion of a lot can be potentially developed for public parking the DDA and Planning Commission will consider swapping land in exchange for any voluntary Public Parking Fund contribution. Any exchange must be reviewed by the DDA and approved by the Planning Commission prior to the approval of any site plan.



Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Fee Schedule Amendment
Date: November 12, 2007

Attached is the Village's fee schedule and recommended amendments. It is recommended that the Village Council adopt the attached fee schedule resolution.

Pursuant to Article 21, Section 21.06, administrative reviews are permitted for certain site plan review situations. It is recommended that a \$350.00 fee be established to cover staff time associated with the administrative review and approval.

In December of 2004 the Village Council amended Article 5, Parking and Loading, Section 5.09 to permit payment in lieu of providing parking spaces within the VC Village Commercial District. In December of 2004 the Village Council passed a resolution recommending the amount be established as \$2500.00. It is recommended that the fee for this contribution be added to the fee schedule for clarification.

Other amendments are recommended to clarify and update the resolution.

Please feel free to contact me prior to the meeting with questions.

Thank you,



VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 11-12-07

ITEM 6-5

Memorandum

To: Village Council
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Fee Schedule Amendment
Date: November 12, 2007

Attached is the Village's fee schedule and recommended amendments. It is recommended that the Village Council adopt the attached fee schedule resolution.

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Other amendments are recommended to clarify and update the resolution.

Please feel free to contact me prior to the meeting with questions.

Thank you,



VILLAGE OF DEXTER - FEE SCHEDULE

WHEREAS, the Village Code requires that fees be paid for applications to the Village for various permits and further provides that the fees for most of these such permits shall be established from time to time by resolution of the Village Council; and

WHEREAS, the Village Council desires to set new permit fees effective as of November 12, 2007,

NOW, THEREFORE, be it resolved that effective November 12, 2007, the fees for the following permits required under the Village Code shall be as follows:

1. Zoning Compliance Applications
 - a) Residential Home.....\$50.00
 - b) Multi-Family/Commercial Build out/Industrial/Quasi-Public.....\$100.00
 - b) Remodel (Commercial or Residential) /Deck/Fence.....\$25.00
2. Sign Permit.....\$50.00
 - a) Sandwich Board Sign Permit.....\$25.00
 - b) Banner Permit (not over road).....\$15.00
 - c) Banner Permit (over road).....\$200.00
3. Zoning Board of Appeals
 - a) Residential.....\$250.00
 - b) Non-Residential.....\$350.00
 - c) Meeting attendance by consultant.....\$150.00
4. Rezoning (Zoning Ordinance/Map Amendments).....\$750.00 + \$40.00/acre + Deposit
5. Special Meeting – Planning Commission.....\$600.00
6. Special Use Application/Permit.....\$350.00 + \$5.00/acre
7. Site Plan Review Fees*
 - a) Preliminary Site plan.....\$600.00* + \$50.00/acre + Deposit
 - b) Final Site Plan.....\$900.00* + \$50.00/acre + Deposit
 - c) Combined Site Plan.....\$1100.00* + \$50.00/acre + Deposit

*Includes \$100.00 Dexter Area Fire Department Review

 - d) Administrative Review.....\$350.00
8. PUD Area Plan Review*.....\$1000.00 + \$50.00/acre + Deposit
 - Major or Minor Site Plan Amendment Determination.....\$300.00
9. Subdivision (Plat) Review*
 - a) Tentative Preliminary.....\$400.00 + \$5.00/lot + Deposit
 - b) Preliminary.....\$200.00 + \$3.00/lot + Deposit
 - c) Final Plat.....\$200.00 + \$2.00/lot + Deposit
10. Conceptual Plan Review.....\$50.00/hour

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Planning and Zoning Fee Schedule

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11. Demolition Permit.....\$50.00
12. Lot Split/Combination/Boundary Adjustment.....\$350.00
13. Annexation Request.....\$1000.00 + Deposit
14. Home Occupation Permit.....\$50.00
15. Parking Space Contribution.....\$2500.00

***SITE PLAN REVIEW DEPOSIT.....\$3000.00**

Deposit: Covers services of Village Consultant (Engineers and Planners) for site plan review, as well as legal fees incurred related to the project. Additional costs beyond the deposit shall be required upon depletion of initial required deposit. The applicant shall receive a refund of any portion of the deposit that is not allocated.

The above fees represent the amount to be paid by the owner/applicant at the time the application is submitted. The fees are intended to cover the costs incurred by the Village for personnel, publishing, and printing. If a deposit is required, it is intended to cover any and all consultant fees (including engineering, planning, and legal fees). If the deposit collected is not depleted by the consultant fees the balance will be returned to the owner/applicant.

Adopted April 29, 1997
 Amended November 10, 1997
 Amended October 12, 1998
 Amended May 10, 1999
 Amended June 10, 2002
 Amended March 28, 2005
 Amended April 10, 2006
 Amended November 12, 2007

David Boyle, Village Clerk

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VILLAGE OF DEXTERddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO**To: President Seta and Council Members****From: Donna Dettling, Village Manager****Date: November 12, 2007****Re: Schulz Meeting Review**

On October 30, 2007 a meeting was held regarding Mill Creek Terrace/Schulz Development. The following people were in attendance:

Dan O'Haver	Bob Overhiser
Joe Schulz	Jim Seta
Courtney Nicholls	Allison Bishop
Shawn Keough	

The purpose of the meeting was to discuss the status of the Schulz Development. Specifically, the purchase of 5,600 square feet of Village property located at Jeffords and Forest (survey drawings of the area are attached). The group also discussed the Village's potential purchase of a commercial condo in Mill Creek Terrace. Framework for a Development Agreement has been discussed to address the issues of the land sale, the condo purchase and the scope of the Downtown Development Authority's improvements in the area.

Before the building can be constructed the Village would need to sell Schulz Development 5,600 square feet of land that includes a portion of the current parking lot and an alley. The numbers provided by Schulz Development for the purchase of Village property are included in the packet. Shawn Keough will walk Council through this worksheet.

Also included are the numbers for the Village to purchase space in the building for village offices. The 3,300 square foot option would be for Village offices only, while the 5,000 square foot option would include Village offices and council chambers. To ensure that Village Offices and council chambers could fit into the proposed space, a professional architect was consulted to program the space. The architect established that the square footage estimates are adequate for the Village's current and long-term needs.

Also included are the following draft documents for review and discussion:

- Discuss Ordinance authorizing the private sale of Village-owned real property MCL 67.4
- Discuss vacation of the alley MCL 67.13

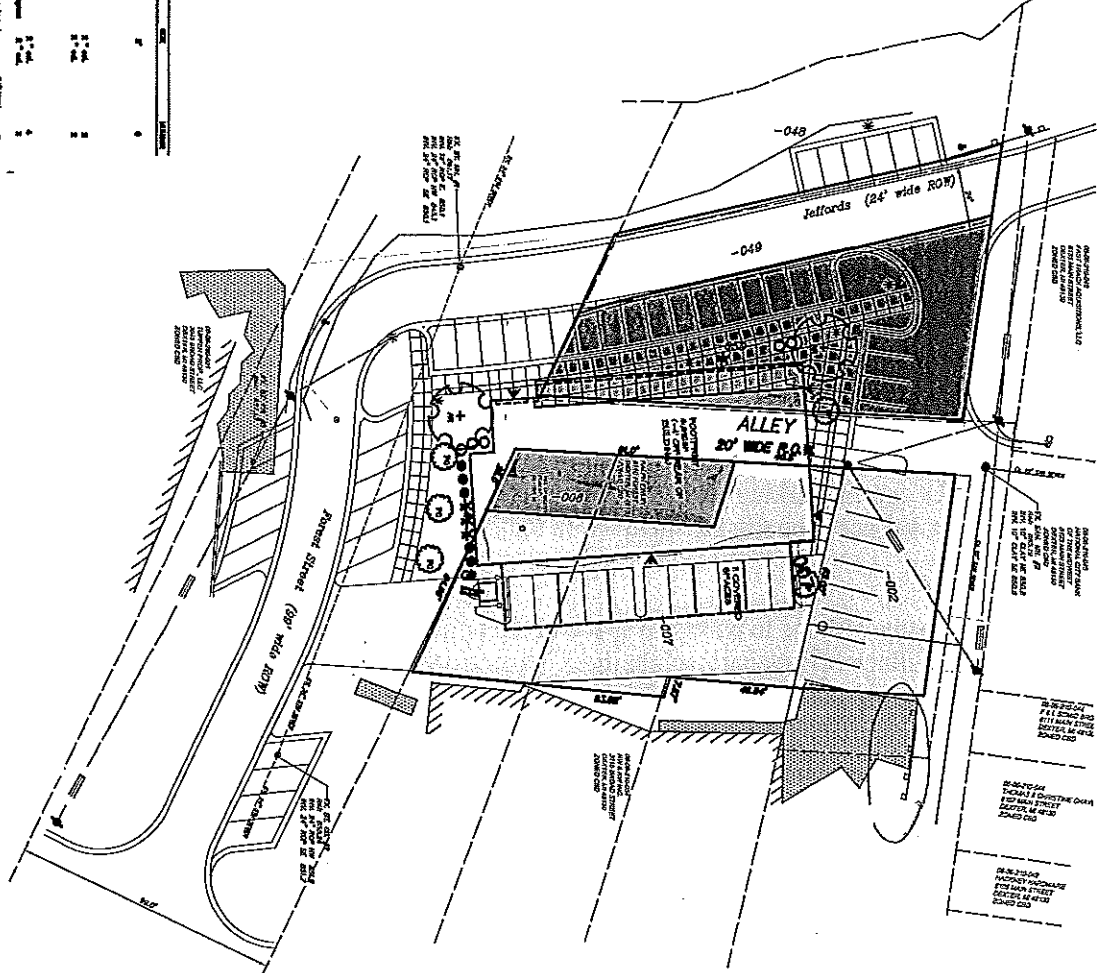
COMBINATION CURB AND WALK

CONCRETE

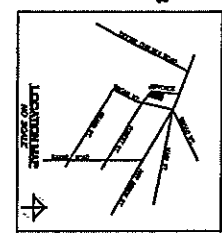
CONCRETE

PRELIMINARY PAVEMENT CROSS-SECTION

PRELIMINARY PAVEMENT CROSS-SECTION

[illegible]

GENERAL NOTES



<u>Schedule</u>	<u>GPA</u>	<u>Miles</u>	<u>Description</u>	<u>Date</u>
		1.		
		2.		
		3.		
		4.		
		5.		
		6.		
		7.		
		8.		

Schedule by:	<u>Name</u>	<u>Signature</u>		<u>Date</u>
by	Printed Name	Date Type	and	Month Year

**SCHULZ
DEVELOPMENT**
Attention: Joseph A. Schurz
150-5th Avenue
Ann Arbor, MI 48106
Telephone: (734) 213-6552
Fax: (734) 213-6553

Site Plan and Landscape Plan
of
**Mill Creek
Building**
T. OF THE NORTHWEST 1/4 OF SECTION 6, T2S, R5E,
CO. OF DEXTER, WASH-ITENAW COUNTY, MICHIGAN

HOLLAND
367 Hesper Boulevard
Holliston, MA 01933
781/461-1144

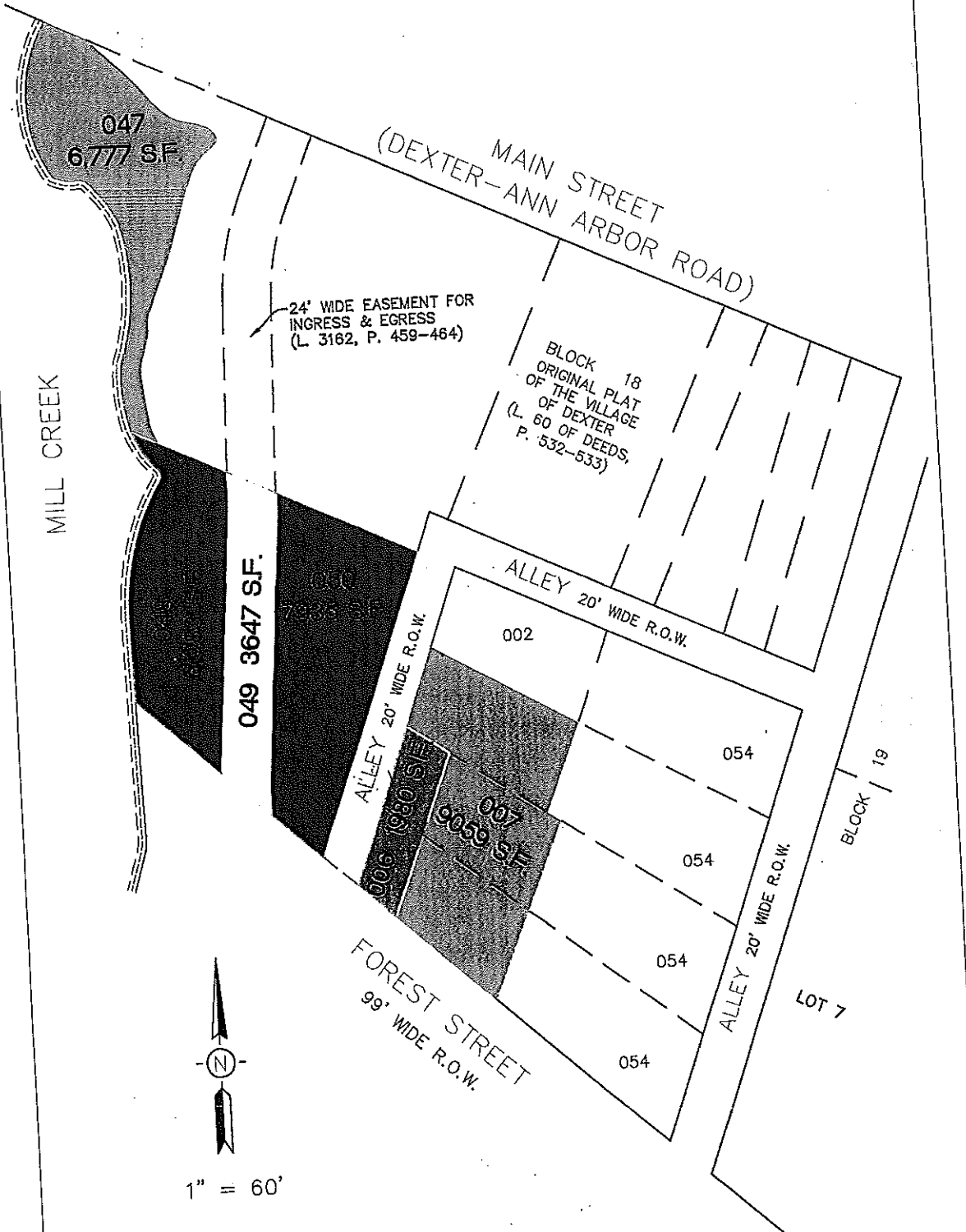
FEDERVELLO
www.federello.com

GRAND RAPIDS
4500 East Main Street
Grand Rapids, MI 49506
(616) 451-1914

HUDSONVILLE
3400 State Avenue
Hudsonville, MI 49426
(616) 331-1000

SKETCH

FOR: P.S. EQUITIES



KES, INC.

KYES ENGINEERING
BRYAN LAND SURVEYS

DRAWN BY:

SECTION

FIELD WORK BY:

JOB NUMBER:

DRAWING DATE:

SHEET OF

Mill Creek Terrace

Square Footage of Land to Purchase	Land Cost/SF per Square Foot	Total Land Purchase Price	Village Office Square Footage	Purchase Price per Square Foot	Total Condo Purchase Price	Difference Between Land/Condo Purchase
5,600 SF	\$20/SF	\$112,000	3,300 SF	\$120/SF	\$396,000	\$284,000
5,600 SF	\$20/SF	\$112,000	5,000 SF	\$130/SF	\$650,000	\$538,000
5,600 SF	\$30/SF	\$168,000	3,300 SF	\$135/SF	\$445,500	\$277,500
5,600 SF	\$30/SF	\$168,000	5,000 SF	\$139/SF	\$695,000	\$527,000
5,600 SF	\$40/SF	\$224,000	3,300 SF	\$155/SF	\$511,500	\$287,500
5,600 SF	\$40/SF	\$224,000	5,000 SF	\$150/SF	\$750,000	\$526,000
5,600 SF	\$53.57/SF	\$299,992	3,300 SF	\$180/SF	\$594,000	\$294,008
5,600 SF	\$53.57/SF	\$299,992	5,000 SF	\$165/SF	\$825,000	\$525,008

Resolution of Intent
4 weeks PH
9-24-07
VC agenda

See old doc. for various alley vacations.
ask Dykema to review docs.
POWERS OF COUNCIL

67.14

67.13. Public highways, streets, lanes, alleys, or grounds; vacation, discontinuance, or abolition; procedure

Sec. 13. When the council considers it advisable to vacate, discontinue, or abolish a highway, street, lane, alley, or public ground, or a part of a highway, street, lane, alley, or public ground, it shall by resolution declare its intent and appoint a time not less than 4 weeks after the date of the resolution, when it shall meet and hear objections to the resolution. Notice of the meeting, with a copy of the resolution, shall be given in the manner prescribed by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. An objection to the proposed action of the council may be filed with the clerk in writing, and if an objection is filed, the highway, street, lane, alley, or public ground, or a part of the highway, street, lane, alley, or public ground, shall not be vacated or discontinued, except by a resolution or ordinance stating, if applicable, the name of the plat or plats affected and adopted by a majority vote of the members of council or by order of the circuit court in the county in which the land is situated as provided by the land division act, 1967 PA 288, MCL 560.101 to 560.293. The clerk of the municipality within 30 days shall record a certified copy of the resolution or ordinance with the register of deeds and file a certified copy with the department of consumer and industry services.

Amended by P.A.1983, No. 205, § 1, Imd. Eff. Nov. 10, 1983; P.A.1998, No. 255, Imd. Eff. July 13, 1998.

Historical and Statutory Notes

Source:
P.A.1895, No. 3, c. VII, § 13, Imd. Eff. Feb. 19, 1895.
C.L.1897, § 2781.
C.L.1915, § 2652.
C.L.1929, § 1561.
C.L.1948, § 67.13.
For contingent effect provisions of P.A.1996, No. 255, see the Historical and Statutory Notes following § 61.1.

Cross References

Fourth class cities, resolution to vacate street or other public grounds, see § 102.3.
Renaming of department of consumer and industry services as department of labor and economic growth, executive branch reorganization, see § 445.2011.

Law Review and Journal Commentaries

Implied easement of access, created by conveyance with reference to plat as surviving vacation of street 55 Mich.L.Rev. 885 (1957).

Library References

Municipal Corporations §657.
Westlaw Topic No. 268.

Research References

Encyclopedias

Mich. Civ. Jur. Highways and Streets § 209, Notice of Proceedings.

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Notes of Decisions

In general 1
Contents of resolution 3
Discretion 2
Judicial review 5
Objections to resolution 4

3. Contents of resolution

Resolution of a common council declaring the necessity of a street improvement is not invalidated by including "the necessary bridges, culverts," etc., without specifying what was necessary, especially if it does not appear that anything was necessary beyond the improvement of the street. *Cuning v. City of Grand Rapids* (1881) 9 N.W. 141, 46 Mich. 150. Municipal Corporations § 304(2.1)

4. Objections to resolution

Plaintiffs acting with reasonable promptness after discovering vacation of alley was not barred from enforcing rights by laches. *Burton v. Freund* (1928) 220 N.W. 672, 243 Mich. 679. Municipal Corporations § 657(4)

Right to object to vacation of alley depends on whether objector's property abuts alley. *Phelps v. Stott Realty Co.* (1926) 207 N.W. 2, 233 Mich. 486. Municipal Corporations § 657(4)

5. Judicial review

Public authorities' actions in accordance with law, as in closing half of street under city charter, are not reviewable by Supreme Court. *Chene v. City of Detroit* (1933) 247 N.W. 172, 262 Mich. 253, affirmed 248 N.W. 884, 263 Mich. 512. Municipal Corporations § 63.15(4)

Petition to vacate street may be filed with city authorities and may be reviewed in court only in direct proceeding. *Petition of Hendricks* (1930) 232 N.W. 350, 251 Mich. 336. Municipal Corporations § 657(6); Municipal Corporations § 657(5)

67.14. Public streets, alleys, and grounds; survey; vacation resolution, recording, evidence

Sec. 14. The council may cause all public streets, alleys, and public grounds to be surveyed, and may determine and establish the boundaries thereof, and cause the surveys and descriptions thereof to be recorded in the office of the clerk in a book of street records, and they shall cause surveys and descriptions of all streets, alleys, and public grounds opened, laid out, altered, extended, or accepted and confirmed by them to be recorded in like manner, and such record shall be prima facie evidence of the existence of such streets, alleys or public grounds, as in the records described. Every resolution or ordinance discontinuing or vacating any street, alley or public ground shall also be recorded in said book of street records and the record shall be prima facie evidence of all matters therein set forth.

447



Sale of General Law Village Real Property

General law villages in Michigan incorporated under 1895 PA 3, as amended, (the General Law Village Act) may sell village-owned real property. The 1998 amendments to 1895 PA 3, however, modify the method by which a village council may sell the property.

Section 4 of Chapter VII provides:

A village may acquire, purchase, and erect public buildings required for the use of the village, and may purchase, appropriate, and own real estate necessary for public grounds, parks, markets, public buildings, and other purposes necessary or convenient for the public good, and for the exercise of the powers conferred in this act. Such buildings and grounds, or any part thereof, may be sold at a public or private sale, if authorized by an ordinance, or may be leased. A public park shall not be sold without the consent of a majority of the electors of the village voting on the question at an election. (MCL 67.4; MSA 5.1288)

Section 5(2) of Chapter V provides:

... [R]eal estate or an interest in real estate [shall not] be purchased, leased, sold, or disposed of; or a public improvement ordered, except by a majority vote of the members of council. The vote shall be taken by yeas and nays, and entered in the journal. ... (MCL 65.5 (2); MSA 5.1268)

Prior to the amendment of 1998, a 2/3 vote of the members of the council was required to sell real property.

The term "public sale" is not defined by the act. However, the Michigan Supreme Court has held that a "public sale" is synonymous with "public auction." The Attorney General has approved language appearing in a federal court decision defining a public sale of village property as that which meets the criteria: "[t]hat all persons shall have the right to come in and bid, that the bids shall not be held open, except with the bidder's consent, and that notice shall be given publicly at which all bids are invited." OAG No. 275, 1947-1948. Presumably, a public sale by sealed bids would meet such definition.

The Attorney General opined that notice of a sale made in the manner as required for the sale of real property on execution (MCL 600.6052; MSA 27A.6052) would meet all of the terms required by MCL 67.4; MSA 5.1288. The statute requires that notice of sale be posted for six weeks prior to the sale in three public places in the township or city where the real property is to be sold and in the township or city where the real estate is located if the place of sale and the location of the real estate are not the same.

In 1974, it became possible to sell village-owned real estate at private sale "if pursuant to an ordinance." The recent modification to the section provides "if authorized by an ordinance."

Sample Draft

ORDINANCE NO. 2007-
AN ORDINANCE AUTHORIZING THE PRIVATE SALE OF VILLAGE-OWNED REAL
PROPERTY

WHEREAS, the Village has received an offer for a piece of its property that is more than the appraised value, and

WHEREAS, the combination of this property with property currently owned by the buyer makes the proposed project viable, and

WHEREAS, this redevelopment is in line with the Downtown Development Authority's current Development Plan and will provide a benefit to the public due to its revitalization of a blighted property,

NOW THEREFORE BE IT ORDAINED by the Council of the Village of Dexter, Washtenaw County, Michigan:

SECTION 1. Authority

Pursuant to the provisions of Chapter VII, Section 4 of 1895 P.A. 3, as amended 1974 PA 67 and 1998 PA 254 and 1998 PA 255 (M.C.L. 67.4, M.S.A.A. 5.1288), the Council of the Village of Dexter determines to make a private sale of the real property, which is not a public park, described on the terms and conditions herein set forth to _____, as purchaser.

SECTION 2. Acceptance of Preliminary Agreement

. The written offer to purchase dated ____ and signed by the purchaser is accepted and the Village President and Village Clerk are authorized and directed to sign the preliminary agreement on behalf of the Village and to take the necessary steps to perform the obligations of the Village. The officers and their successors in office are further authorized to sign contracts and deeds of conveyance as may be required pursuant to the preliminary agreement upon fulfillment of the preliminary agreement. **The earnest money paid by the purchaser shall be deposited by the Village Treasurer for the account of the Village pending closing of this sale.**

SECTION 3. Description of Land

The land hereby authorized to be sold is described as follows:

SECTION 4. Effective Date

This Ordinance shall take effect on the day after its publication in a newspaper of general circulation in the Village of Dexter.

It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all

~~deliberations of this Council and of any of its committees that resulted in such formal action~~
were in meetings open to the public, in compliance with the Open Meetings Act.

THIS ORDINANCE IS HEREBY DECLARED ADOPTED THIS

David F. Boyle, Village Clerk

PUBLICATION DATE

EFFECTIVE DATE



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 11-12-07

ITEM 1-7

Village Council

Jim Seta
President

Joe Semifero
Councilperson

Jim Carson
Councilperson

Paul Cousins
Councilperson

Donna Fisher
Councilperson

Shawn Keough
President Pro-tem

Ray Tell
Councilperson

Administration

Donna Dettling
Manager

David Boyle
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

October 22, 2007

Dear Council, Staff, and Village Residents,

In March of 2001, I became a Village Trustee so I could provide a positive impact on the quality of life in Dexter and represent our community in a professional way that protects the health, safety, and welfare of our residents while still enhancing the economic development of the community and reducing our overall tax burden. Many things have changed since 2001 including changes in the Village and my personal life.

Over the course of almost seven years, the Village progressed from a negative fund balance to a positive fund balance of over \$1.5 million, while still reducing the millage by almost 10%. This took a tremendous amount of effort and support from our staff and council. The fiscal responsibility is outstanding and I believe will lead to a secure financial future for the Village provided the necessary actions are taken.

I am also proud of the economic development projects that were completed in the Village. For example, we now enjoy new buildings downtown, a new Farmer's Market, a new library on the way, the Dexter Commerce Center, Dexter Plaza, Eaton Court, Cedars of Dexter, a possible Wellness Center and the forthcoming Sloan-Kingsley Farm Development. All of these economic development programs will allow the Village to improve services to our residents at the same time of reducing taxes further!

Successful economic development combined with good fiscal planning allows the Village to provide additional services to the Village residents. For example, the reconstruction of Kensington Street, Alpine Street, new sidewalks in many parts of the Village, the reduction of I/I in the wastewater system, and most recently a new DPW facility. The Village also continues to provide funding for the door-to-door service and continues to improve our parks while planting over \$100,000 in trees throughout the community, all of which were not possible five years ago. In addition to these new projects, the Village successfully maintained our high public safety standards while costs for police nearly doubled and fire protection continues to rise.

Under my leadership and the passion and time from all of the trustees and staff, our Village tackled many regional projects including the dam removal, the main street bridge, the viaduct, and Gordon Hall. We have also started the process of becoming a city, which will bring further tax relief to our double taxed Village.

I believe the Village Board and Staff always acted professionally and accepted any challenge put before us. Over the past six and a half years, I met many great people who really wanted to improve the way of life for Dexter residents and I am thankful for all their hard work and support.

Serving on council for the past six and a half years has given me much more respect to the elected and non-elected volunteers who spend countless hours a week doing the right thing for the community in which we reside. I enjoyed my time as a Village Trustee from 2001 to 2004 and as Village President from 2004 to 2007.

When elected to Village President in 2004 my expectation was to complete many of the above-mentioned projects before my original term expired in March of 2006. However, the Michigan election laws changed and I had the opportunity to serve our wonderful Village for potentially an additional two and a half years and see most projects to completion. I thought an additional two and a half years would not have an impact on my family and personal life, however I was incorrect.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 •

Over the past year I experienced many things in my life that are sometimes difficult to discuss publicly and it made me realize how fast time passes us by. My daughter is now eight and my son is six. They are both involved in sports and other school activities that I would like to be more involved in. I cannot make up for the hundreds or thousands of lost hours I could have spent with my family, I can only look forward to more time with them in the future. In addition, my current job requirements compared to several years ago have increased significantly.

Therefore, upon completion of the November 26, 2007 council meeting I am stepping down as Village President. My decision to step down as Village President to focus on these other important priorities in my life was not an easy decision to make, but I feel it's currently the best decision to make. I will continue to promote Dexter to everyone I come in contact with, just as I have done in the past since I believe Dexter is a world-class community. I will continue to follow the projects in Dexter and look forward to possibly becoming involved again in the future. I am proud of everything we were able to accomplish in the last several years and look forward to seeing the fruits of our labor in the years and generations to come.

Thank you once again to everyone I have met over the past several years and I look forward to continuing our friendships in the future.

A handwritten signature in black ink, appearing to read "Jim Seta".

Jim Seta
President, Village of Dexter

Donna Dettling

AGENDA 11-12-07

ITEM L-8

From: Joe Semifero [jrsemifero@yahoo.com]
Sent: Saturday, November 03, 2007 3:26 PM
To: Charles van Heck; Donna Dettling; Jim Seta
Cc: Shawn Keough; Jim Carson; Donna Fisher; Paul Cousins; rtell@villageofdexter.org; Jim Seta
Subject: Re: Two request

(Donna D., Jim S. - As Mr. van Heck's original email and this response are going to all of Council, it would probably be best to include these and any other responses in the packet to ensure everyone has seen them and they are available to the public. Please accept my request to include these under Communications in the packet.)

Dear Mr. van Heck,

Thank you for your email and forwarding your concerns regarding some of the items currently before Council. I am responding via email so all others on Council can see my response as well, but if there is anything you wish to discuss, I would love to talk in person or on the phone. The tone of emails sometimes sound terse and I don't want you to get the impression that I am not open to further discussions. I always am open to discussing and debating the pros and cons of any topic. I try to appear approachable but I rarely hear concerns from our residents. I am going to try to address the items you mention in your email one by one.

"The first has to do with "rumors" concerning your selection of a village president from among the trustees. It seems to me that this matter has been legally settled by those rules governing the council structure." I hate the idea that there are "rumors" circulating, but I guess that is inevitable. Rumors tend to be more the guesses and speculation of people which are sometimes correct and sometimes not correct. As far as the legal requirements for choosing a new president, Michigan law governs this process. The law states,

[http://www.legislature.mi.gov/\(S\(kue0zcahtbx12ff55yrywz55\)\)/mileg.aspx?page=shortlinkdisplay&docname=mcl-62-13](http://www.legislature.mi.gov/(S(kue0zcahtbx12ff55yrywz55))/mileg.aspx?page=shortlinkdisplay&docname=mcl-62-13)

THE GENERAL LAW VILLAGE ACT (EXCERPT)
Act 3 of 1895

62.13 Vacancies; filling; special elections; procedure; expenses.

Sec. 13.

A vacancy occurring in the office of president, trustee, or any other elective office shall be filled by appointment by the council, and the appointee shall hold office until the next regular village election. All vacancies in any other office shall be filled by the president, by and with the consent of the council.

There are no other legal requirements I am aware of aside from the state laws governing a General Law Village, which includes Dexter. As a body, we have adopted Council Rules that include a process for filling open positions on Council. I am stating this from memory only, but I believe the process includes a call for applications to the public and a vote by Council on nominations made by Council for the position. The president pro tem position is appointed by the president and approved by Council. The responsibility of the pro tem position is to assume the duties of the president when the president is unavailable. There is no succession plan that states the president pro tem becomes the president. There is only the Council process for filling a vacancy. Assuming I have correctly outlined the process, if Mr. Keough is interested in the position of president he may indicate his desire to Council.

In selecting a new president pro tem, again, that would be an appointment made by the president and approved by Council, if the position was open. If the president pro tem position needed to be filled, that would likely occur during the next time Council addresses Organizational Matters, probably after any needed appointments to Council are made. I appreciate and share your high regard for Mr. Cousins. However, I would say every other current member of Council also has a great deal of experience and the respect of the citizens of the Village and would also be able to serve well in the position of president pro tem.

"In terms of an appointment to the vacant trustee chair, it is my hope that the trustees would consider a person with

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~~previous council experience, knows the village, and is willing to deliberate on the issues facing the village in a fair and open manner to both the citizens and fellow trustees. I believe that the council should consider Mr. Jim Smith.~~ I must say I believe each and every person on Council is willing to deliberate on the issues facing the village in a fair and open manner to both the citizens and fellow trustees and this would not be something new that anyone would bring to the table. If you feel this is not the case, please let me know. As I mentioned before, there is a process for filling open seats on Council. If Mr. Smith is interested, he may apply for that position. Although I have not spoken to Mr. Smith, Mr. Carson previously suggested to me that Mr. Smith might be good person for Council and I believe that speaks well of him that you both are of the opinion he would do a good job. As a Council, we do have an obligation to assess all people interested in any openings on Council and I will not make a decision on who I consider the best candidates for the position of President and/or Trustee until everyone has had an opportunity to voice their interest.

"As stated in previous correspondence to you, my hope is that the council will seriously consider a town meeting to discuss the issues before our community." I agree completely that we need better communication with the citizens of Dexter. This has always been an ongoing concern of citizens from everything I have experienced, read, and heard about the Village and its history. Earlier this week I sent a request to the Village Manager and President asking that an agenda item to be added to the next meeting to discuss and schedule a town meeting, and possibly a series of meetings. I have asked about this twice before, at each of the last two meetings during Council Comments. While I appreciate your suggestion for a date, I think if a discussion is held sooner it will not eliminate additional meetings at a later date. If people are traveling due to the holidays I do not envision that resulting in us not having a diverse discussion. In fact, I believe we need to schedule a couple of meetings initially as there are so many topics to discuss, questions to be asked, and opinions to be voiced. In addition, I would like to see us schedule a meeting for a regularly recurring date, something like the third Monday or Thursday of the first month of each quarter (including January), for instance. I appreciated your suggestion to hold town meetings when you spoke to Council a few meetings ago and that has prompted me to continue to pursue setting up those meetings.

One of my biggest frustration as a member of Council has been the misinformation that is believed to be factual as a result of a lack of communication. I am for any additional communications that will be effective at better informing a larger portion of the Village residents. The format of our Village Council meetings sometimes leaves the public with the impression they are not being heard. Other Council members have voiced the same concern to me. Per Roberts Rules of Order (which we are suppose to follow) and our Council Rules, our comments are to be directed to the chair of the meeting. This is another area the Council needs to find a way to improve in our communication to the public in addition to ideas such as Town Meetings. I would like nothing better than for it to be known that this Council increased communications to our constituents, as we have tried to do with tools such as the quarterly Village newsletters.

Your final paragraph could probably result in a couple of full blown debates and discussions regarding the opportunities and challenges we face. I agree there are several very pressing issues before the Village, even beyond the few that you mention. I would be very interested in hearing more from you about other possible opportunities for expansion of our revenue base. I also agree we need to find more ways to work with the townships, in addition to the agreements and cooperation we already have in place such as the Dexter Area Fire Board. Our efforts to collaborate with the townships to best provide police services, as we met on Monday night in Webster Township to discuss, is another example of these efforts. I agree growth in the townships also needs to be discussed as the growth in the townships of Dexter, Webster, and Scio has far outstripped any growth in the Village and will continue into the foreseeable future.

Please feel free to call me to discuss any of the items before Council or other concerns or issues you may have. As I said, the tone of emails can appear differently than intended, so I hope if you have questions or comments you will let me know. If you email me, please feel free to use my personal email address, jsemifero@yahoo.com as sometimes there is a delay in my receiving email from my Village email address. I hope we can discuss these items more in the near future.

Sincerely,

Joe Semifero

jsemifero@yahoo.com (your original email was addressed to jsemifero@villageofdexter.org - my village address is jsemifero@villageofdexter.org)

424-2739 (home)

604-5871 (cell)

----- Original Message -----

From: Charles van Heck <cvanheck3@hotmail.com>

To: jsemifero@villageofdexter.org

Sent: Friday, November 2, 2007 8:23:54 PM

Subject: Two request

437 Cambridge Drive * Dexter, Michigan 48130-2508
Telephone: 734-424-0318 * E-Mail: cvanheck3@hotmail.com

2 November 07

Shawn Keough, skeough@villageofdexter.org
Paul Cousins, millpond89@comcast.net.
Donna Fisher, dfisher@villageofdexter.org
Joe Sermifero, jsermifero@villageofdexter.org
Jim Carson, jcarson@villageofdexter.org
Ray Tell, rtell@villageofdexter.org

Dear Village Trustees,

At this time I would raise two issues for your consideration. It is my hope that the council will address the public in response to these concerns.

The first has to do with "rumors" concerning your selection of a village president from among the trustees. It seems to me that this matter has been legally settled by those rules governing the council structure. Mr. Seta selected Mr. Shawn Keough as the president pro tem. Mr. Keough accepted the responsibility of the position. In view of Mr. Seta's decision and the trust that he placed in Mr. Keough, and your support for Mr. Keough by not voicing opposition to the selection, it would seem that any delays in acknowledging Mr. Keough as Mr. Seta's replacement is unnecessary.

This raises the issue of who should be president pro tem. It would be my hope that Mr. Paul Cousins, who has served our community in various capacities, would be Mr. Keough's choice. Mr. Cousins knows the village and the issues now before us. His experience, knowledge, and the respect the citizens have for him should not be ignored.

In terms of an appointment to the vacant trustee chair, it is my hope that the trustees would consider a person with previous council experience, knows the village, and is willing to deliberate on the issues facing the village in a fair and open manner to both the citizens and fellow trustees. I believe that the council should consider Mr. Jim Smith. It is my hope that the council will explore with Mr. Smith the possibility of him joining the village council.

This brings me to the second issue. As stated in previous correspondence to you, my hope is that the council will seriously consider a town meeting to discuss the issues before our community. With the approach of the holidays, I would ask you to arrange a town meeting for Thursday 24 January 08. Anything earlier than this would find the discussion limited due to a small turnout because of holiday travel. I believe that the council is sincere when it expresses a desire and interest to communicate with your constituents. And I know that you take seriously our desire for a reasonable dialogue.

As a community, we are, as you are aware, at a critical juncture on a number of issues. These include the 425 Agreement, annexation, and cityhood. There are larger national issues that will affect our community such as environmental and economic. Because of these issues, we, as a community, have been presented with a wonderful opportunity for a new vision that allows for the expansion of our revenue base other than roof top developments. We are in agreement on the necessity to expand the economic base to insure sustainable economic growth. This expansion, however, needs to take into account the surrounding townships. The issues before us are complex. The opportunities are numerous.

Thank you for your valuable time.

Sincerely,
Charles van Heck

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DEXTER VILLAGE COUNCIL RULES

RULE 18: FILLING VACANCY ON COUNCIL

When the position of trustee becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible.

- 1.) Officially-vacate the trustee position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice.
- 4.) At the next council meeting the President will announce all the applicants and provide copies of applications or letters of intent.
- 5.) The President makes the first nomination and any council member can also make one nomination if they choose.
- 6.) The nominees are then voted on in the same order in which they were nominated.
- 7.) When one nominee receives 4 votes, the affirmation of nominees is then closed and that nominee is then appointed and sworn into office.
- 8.) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the nomination process begins again at step 5.